

May 7, 2008

A special meeting of the Council of the Corporation of the Municipality of Huron Shores was held on Wednesday, May 7, 2008 and called to order by Mayor Ted Linley at 7:00 p.m.

PRESENT WERE: Mayor Ted Linley, Councillors Fred Eldner, John Fullerton, Al Pritchard, David Ratz, Gil Reeves and Archie Roach.

ALSO PRESENT: Solicitor Fred Dean and Clerk/Administrator Deborah Tonelli

The purpose of the meeting was to receive training from Solicitor Fred Dean.

Mr. Dean discussed with Council: policies of Council; meeting minutes and closed meetings; committees of Council; structure of reports to Council; governance and micro-management; and determining agenda items.

Councillors then queried Mr. Dean on a number of matters including: volunteers conducting construction-type activity; process for receiving petitions; and Municipal Freedom of Information and Protection of Privacy legislation.

Throughout the evening Mr. Dean offered a number of recommendations for Council consideration, summarized as follows:

Closed Meetings:

- do resolution to adopt previous closed meeting minutes at next closed meeting.

Committees:

- define “council committees” and “advisory committees” in procedure by-law;
- set mandate for each committee;
- prepare committee resolutions as though being adopted by Council to enable Council to *accept* the committee minutes (instead of *receiving* them), thereby accepting the resolutions if supported.

Staff Reports:

- format as follows – (1) recommendation; (2) background; and (3) required signatures.

Councillor Requests:

- bring forward as a “Notice of Motion”.

Council Agendas:

- do not include all correspondence received in the Office on the Agenda. Have Clerk prepare a list available for Council to review and pull from the list to add to the Agenda if he/she wishes to speak to it.
- exclude upcoming activities report of the Public Works Department from the Agenda. Can be provided to Councillors in bullet form as information only.

Insurance Policy:

- consider adding rider to policy for large events.

Petitions:

- if received at Council Meeting by delegation, do not speak to it that evening, but allow time for it to be reviewed by staff or committee for recommendation back to Council.

ADJOURNMENT

08-10-01

THAT we do adjourn at 8:58 p.m.

J. Fullerton

G. Reeves

CARRIED.

MAYOR

CLERK