

THE CORPORATION OF THE MUNICIPALITY OF HURON SHORES
May 13th, 2015 (15-10)

The regular meeting of the Council of the Corporation of the Municipality of Huron Shores was held on Wednesday, May 13th, 2015, and called to order by Mayor Gil Reeves at 7:00 p.m.

PRESENT WERE: Mayor Gil Reeves, Councillors Jane Armstrong, Gord Campbell, Nancy Jones-Scissons, Debora Kirby, Blair MacKinnon, Darlene Walsh and Dale Wedgwood.

REGRETS: Councillor Georges Bilodeau

ALSO PRESENT: Chris Pomeroy, Municipal Auditor KPMG LLP; Clerk/Administrator Deborah Tonelli; Treasurer Sandra Leach; Administrative Assistant Carla Slomke

AGENDA REVIEW

Clerk/Administrator advised of the adjustment to the agenda posted as Addendum #1: Item 8-8 be changed to By-law #15-25 and Confirming By-law be adjusted to By-law #15-26.

DECLARATION OF PECUNIARY INTEREST

None.

ADOPTION OF MINUTES

15-10-01 BE IT RESOLVED THAT Council adopts the minutes of the
D. Kirby Regular Meeting of Council held Wednesday, April 22nd,
D. Walsh 2015, as circulated. CARRIED.

ADOPTION OF ACCOUNTS

15-10-02 BE IT RESOLVED THAT Council approves payment of the
D. Walsh **General Accounts**, for the period from April 23rd to May
D. Kirby 13th, 2015, in the amount of **\$64,978.00**. CARRIED.

DELEGATIONS AND PETITIONS

Chris Pomeroy, Municipal Auditor KPMG LLP, presented the 2014 Audit Findings Report, and draft Consolidated Financial Statements and draft Trust Fund Financial Statements. He reported a clean audit with no issues. Mayor Reeves thanked Mr. Pomeroy for his report and thanked Treasurer Leach and staff for their work. Mr. Pomeroy departed the Chambers at 7:30 p.m.

Mayor Reeves reminded council that there is a special meeting, next Wednesday, May 20th, re: priorities.

Treasurer Leach departed Chambers at 7:31 p.m.

COUNCIL AND STAFF REPORTS

Council Reports:

Councillor Wedgwood reported on his attendance at the **Nuclear Safety Commission** meeting in Blind River on April 28, 2015, and provided information packages to each Councillor.

Councillor MacKinnon reported on his attendance at the **Algoma District Services Administration Board annual meeting** on April 24, 2015 and the **North Channel Poverty Awareness Event** on April 28, 2015 in Little Rapids. He also reported that registration is full for the May 30th **ATV Run**. Councillor MacKinnon provided a letter of concern from Peter Woolcott and a thumb drive containing pictures of the **Little Rapids Municipal Drain**. Clerk/Administrator Tonelli advised that she had received pictures from Mr. Wolcott and had been in discussions with Ministry of Agriculture, Food and Rural Affairs regarding the hiring of a new Drainage Superintendent in order to investigate the matter.

Councillor Walsh reported that she and Councillor Kirby attended the **Tourism Northern Ontario** getting to know you event earlier today and that a written report is forthcoming. She also provided information respecting the PowerPlay Grant.

Staff Reports

Treasury Department:

Treasurer Leach provided Council with a report entitled "**Sale of Surplus Lands**" dated May 1st, 2015, with respect to Agenda Item 8-7.

In addition, she provided Council with a summary of estimated 2015 planned and potential additional roads project requirements utilizing the funds received under the **Ontario Disaster Relief Assistance Program (ODRAP)**.

Planning Report:

Deputy Clerk Eagleson provided Council with a report entitled "**McCreight's Bridge – Annual Visual Inspection Cost 2015**" dated May 12th, 2015, pertaining to correspondence received from the Algoma Sno-Plan Affiliation (ASPA), Agenda Item 9-8.

GENERAL BUSINESS

8-1. Approve the 2014 Financial Statements

15-10-03 <i>D. Kirby</i> <i>D. Walsh</i>	BE IT RESOLVED THAT Council approves the 2014 Financial Statements as presented by KPMG LLP, May 13 th , 2015.	CARRIED.
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8-2. Approve 2015 Amalgamated Tender Bids (Deferred from April 22/15)

15-10-04 <i>D. Walsh</i> <i>D. Kirby</i>	BE IT RESOLVED THAT Council accepts the 2015 amalgamated tender prices as follows:	
	Blades	White's Wearparts Ltd. \$ 3,573.55
	Culverts (Plastic)	Ideal Pipe \$37,766.02
	Calcium	Pollard Hwy. Products \$90,290.07
	Signs	Corix Water Products \$ 728.63
	Surface Treatment	Ellwood Robinson Ltd. \$89,511.93
	For a grand total of \$221,870.02 including all applicable taxes.	
		CARRIED.

8-3. Award 2015 RG-1 Gravel Tender

Councillor Armstrong declared a Conflict of Interest.

Clerk/Administrator Tonelli provided the tender results of the two tenders received. She also reported that Mr. Gilbertson of Gilbertson Enterprises has visited Jerome Pit and a crushing estimate has been received. However, the Municipality will have to make an application to amend the licence in order to stock pile product. Staff was instructed to investigate this matter.

15-10-05

D. Kirby
D. Walsh

BE IT RESOLVED THAT Council accepts the tender of Gilbertson Enterprises for the total amount of \$93,100.00 to fulfill the requirements of **Gravel Contract 2015 RG-1** being comprised of:

- (1) A price of \$14.98/cu. yd. to supply, haul and place, 2,500 cu. yds on various roads in Ward 1;
- (2) A price of \$14.98/cu. yd. to supply, haul and place, 1,500 cu. yds. on various roads in Ward 2;
- (3) A price of \$14.98/cu. yd. to supply, haul and place 1,500 cu. yds. on Dayton Road Ward 2 Project #2.

CARRIED.

CONFLICT OF INTEREST: J. Armstrong.

8-4. Authorize hiring of Receptionist

15-10-06

J. Armstrong
B. MacKinnon

BE IT RESOLVED THAT Council authorizes the hiring of Sara Leach to fill the **Receptionist** position as per the recommendations of the Human Resources Committee.

CARRIED.

8-5. Set a special meeting of Council for education purposes (land use planning webinar and draft zoning by-law)

15-10-07

B. MacKinnon
J. Armstrong

BE IT RESOLVED THAT Council set a **Special Meeting** to be held Wednesday, June 3rd, 2015, at 7:00 p.m. for the purpose of Council education (land use planning webinar and draft zoning by-law).

CARRIED.

8-6. By-law: to award Contract for Ansonia Road Culvert Replacement (SRNMIF File # SRN-CTL-151)

Context was provided, in response to a query from Councillor Jones-Scissons with respect to the funding agreement for this project.

15-10-08

J. Armstrong
N. Jones-Scissons

WHEREAS the Municipality applied for and received funding under the provincial **Small, Rural and Northern Municipal Infrastructure Program (SRNMIF) – Capital Program** (By-law #14-04) for replacement of a large structural water pipe on Ansonia Road that was damaged during the September 2013 Flood Event;

AND WHEREAS consultant engineer, Marshall Thompson, P. Eng., of Tulloch Engineering Inc., has prepared and let an invitational tender for Contract No. 14-2020 Ansonia Road Culvert Replacement (SRNMIF File # SRN-CTL-151);

AND WHEREAS following examination of the submitted tenders, the consultant engineer has recommended, in e-mail correspondence received May 7th, 2015, that the Municipality accept the bid from Leroy Construction, being the lowest tender, of \$368,999.92 including HST; NOW THEREFORE BE IT RESOLVED THAT **By-law #15-24** being a by-law of the Corporation of the Municipality

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15-10-08 – cont. of Huron Shores to enter into an Agreement with Leroy Construction with respect to the **Ansonia Road Culvert Replacement Project** (SRNMIF File # SRN-CTL-151) was read a first, second and third time and passed in open Council this 13th day of May, 2015.
CARRIED.

8-7. Discussion/Motion: Next steps re: surplus lands
Clerk/Administrator Tonelli reported of Real Estate interest in listing the property and the current zoning. Council briefly deliberated possible courses of action.

15-10-09
J. Armstrong
N. Jones-Scissons WHEREAS a Municipal Tax Sale was undertaken on February 24th, 2014;
AND WHEREAS no bids were received for properties identified as File #12-11 Highway 17 and File #12-17 James Street;
AND WHEREAS on April 23rd, 2014, Council vested said properties in the name of the Municipality and declared the properties surplus;
AND WHEREAS said properties were appraised and advertised for sale by public tender with the appraised value as the minimum bid;
AND WHEREAS as of the bid submission deadline of April 22nd, 2015, no bids were received;
NOW THEREFORE BE IT RESOLVED THAT Council authorizes staff to advertise the surplus lands, being **File #12-11 Highway 17 and File #12-17 James Street**, for sale by best offer as per the recommendation of Treasury staff in the report dated May 1st, 2015, in accordance with the Sale of Real Property By-law #15-01 Section 14 (e) and (f);
AND THAT Council may not necessarily accept the lowest or any bid received.
CARRIED.

8-8. By-law: to authorize signing of contract for Sunset Beach Road Reconstruction
Mayor Reeves provided context with respect to the ODRAP funding. Clerk/Administrator Tonelli discussed options respecting the overrun in tender price compared to the estimate. Council discussed the issues.

15-10-10
N. Jones-Scissons
J. Armstrong WHEREAS the Municipality, in addition to other Central Algoma municipalities, experienced extensive public infrastructure damage and was declared a Disaster Area due to the September 2013 flood event;
AND WHEREAS portions of Sunset Beach Road were damaged from the September 2013 flood event;
AND WHEREAS projected repair costs to said road were included in the Municipality's application under the Ontario Disaster Relief Assistance Program (ODRAP);
AND WHEREAS consultant engineer, Marshall Thompson, P. Eng., of Tulloch Engineering Inc., has prepared and let an invitational tender for Contract No. 15-2021 Sunset Beach Road Reconstruction Project;
AND WHEREAS following examination of the submitted tenders, the consultant engineer has recommended, in e-mail correspondence received May 7th, 2015, that the Municipality accept the bid from Leroy Construction,

15-10-10 – cont. being the lowest tender, of \$256,757.07 including HST;
NOW THEREFORE BE IT RESOLVED THAT **By-law #15-25** being a by-law of the Corporation of the Municipality of Huron Shores to Enter into an Agreement with **Leroy Construction** for Contract No. 15-2021 **Sunset Beach Road Reconstruction**, was read a first, second and third time and passed in open Council this 13th day of May, 2015. CARRIED.

8-9. Advertise for Quotes for Municipal Roadside Grass Cutting Contract
In response to a query from Councillor Campbell, Clerk/Administrator Tonelli reported that the brushing component has been eliminated from the contract. Clerk Tonelli was instructed to include a timeline penalty clause and specifications for the type of unit acceptable to do the job. The Public Works Commissioners will meet with Public Works Superintendent Hadikin to review the grass cutting areas and formulate a plan for brushing.

15-10-11 BE IT RESOLVED THAT Council authorizes staff to
J. Armstrong advertise the request for quotes for **2015 municipal**
G. Campbell **roadside grass cutting services** on the public roads within the Municipality, as set out by the Public Works Superintendent and identified in the tender documents;
AND THAT in addition, **Per Hour Quotes** be requested for any additional clearing widths that **may** be required in various areas as specified by the Public Works Superintendent. CARRIED.

LETTERS & COMMUNICATIONS FOR ACTION

9-1. Mandy Ehnes, Algoma University – Night Flight Migration Project

15-10-12 WHEREAS Council authorized, via Res. #14-28-25, that
N. Jones-Scissons representatives from **Algoma University** may install a
J. Armstrong bioacoustic recording device at **Beharriell Park** in order to research migratory bird routes, subject to approval from the Ministry of Natural Resources and Forestry (MNRF), as per the existing Licence of Occupation;
AND WHEREAS approval was granted from MNRF and said recording device was installed at the park;
NOW THEREFORE BE IT RESOLVED THAT Council supports the request from Algoma University, received via e-mail April 24th, 2015, to install the bioacoustic recording device at Beharriell Park to research migratory bird routes once again this autumn of 2015, subject to receipt of approval from MNRF, as per the Licence of Occupation. CARRIED.

9-2. Yvon & Claudine Lavigne – Request Year-Round Maintenance re: Lavigne Rd.
Council briefly discussed the policy. Public Works Superintendent Hadikin is to provide a report to Council respecting the road condition and work required.

15-10-13 WHEREAS Mr. and Mrs. Yvon and Claudine Lavigne have
N. Jones-Scissons requested that Lavigne Road be included in the Year-
B. MacKinnon Round Municipal Roads Maintenance Program, in

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15-10-13 – cont.

correspondence dated April 22nd, 2015;
NOW THEREFORE BE IT RESOLVED THAT Council directs staff to provide Mr. and Mrs. Yvon and Claudine Lavigne with a copy of the Municipality's policy entitled "Dedicated/Unassumed and Seasonally Maintained Public Highways - Status Change Requirements" (Res. #07-28-14);
AND THAT should Mr. and Mrs. Lavigne wish to pursue upgrading that portion of **Lavigne Road** to their driveway and provide a suitable turn-around for municipal equipment as per the above-noted policy of Council, it would consider entering into an agreement to assume that portion of the road for winter maintenance.
CARRIED.

9-3. Greg Stubinsky – Proposal to purchase & collect scrap metal from Municipal Waste Sites

15-10-14

N. Jones-Scissons
B. MacKinnon

WHEREAS Greg Stubinsky, of **G. Stubinsky Haulage**, has submitted a proposal to purchase and haul scrap metal from the Municipal Waste Disposal Sites, in correspondence dated April 22nd, 2015;
NOW THEREFORE BE IT RESOLVED THAT Council directs staff to investigate the existing agreement with the current contractor to **purchase and haul scrap metal** from the Municipal Waste Disposal Sites, prepare a report for Council consideration, and if advisable, tender for said works.
CARRIED.

9-4. Hon. Mario Sergio – Minister Responsible for Seniors Affairs – Celebrate June as Seniors' Month

9-5. M. Mantha, MPP Algoma-Manitoulin – Senior Achievement Award, Nomination Deadline June 15/15

9-6. The Standard – Invitation to Advertise in 2015 Discover Us magazine, Booking Deadline May 14/15

15-10-15

N. Jones-Scissons
B. MacKinnon

BE IT RESOLVED THAT in the interest of regional promotion, Council authorizes participation in the annual "**Discover Us**" tourism magazine, published by The Standard, and approve a ¼ page Ad at a cost not to exceed \$395.00 + HST.
CARRIED.

9-7. CASS – 2015 Bursary Request re: Grade 8, Grade 12 Graduations & Grade 8 Central Algoma Community Award

Council briefly discussed the Grade 8 award requests. Councillor Jones-Scissons will attend to present the CASS bursary award.

15-10-16

N. Jones-Scissons
B. MacKinnon

BE IT RESOLVED THAT Council provides a **\$200.00** Bursary to **Central Algoma Secondary School**, to be awarded at the 2015 Grade 12 Graduation Ceremony being held on Thursday, June 25th, 2015, to a student who is a resident of the Municipality of Huron Shores at the time of the graduation and who is proceeding to postsecondary education in September 2015. CARRIED.

9-8. Algoma Sno-Plan Affiliation – Email advising payment for McCreight's Bridge visual inspection for 2015/16 season

15-10-17

N. Jones-Scissons
B. MacKinnon

WHEREAS an estimate in the amount of \$775.00 plus H.S.T. per structure has been received from Tulloch Engineering to undertake inspections on water crossing structures that are required to be inspected by engineers biennially;

AND WHEREAS **McCreight's Bridge** is part of that inspection program, but has been reduced to a 3 tonne load limit and is required to have a visual inspection annually until a detailed structural inspection is conducted;

AND WHEREAS **Algoma Sno-Plan Affiliation (ASPA)** has agreed to contribute \$500.00 plus H.S.T for the 2015 visual inspection of McCreight's Bridge for its 2015/16 trail season, based on a verbal estimate for the inspection received by ASPA from Tulloch Engineering, in the fall of 2014;

NOW THEREFORE BE IT RESOLVED THAT the Municipality shall pay the difference of \$275.00 plus H.S.T. for the visual inspection, due to the fact that restricting the width, to barricade to prevent use by automobiles but allow for a width to accommodate snowmobiles, will also provide for a width that will accommodate all-terrain vehicles, bikes, hikers, etc., which is beyond the scope of the Algoma Sno-Plan Affiliation and snowmobile trail system. CARRIED.

9-9. W.C. Eaket Secondary School – 2015 Bursary Request

Mayor Reeves will present the bursary award and Councillor Armstrong will act as substitute should Mayor Reeves be unable to attend the ceremony.

15-10-18

N. Jones-Scissons
B. MacKinnon

BE IT RESOLVED THAT Council provides a **\$200.00** Bursary to **W.C. Eaket Secondary School**, to be awarded at the 2015 Graduation Ceremony being held on Thursday, June 25th, 2015, to a student who is a resident of the Municipality of Huron Shores at the time of the graduation and who is proceeding to postsecondary education in September 2015.

CARRIED.

9-10. Twp. of North Stormont – Request Province Examine Proposal re: Farm & Industrial Electricity Rates

9-11. Fire Chief Medve – Request renovation of former Library location for use by Fire Dept. as meeting room

15-10-19

D. Kirby
G. Campbell

BE IT RESOLVED THAT Council authorizes the Fire Department to utilize the space formerly occupied by the Huron Shores Public Library, **10 John Street**, and adjoining the Station 2 Fire Hall;

AND THAT any renovation plans for the facility take into consideration potentially sharing space with a satellite office of the North Channel Nurse Practitioner-Led Clinic, as per that agency's request, and supported by Council via Resolution #14-21-10, dated September 24th, 2014;

AND THAT the costs for the Fire Station renovations of 10 John Street be included in 2015 Budget deliberations.

CARRIED.

- 9-12a.MTO – Request for Comments re: Application for Aggregate Permit, MTO Source No. I08-043
- 9-12b.Planning Advisory Services – Comments re: MTO Aggregate Application
- 9-12c.J. Kohns – Copy of Correspondence to MTO re: MTO Aggregate Application
- 9-13. Blind River Development Corp. – Ontario Trillium Foundation Information Session, June 25/15, Blind River

LETTERS & COMMUNICATIONS FOR INFORMATION

- 10-1. Federation of Northern Ontario Municipalities (FONOM) – Connecting Links to Receive Funding Support from the Province, April 20/15
- 10-2. Canadian Agricultural Safety Assn. – Back to Ag Program, Application Deadline May 24/15
- 10-3. Hon. Bob Chiarelli, Minister of Energy – Update re: Initial Public Offering of shares in Hydro One Inc., April 21/15
- 10-4. Assn. of Municipalities of Ontario (AMO) – Federal Budget Provides New Public Transit Fund, Limited Housing Support, April 21/15
- 10-5a. Twp. Of Carling - Support Twp. Of Madawaska Valley re: Request Ontario Control Hydro One Rate Increases, April 22/15
- 10-5b. Twp. of Hornepayne – Support Twp. of Madawaska Valley re: Request Ontario Control Hydro One Rate Increases, April 30/15
- 10-6. AMO Watch File, April 23/15
- 10-7. AMO – 2015 Ontario Budget Highlights, April 23/15
- 10-8. College of Physicians & Surgeon of Ontario – Council Award, Nomination Deadline October 1/15
- 10-9. Coalition for Algoma Passenger Trains (CAPT) – Letter from Allen Brown of Railmark & Ridership Survey, April 24/15
- 10-10. Ministry of Finance – Ontario Municipal Partnership Fund (OMPF) 2015 First Quarter Payment Notice, April 27/15
- 10-11. AMO – AMO Releases Policing Modernization Report, April 27/15
- 10-12. Anita Frayne, Huron Perth Landowners Assn. re: Press Release (“Wind Leaseholders May Be on the Hook for Billions”, April 27/15)
- 10-13. J. Kohns – Copy of Correspondence to Ministry of Transportation re: opposition to aggregate permit 108-043 (Repeat of Item 9-12c)
- 10-14. AMO Watch File, April 30/15
- 10-15. FONOM – 2015 FONOM/MMAH Northeastern Municipal Conference Set to Open in Greater Sudbury, May 4/15
- 10-16. AMO – Province Releases SAMS Report, May 5/15
- 10-17. Ministry of Community Safety & Correctional Services – Legislative Requirements re: Vulnerable Occupancies, May 6/15
- 10-18. AMO Watch File, May 7/15

CLOSED SESSION

15-10-20

D. Wedgwood
G. Campbell

BE IT RESOLVED THAT Council proceeds in Camera at 8:30 p.m. in order to address a matter pertaining to: the subject matter relates to the consideration of a request under the *Municipal Freedom of Information and Protection of Privacy Act* if the council, board, commission or other body is the head of an institution for the purposes of that Act.

CARRIED.

RETURN TO OPEN SESSION

15-10-21 BE IT RESOLVED THAT Council returns to open session at
D. Wedgwood 8:31 p.m. CARRIED.
G. Campbell

CONFIRMING BY-LAW #15-26

15-10-22 BE IT RESOLVED THAT **By-law #15-26**, being a By-law of
G. Campbell the Corporation of the Municipality of Huron Shores to
D. Kirby **Adopt the Minutes** of the Council Meeting held on
Wednesday, May 13th, 2015, and authorizing the taking of
any action authorized therein and thereby, was read a
first, second and third time and passed in open Council
this 13th day of May, 2015. CARRIED.

ADJOURNMENT

15-10-23 BE IT RESOLVED THAT Council does adjourn at 8:32 p.m.
D. Kirby CARRIED.
G. Campbell

MAYOR

CLERK