

April 27, 2005

The regular meeting of the Council of the Corporation of the Municipality of Huron Shores was held on Wednesday, April 27, 2005 and called to order by Mayor Linley at 7:00 p.m.

- PRESENT WERE:** Mayor Ted Linley; Councillors Gord Campbell, John Fullerton, David Ratz, Gil Reeves, Kent Weber, Dale Wedgwood; Fred Eldner and Clerk Deborah Tonelli.
- ALSO PRESENT:** David and Mabel King; Treasurer Sandra Leach; Public Works Foreman Tom Dumont, Assistant Clerk Beverly Eagleson.

ADOPTION OF MINUTES

- 05-09-01**
J. Fullerton
K. Weber

THAT we adopt the **minutes** of the Meeting of Council held Wednesday, April 13, 2005 as circulated with corrections.

CARRIED.
- 05-09-02**
K. Weber
D. Ratz

THAT **By-law #05-15**, being a By-law of the Corporation of the Municipality of Huron Shores to **Adopt the Minutes** of the Council Meeting held on April 13, 2005 authorizing the taking of any action authorized therein and thereby, was read a first, second and third time and passed in open Council this 27th day of April, 2005.

CARRIED.

ADOPTION OF ACCOUNTS

- 05-09-03**
D. Ratz
F. Eldner

THAT we approve payment of the **General Accounts**, excluding items of Pecuniary Interest, for the period from April 14, to April 27, 2005 in the amount of **\$143,935.03**.

CARRIED.
- 05-09-04**
G. Reeves
D. Ratz

THAT we approve payment of the **Village General Store** account in the amount of **\$324.09**.

CARRIED.

Declaration of Pecuniary Interest: E. W. Linley

DELEGATIONS AND PETITIONS

Mr. & Mrs. King had not requested to speak as a delegation prior to the meeting, however Mayor Linley offered to permit a 10 minute presentation if they had something they wished to speak to Council about. Mr. King advised that he was present representing Windmill Campground. He wanted to express his dissatisfaction with MPAC and assessment issues he has been trying to resolve since last year. Mayor Linley advised that Council did not have any control on the process to be followed in Request for Reconsideration, but offered to sit with Mr. King should he desire to discuss his issues further.

GENERAL BUSINESS

8-1 Reports and Action

Treasury Report:

- 05-09-05**
D. Wedgwood
G. Reeves

THAT we accept the Minutes of Settlement from MPAC for Taxation as follows:

57 24 000 001 01500 0000 RT 2004/05 From 24,500 to RT 8,500

57 24 000 003 13212 0000 RT 2004 From 12,000 to RT 7,000(supl)

57 24 000 003 13212 0000 RT 2005 From 100,000 to RT 95,000

57 24 000 008 04301 0000 RT 2004/05 From 70,000 to RT 68,000

CARRIED.

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Treasurer Leach reported that the first preliminary budget meeting was held with finance commissioners with the next meeting scheduled for May 3. Council provided preliminary direction on allocations preferred for Grants to Others budget items as follows:

Algoma Veterinary Clinic	\$ 500.00
Iron Bridge Lions Club	\$ 4,000.00
Bursaries	\$ 200.00
Thessalon Arena	\$10,000.00
Physician recruitment	\$ 1,000.00 (\$500.00 for each position)
Blind River Hazardous Waste Day	\$ 300.00
Private Roads Donations	\$10,600.00
Waste Sites – Student Clean-up Day	\$ 800.00 subject to review for time required
Blind River Silver Birches	Remove from Budget
Algoma Manor Redevelopment Fund	Remove “ “
Relief Fund	Remove “ “
W. C. Eaket Job Fair	Remove “ “
Grad Survivor Day	Remove “ “
Other Miscellaneous Donations	\$500.00
Sault Area Hospital	\$10,000.00 to start a reserve toward share of District requirement.

Treasurer Leach advised Council of treasury department activities which included pursuing OHRP adjustments, adjusting General Ledger Account Numbers, processing Minutes of Settlement and being in receipt of another substantial batch, and completion of Annual Reports for Cemeteries, W.S.I.B. and O.M.E.R.S. Treasurer plans on attending the AMCTO Spring Workshop May 6 and 7 to be held in Mattawa.

There was again discussion on dissatisfaction with MPAC performance and the workload being created from assessment adjustments. Clerk Tonelli advised that Cathy Jensen of MNDM had contacted her recently advising she was polling municipalities and preparing a summary regarding Municipal Property Assessment Corporation functions. Councillor Fullerton requested that a resolution be prepared for the next regular meeting to address problems with MPAC performance.

A tax sale has been scheduled for May 26, 2005. There are thirteen properties liable for tax sale in this round of proceedings.

Public Works Report:

05-09-06 THAT **By-law #05-16** being a by-law of the Corporation of the Municipality of Huron Shores for the purpose of establishing an **Agreement to purchase gravel from the Armstrong property**, was read a first, second and third time and passed in open Council this 27th day of April, 2005. CARRIED.

05-09-07 THAT we tender to **crush, haul and place gravel** as follows:
G. Campbell 1. 4000 cu. yds. of 5/8” Type B Gravel from the Armstrong Pit in Ward
F. Eldner 2, with
 (a) 2500 cu. yds. of said material to be hauled and placed on various Municipal roads in Ward 1 and
 (b) 1500 cu. yds. of said material to be hauled and placed on various roads in Ward 2;
 AND THAT a breakdown of pricing for each of the hauls be shown on the tender submission;
 AND THAT closing time and date for tender is 4:00 p.m., Tuesday, May 10, 2005. CARRIED.

05-09-08 THAT we request 1600 Tonnes of **treated sand** from MTO for the 2005/2006 Winter Season. CARRIED.
G. Campbell
G. Reeves

Amalgamated Tender Results - This item was deferred until we are in receipt of the East Algoma Road Superintendent Association Tender Summary.

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Subsequent to former Council meeting discussion on the dangers and inefficiency of providing winter maintenance on a portion of Melwel Road, the following resolution was passed by Council to cease said winter maintenance operations on the subject portion of road.

05-09-09

D. Ratz

D. Wedgwood

WHEREAS there are no permanent residences on Melwel Road from Melwel Lodge to the turnaround just beyond Club House Road;

AND WHEREAS the Public Works Foreman advises that due to the topography and seasonal nature of the subject portion of road there are continual incidents of near misses with regards to safety of operators which also jeopardizes equipment and also expresses concern for use of this section of road by passenger vehicles;

AND WHEREAS there are exorbitant costs for treated sand and significant time expended to include this portion of road in the winter maintenance operating budget, for a portion of road that is not used on a daily basis;

NOW THEREFORE BE IT RESOLVED THAT as of the date of passing this resolution, Council deems it unsafe to permit public works operators to attempt to negotiate equipment on the said section of road for winter maintenance and deems it unsafe for use of this section of road during the winter season by passenger vehicles and establishes that there shall be **no winter maintenance on Melwel Road** beyond the turn-around presently established in the vicinity of Melwel Lodge. CARRIED.

Council concurred that relocation of the present “No Winter Maintenance Signs” to the vicinity of the turn-around at Melwel Lodge shall provide sufficient notice to those utilizing the subject portion of road affected by adopting this policy.

Council asked for additional time to review the Draft Culvert and Entrance Policy By-law provided in this meeting’s Council packages. In response to a question raised, Foreman advised this was for entrance onto municipal roads only, and did not involve access on to provincial highways where the Ministry of Transportation has jurisdiction and holds control.

A letter received from Frank Moore regarding potential safety concerns due to **brush** interfering with visibility at the intersection of **Little Rapids Road** and Collver Road was provided to Council along with his letter expressing appreciation and satisfaction for the prompt response to this concern.

Mr. Dumont reported that over the past couple of weeks Public Works have been dealing with nuisance beaver problems throughout the municipality and repairing frost heaves.

Public Works assisted the fire department in making the Dodge ½ ton at Little Rapids available for forest fire equipment when their R.A.T.T. truck broke down and was out of service.

Councillors Archie Roach, Clerk Deborah Tonelli, Public Works Foreman Tom Dumont and Drainage Superintendent Colin Trivers met with Chris Rose to discuss municipal drainage for the Walker Road/Walker Lane area in the vicinity of property owned by Mrs. Rose. Clerk and Mr. Trivers provided a draft Mutual Agreement Drain agreement to Mr. Rose that outlines the maintenance of the drainage through the Rose property to outlet.

Bear Proof Waste Site Containers have been placed at various park areas throughout the municipality.

The Province has **approved COMRIF funding** for work required **on the Dean Lake Bridge**. Treasurer will work our share into 2005 budget estimates. Council complimented Clerk and Treasurer for a job well done on application preparation. Public Works Foreman has had brief discussion with Engineer Bob Wood of Wright & Associates regarding tender or request for proposal preparation. Mr. Wood agreed to attend a Council meeting to discuss the approach for this work with Council.

Foreman Dumont and Councillors Wedgwood and Roach attended a site meeting at Dean Lake Bridge with Saltech, a company specializing in fiberglass treated decking for bridge work. The site meeting was held as preliminary investigation into whether this product would and could be

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used in replacement of the decking that is required. The Company feels this product would work for re-decking this structure. The Company advises that the product is impervious to treated sand and salt and carries a 25-year guarantee. Consideration may be given to having Huron Shores representatives visit the factory and inspect bridges that have been rebuilt using this technology. Council may consider having an engineer investigate the technology as well. Preliminary estimates indicate the cost of this decking would not be much more than traditional wooden decking but there would still be costs to remove the old deck. Foreman is to discuss Environmental Assessment requirements with Mr. Wood.

Administration/Clerk Report:

As part of our participation in the North Channel Historic **Trails program**, a Brochure was developed at a cost of \$500.00 per participating Municipality.

The next **BR+E Task Force** meeting will be held on May 9, Blind River and the committee will be reviewing the proposed survey to be conducted. Clerk asked that any Council member wishing to participate to advise her. Clerk has been attending these meetings but advised that Council members are encouraged to participate. If no one from Council is able, a ratepayer from this community could sit as a representative for this municipality.

Clerk included copies of Sections 224 – 229, Municipal Act, 2001 for Council's reference, further to concerns voiced at the previous Council Meeting regarding the content of the Minutes. Council was also provided a copy of the procedural by-law. Clerk will investigate securing Councillors handbook for reference as well.

Subsequent to attending a **Drainage Workshop** instructed by Sid Vander Veen of Ministry of Agriculture and Food, Clerk attached a copy of "Drainage and the Law" by Harry McDougal that Mr. Vander Veen identified as a good read for councilors seeking information on municipal drainage. Clerk reported that the Workshop was an excellent information session.

Clerk reviewed upcoming **workshops** and attendees. Councillor Fullerton advised he would not be able to attend the planning workshop in Sault Ste. Marie regarding the new Provincial Policy Statement. Clerk advised that Planning Consultant Glenn Tunnock had provided a report on the new "PPS" along with his questions to MMAH regarding the document and will keep us updated as questions and answers unfold.

The GIS tender for the GEO Smart project came in higher than estimated. Stoney Burton is to investigate what can be adjusted to come within dollars allotted to the project.

Drainage Superintendent C. G. Trivers provided a copy of his letter to Northland Engineering regarding the unresolved concerns of a **culvert** replaced under Highway 17 which was done in conjunction with the Ministry of Transportation 2002 contract **highway work**.

Fire Dept. Report:

The 1986 Ford 4 X 4 (**R.A.T.T.**) truck at the Thessalon Township Fire Station failed when responding to a grass/brush fire in Thompson Township on April 18. Fire Chief Medve strongly recommended a newer vehicle be purchased immediately in order that the department would have one dependable vehicle to carry equipment required for Forest Fire Protection.

05-09-10
K. Weber
G. Reeves

WHEREAS purchase of a **vehicle to respond with Forest Fire Equipment** required an immediate move on the Fire Department in order to be equipped to respond to alarms of this nature, subsequent to the failure of the 1986 truck in Station 1;
BE IT HEREBY RESOLVED THAT Council ratifies the purchase of the 2001 Chev ¾ Ton Truck plus cap and off-road tires for a total price not to exceed \$30,000.
CARRIED.

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This vehicle will be financed partially through the Unconditional Grant recently awarded for Municipal Fire Departments. There was discussion on repair of the old 4 x 4 truck and the possibility of it replacing the older ½ ton truck at the Iron Bridge Station.

Councillor Reports

Councillor Reeves provided a report on the Module 2 and 3 **Effective Municipal Councillor Training** he recently attended advising that it was an excellent course. He advised that Strategic Plans were discussed as an excellent tool for establishing operating and capital budgets and reported that there was excellent information on roads and taxation as well.

He advised that Solicitor Fred Dean instructed and had occasion to speak to Mr. Reeves and apologized for not being able to provide legal retainer services due to health and other personal issues.

Councillor Ratz provided a **Museum Board Report** advising the Board was seeking approval for an expenditure to refurbish the sign prior to the passing of the 2005 budget.

05-09-11

D. Ratz

F. Eldner

WHEREAS THE 2005 Budget has not been finalized;

AND WHEREAS the Museum Board has budgeted for **refurbishing of the Museum Sign** in their 2005 estimates;

BE IT HEREBY RESOLVED THAT we authorize expenditure of Museum Sign refurbishing for a cost of \$1690.31 in order that the work can be completed prior to opening the facility for the 2005 season.

CARRIED.

Councillor Dale Wedgwood advised that Don Morlez has an old **lathe** that he would like to donate to the Museum. He invited someone to take pictures that could be displayed at the museum until such time as some room may be found to relocate it to the museum property.

Official Plan Update

Councillor David Ratz reported that he and Councillors Campbell and Fullerton had met with Staff members Dale Swan and Beverly Eagleson to discuss the **Draft Official Plan** and the disappointment of the quality of the document in order to make recommendation to Council on where to proceed from here. After some discussion on options to consider, Council authorized that Councillor Ratz call the Consultant with Clerk Tonelli and Assistant Clerk Eagleson to advise that Council will grant the Consultant a two month period to have a document that is concise and in an acceptable report format returned to the Municipality. The phone call will be followed up with a letter to the Consultant verifying the terms of the discussion.

8-2. Pay Equity Plan/Job Descriptions

Council representatives and Clerk Tonelli attended a meeting with **Pay Equity** Consultant Ironside Consulting Services, along with other participating municipalities. Prior to proceeding with the Pay Equity Plan Councillors Campbell and Ratz recommend that Job Descriptions be completed. The contract with the Consultant provides a template for job descriptions which will have to be massaged to fit our needs. Clerk will work on the Job Descriptions in order that the Pay Equity Plan can be completed. There was some discussion on Job Descriptions and Job Qualifications.

8-3. Solicitor Retainer

05-09-12

D. Ratz

G. Reeves

THAT subsequent to Mr. Fred Dean contacting Clerk Tonelli, Council shall entertain the possibility of contracting Mr. Dean on a **retainer** basis **to provide solicitor advice** and invite Mr. Dean to submit a proposal.

CARRIED.

8-4. Cleaning Caretaker Tender

Councillor Wedgwood declared a Pecuniary Interest in this matter.

Clerk reported that she along with Treasurer Leach and Mayor Linley opened the one tender received from Kottage Kountry Kleaning. Upon contacting the bidders to secure references, Clerk was advised this was a new business therefore no references are available. Council asked

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that Clerk contact solicitor to seek advice on proceeding and to investigate bonding and/or probationary period.

05-09-13

THAT we recess for 5 minutes, to 9:45 p.m.

J. Fullerton

CARRIED.

D. Ratz

05-09-14

WHEREAS concerns have been raised with respect to the tender submission for cleaning Caretaker;

D. Ratz

NOW THEREFORE BE IT RESOLVED THAT we **extend** the existing contract with **Wedgwood Cleaning Services** for a 2-month period to July 1/05 to allow for a review to be conducted.

F. Eldner

AND THAT said extension include cleaning of the Municipal Office and Library only, and payment be factored as such.

CARRIED.

8-5. Flex Hours (brought forward from Council Meeting 05-08)

Council were provided information on Councillor Ratz' proposal regarding **flex hours** along with internet and items to be considered as prepared by staff. Councillor Reeves advised that he had contacted Sault Ste. Marie PUC regarding their consideration of implementing flex hours which wasn't relevant to what was being proposed here, therefore he hadn't reported back on his findings. The Flex Hours they have implemented deals with setting core hours for the workday that can vary within specific parameters. This was the same premise as most of the information researched on the internet. There was discussion on whether this is intended for winter hours, is there a dollar difference and that perhaps the employees should be consulted. The consensus was that Councillor Ratz would meet with the employees that might be affected by the change to present the proposal and take questions on the proposal. Clerk advised that changes as being proposed may have administrative issues for wages to be paid. This item will be deferred to the August meeting in order to provide time to speak with employees. Council members were asked to share any further information they may discover on this subject in order that it be circulated to other members prior to August.

8-5. Health and Safety – Accident/Incident Reporting Procedure

Clerk provided a package of information which included a copy of the report form that will be used by this municipality to record/report incidents.

8-6. Appointment of Councillor Eldner to Thessalon Township Heritage Association

05-09-15

BE IT RESOLVED THAT by request of the Thessalon Township **Heritage** Association we **appoint** Councillor Fred Eldner as a member of that Association.

J. Fullerton

CARRIED.

D. Ratz

8-7. By-law - Licence Agreement - Assessment Parcel Mapping Information

05-09-16

THAT we approve **By-law #05-17**, being a By-law of the Corporation of The Municipality of Huron Shores to **Enter Into An Agreement with the Municipal Property Assessment Corporation (MPAC)** to have access to and a license to use Assessment Mapping Parcel Information.

D. Wedgwood

CARRIED.

G. Reeves

8-8. Resolution for Strategic Planning

Councillor Ratz advised he had made a call to the Pay Equity Consultant Antoinette Blunt to discuss his concerns regarding the Pay Equity presentation and to discuss Strategic Planning and Organizational Review process. Human Resources Commissioners proposed that Council proceed to tender for undertaking a Strategic Plan and Organizational Review with the understanding that a tender would not be awarded without securing funding from senior levels of government funding initiatives with acceptable funding ratios attached. Clerk advised that we have an employment policy that was never passed by Council and she recommended that it be finalized prior to hiring a consultant to review the document. Councillor Reeves stated that

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should council proceed with hiring a consultant for this work, we would have to have a very well written tender, that is very clear on what we want and need.

05-09-17

J. Fullerton

D. Ratz

Whereas a strategic plan will establish a community-based, long-term direction for our municipality;

Whereas a strategic plan affects an Official Plan, and we are currently developing an Official Plan;

Whereas an organizational review will recommend policies, procedures and best practices for our municipality;

Whereas an organizational review will provide us with job descriptions and Human Resources policies that will protect our staff in the future;

Be it therefore resolved that we tender to secure a consulting firm to perform a strategic plan and an organizational review for the Municipality of Huron Shores and that acceptance of any tender will be based on approval of sufficient funding from other levels of government.

CARRIED.

Clerk advised that she was to contact Shawn Heard of East Algoma Community Futures Development Corporation near the end of April if we wished to pursue CFDC's assistance with regard to the Strategic Plan and questioned if we wanted to participate in the Regional Project. Council advised that they preferred to conduct a Strategic Plan for Huron Shores.

LETTERS & COMMUNICATIONS FOR ACTION

- 9-1. AMO Alert – Review of Managed Forest Assessments Means Potential Losses for Municipalities

05-09-18

J. Fullerton

D. Ratz

WHEREAS an AMO Alert advises that the Ministry of Finance and Ministry of Natural Resources are looking at ways to reduce the assessment of managed forest properties;

AND WHEREAS AMO has written the Minister of Finance advising that a move in this direction is unacceptable to municipalities and would be considered to be a clear example of further downloading;

AND WHEREAS AMO also advised that municipalities need ways to contain the costs of the MFTIP program;

AND WHEREAS the Municipality of Huron Shores supports the AMO submission to the Minister of Finance;

NOW THEREFORE BE IT RESOLVED THAT we write the Minister of Finance regarding said concerns about the **Managed Forest Tax Incentive Program**.

CARRIED.

- 9-2. Township of MacDonald, Meredith & Aberdeen Add'l – Support Resolution Algoma District Services Administration Board Representation

05-09-19

D. Ratz

F. Eldner

THAT we support the request of the Township of Macdonald, Meredith & Aberdeen Add'l regarding in its April 8, 2005 letter requesting that the **Algoma District Services Administration Board review its representation** at the annual meeting of the Board.

CARRIED.

- 9-3. City of Ottawa – Support Resolution ~ Elimination of Retirement Farm Lots

05-09-20

K. Weber

G. Reeves

THAT we support the City of Ottawa in its request to the Minister of Municipal Affairs and Housing and the Minister of Agriculture and Food that the Government of Ontario **reconsider** its decision to disallow and eliminate **retirement farm lots** for bona fide farmers.

CARRIED.

- 9-4. City of Timmins – Support Resolution ~ Physical Fitness & Nutrition Programs be Given High Priority in the Curriculum of all Schools for all Children

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05-09-21 THAT we provide a copy of the letter from the City of Timmins, dated
D. Ratz April 7, 2005, regarding **childhood obesity**, to the Algoma Health Unit.
F. Eldner CARRIED.

9-5. Algoma Veterinary Committee – Northern Producer Animal Health Network

05-09-22 THAT we contribute \$510.00 to the **Veterinary Assistance Program**.
D. Wedgwood CARRIED.
F. Eldner

9-6. Iron Bridge Agricultural Society – Fall Fair Saturday, September 3, 2005 ~ support

05-09-23 THAT we **donate** \$100.00 to the **Iron Bridge Agricultural Society** for
G. Campbell the 2005 Fall Fair. CARRIED.
D. Wedgwood

9-7. The Corporation of the County of Prince Edward – Support Resolution ~ Proposed Strategy for Wolves by the Ministry of Natural Resources (2004)

9-8. AMO Alert – Province Seeks Input on Licensing Regulations for Electrical Contractors and Master Electricians

9-9. The Corporation of the Township of Madoc – Support Resolution Request that the Ministry of the Environment immediately halt the spreading of “NitroSorb”

9-10. Algoma District Municipal Association / request for support of resolutions

05-09-24 THAT we support ADMA and the Township of Macdonald, Meredith and
J. Fullerton Aberdeen Add'l regarding their stand on the safety of the construction
D. Ratz design problems with the new four lane highway;
AND THAT we forward copies to the Premier of Ontario, Minister of Transportation, FONOM and Macdonald, Meredith and Aberdeen Add'l.
CARRIED.

05-09-25 THAT we support ADMA in calling upon the Governments of Ontario
K. Weber and Canada to work with northern Ontario municipalities in a cohesive
D. Ratz manner to develop comprehensive strategies to deal with the problem of population decline and its effects on all aspects of quality of life in our communities;
AND THAT the two Governments commit to put the necessary resources in place to implement those strategies effectively;
AND THAT copies be sent to the Prime Minister of Canada, Premier of Ontario and FONOM.
CARRIED.

05-09-26 THAT we support ADMA in its request to the Minister of Industry and
G. Campbell Trade to support continuance of the Cap-site program and funding for up-
D. Wedgwood grade of the sites.
AND THAT a copy of this resolution be forwarded to FONOM.
CARRIED.

05-09-27 THAT we support ADMA in its request to the Ministry of Health and
D. Ratz Long Term Care to do a thorough investigation from 1998 onward of
G. Reeves payment issues around the redevelopment of the Algoma Manor Nursing Home assessment issues, unorganized territorial contribution, and special grants/agreements made with the individual municipalities in order for this much needed redevelopment to move forward fairly for all municipalities involved;
AND THAT copies of this resolution be forwarded to the Ministry of Health and Long Term Care, Algoma District Board of Management for Algoma Manor and FONOM.
CARRIED.

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LETTERS & COMMUNICATIONS FOR INFORMATION

- 10-1. Ministry of Community Safety & Correctional Services – Ontario Fire Service Grant
- 10-2. Ministry of Culture – Protecting Ontario’s Heritage
- 10-3. FONOM – Resolutions 2005 Annual Conference
- 10-4. Canada-Ontario Municipal Rural Infrastructure Fund - News Release / re: Dean Lake Bridge Funding.

CLOSED SESSION

- 05-09-28

G. Reeves

D. Wedgwood

THAT we proceed in Camera at 10:50 p.m. in order to address a matter pertaining to:
litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board.
AND THAT Beverly Eagleson remain in attendance.

CARRIED.
- 05-09-29

D. Ratz

K. Weber

THAT we return to Open Session at 11:00 p.m. and proceed beyond 11:00 p.m.

CARRIED.

ANNOUNCEMENTS AND INQUIRIES

Tally Ho Park Grand Opening and Cenotaph Dedication Ceremony - Sunday, June 5, 2005

- 05-09-30

K. Weber

G. Reeves

THAT we do adjourn at 11:08 p.m.

CARRIED.

MAYOR

CLERK