

**THE CORPORATION OF THE MUNICIPALITY OF HURON SHORES  
(10-04)**

**February 17, 2010**

The special meeting of the Council of the Corporation of the Municipality of Huron Shores was held on Wednesday, February 17, 2010 and called to order by Mayor Ted Linley at 7:00 p.m.

**PRESENT WERE:** Mayor Ted Linley, Councillors Gord Campbell, Fred Eldner, John Fullerton, Al Pritchard, David Ratz, Gil Reeves and Kent Weber.

**REGRETS:** Councillor Archie Roach.

**ALSO PRESENT:** Clerk/Administrator Deborah Tonelli; Deputy Clerk Beverly Eagleson; Public Works Superintendent Tom Dumont; Administrative Assistant Carla Slomke.

The special meeting was called to address the motion for the East Algoma Road Superintendents Association (EARSA) amalgamated tender requirements and to discuss the feasibility of establishing a cottage roads standard.

**EARSA AMALGAMATED TENDER REQUIREMENTS:**

Clerk/Administrator Tonelli reported that due to the delivery problems being experienced by the Municipality, staff has adjusted the amalgamated tender request to include destination information (i.e. Iron Bridge, Little Rapids, etc.). This makes the list unmanageable in resolution format. A copy of the spreadsheet will be provided to Councillors upon request.

**10-04-01** THAT Council authorizes participation in the East Algoma  
*D. Ratz* Road Superintendent Association **Amalgamated Tender**  
*F. Eldner* Process for Supplies and Materials required in 2010;  
AND THAT the Materials and Supplies required be as set  
out in spreadsheet dated February 17, 2010 entitled  
"Amalgamated Tender Requisition - Combined Wards  
2010'02'17.xls". CARRIED.

**COTTAGE ROADS STANDARD:**

Reference materials provided to Council included:

- Cottage Road Standard – Investigation Report, prepared by D. Tonelli, dated March 12, 2009;
- Policy Dedicated/Unassumed Public Highways Status Change Requirements, adopted by Council December 19, 2007 by Resolution #07-28-14;
- Categories of Roads within the Municipality of Huron Shores, prepared by B. Eagleson, dated February 11, 2010;
- United Townships of Head, Clara & Maria Road Construction Minimum Standards, Schedule 'A' to By-law 2008-06;
- Letter from Mike Tulloch to Councillor Ratz, provided to D. Tonelli by e-mail dated February 12, 2010.

Mayor Linley requested that Councillor Reeves facilitate the discussion surrounding the feasibility of establishing a cottage road standard.

Councillor Reeves began by reviewing with Council the different categories of roads within the municipality as summarized and provided to Council in a report prepared by Deputy Clerk Eagleson. Mrs. Eagleson clarified information contained under the Category of Dedicated/Unassumed Public

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Road Allowance. Seven categories were identified being: publicly maintained year round; publicly maintained seasonal; dedicated/unassumed allowance; private rights-of-way; private; Crown access; and abandoned public. The Report included a proviso that the report was not guaranteed to be a fully complete accounting but, an attempt to provide some clarity on the various categories.

A definition of what constitutes a "Cottage Road Standard" was then deliberated and the following 2 possibilities were provided:

- (1) the standard would only apply to a lesser travelled road (low traffic volume); and
- (2) it would be engineered to its year round potential capacity (worst or best case scenario).

Council discussed other potential identifiers such as less right-of-way clearing and allowing for less granular 'B' material on the recommendation of an engineer but, it was noted that those provisions are currently in place for a new municipal road standard and therefore not exceptions for a cottage road standard.

Council reviewed scenarios using existing municipal roads as examples.

Council resolved that a cottage roads standard, or standard other than currently required, was not desirable.

Council instructed staff to prepare a 'New Municipal Roads Standard' outlining the applicable information similar to that contained in the 'Dedicated/Unassumed Public Highways Status Change Requirements Policy' and to move Item 'G', being the paragraph speaking to clearing, to the top of both documents.

Councillor Pritchard requested that Council revisit the Roads Donation policy. He will bring this to a future meeting of Council.

Councillor Reeves thanked staff for the time and effort spent on the research presented.

Deputy Clerk Eagleson provided, as information, a reading from Russell on Roads, Second Edition, Road Principle Number 28 – Building Permits and Road Requirements. Mr. Russell identifies only three categories of roads for building permit purposes, being: roads assumed for year-round maintenance in which the chief building official (CBO) must issue a building permit; roads assumed for seasonal maintenance in which the CBO may or may not issue a building permit, depending on the wording of the planning documents; and roads owned but not assumed by the municipality in which the CBO has no obligation to issue a building permit.

**Adjournment:**

**10-04-02** THAT Council does adjourn at 8:08 p.m. CARRIED.  
*J. Fullerton*  
*D. Ratz*