

THE CORPORATION OF THE MUNICIPALITY OF HURON SHORES
February 17, 2016 (16-06)

The special meeting of the Council of the Corporation of the Municipality of Huron Shores was held on Wednesday, February 17, 2016, and called to order by Mayor Gil Reeves at 7:00 p.m.

PRESENT WERE: Mayor Gil Reeves, Councillors Jane Armstrong, Gord Campbell, Nancy Jones-Scissons, Debora Kirby, Blair MacKinnon, Leo Persia, Darlene Walsh and Dale Wedgwood.

REGRETS: Councillors Jane Armstrong, Debora Kirby, and Nancy Jones-Scissons

ALSO PRESENT: Clerk/Administrator Deborah Tonelli; Public Works Superintendent Harry Hadikin; and Treasurer Sandra Leach

AGENDA REVIEW

Clerk/Administrator Tonelli advised of the addition of the motion to authorize a replacement for Councillor MacKinnon to attend the FONOM Conference, in order to proceed with the necessary registration changes.

DECLARATION OF PECUNIARY INTEREST

None.

4. Authorize a replacement 2016 FONOM Conference Attendee, May 11-13/16, Timmins

16-06-01

B. MacKinnon
D. Wedgwood

WHEREAS Council authorized Councillor MacKinnon, via Resolution #16-03-16, to attend the 2016 Federation of Northern Ontario Municipalities (FONOM) Conference in Timmins, May 11-13, 2016;

AND WHEREAS Councillor MacKinnon has subsequently advised that he is unable to attend the Conference;

NOW THEREFORE BE IT RESOLVED THAT Council authorizes Councillor Walsh to replace Councillor MacKinnon at the **2016 FONOM Conference**;

AND THAT it cover all associated expenses. CARRIED.

5. Discussion/Review of Council & Staff Priorities

Mayor Reeves provided an overview of the need for Council to review its priorities in relation to the Asset Management Plan, Strategic Plan and Official Plan, in preparation for the 2016 budget deliberations. Mayor Reeves thanked Treasurer Leach and Public Works Superintendent Harry Hadikin for their attendance this evening.

Clerk/Administrator provided the staff list of priorities, attached hereto as Appendix 'A', and explained that it was neither exhaustive nor in order of priority. Council was also provided an updated Capital Asset Management Planning Summary, attached hereto as Appendix 'B'.

Each priority item identified in Appendix 'A' was discussed. The following summary identifies further direction provided by Council and Staff reporting.

Transportation:

Council deliberated the requirement of a detailed inspection for McCreights Bridge and instructed that this matter be placed on a future agenda for

further consideration and request to split the inspection cost equally with ASPA/OFSC.

On a query from Councillor Campbell respecting the minor requirements contained in the bridge report, Public Works Superintendent Hadikin reported that with the major 2013 flood related projects now complete, Public Works staff will turn its focus back to maintenance projects.

Environment:

Council directed that Public Works Superintendent Hadikin commence actions necessary to relocate Wards 1 and 4 Caretaker facilities to the entrance of the Waste Sites in 2016, as was done in 2015 in Ward 3. Council deliberated the pros and cons of introducing clear bags, identification cards, bag limits and share sheds. It was decided that Council will develop a model in 2016 in order to allow time to inform ratepayers of the changes and implement its decisions in 2017.

Council concurred that replacement of the Storm Drain system from the Mississagi River running east and northeast to East Street be budgeted and completed in 2016.

Mr. Hadikin reported that Drainage Superintendent John Linley will be in attendance at the Municipality over the next two days to discuss the 2016 municipal drainage plans and to address tile drainage being proposed in the Municipality.

Mayor Reeves requested that a decision respecting necessary changes to the clean yard by-law, in order to allow for a better enforcement protocol, be finalized in 2016. This item was added to the priorities list attached.

Health:

Clerk/Administrator Tonelli briefly discussed possible software programs for the municipal cemeteries and the new Bereavement Authority of Ontario. Councillor Campbell advised of a new GPS scanning system for tracking plot sales, etc.

Councillor Walsh reported that the Joint Cemetery Board meeting is later this month and she hopes to have more information regarding the cost and fundraising efforts to repair the damage resulting from the Little Rapids Cemetery vandalism that took place last year. A brief discussion took place regarding capture of the vandal and marker ownership as it pertains to insurance coverage.

Recreation:

Council concurred that the cost to proceed with structural reports for some of the municipal facilities should be included in the 2016 budget deliberations.

Clerk/Administrator Tonelli reported on a letter received this date advising that the Town of Thessalon has terminated its role as administrator of the Healthy Kids Community Challenge Program and that the Steering Committee meeting scheduled for today had been cancelled. Therefore, the status of the Program is unknown.

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Councillor MacKinnon reported that the surplus monies raised from the ATV Fun Run since its inception, by the Thessalon Township Recreation Committee, have been intended for development of an outdoor rink. The Committee will complete the anticipated costs for the rink for Council's review at the April 13th Meeting of Council, in order that it might be built for the 2016-17 season.

Treasurer Leach and Clerk/Administrator Tonelli discussed the need to assess the long term costs of any new infrastructure and recommendation for lifecycle costing, also bearing in mind the financial struggle to maintain existing infrastructure.

Parks:

Council instructed that Public Works Superintendent Hadikin complete a proposal for the April 27th Meeting of Council, outlining possible work to be done at Little Basswood Beach, and to include in the proposal the feasibility of plowing the area in the winter months.

Regarding the dug-outs at Little Rapids Village Park, should the proposal under the Healthy Kids Community Challenge not move forward, the monies placed in reserve in 2015 for this purpose will be re-budgeted.

Mayor Reeves recommended that creation of an ad hoc committee, to assess the condition of and discuss protective display ideas to resurrect the Iron Bridge Public School Bell, be added to a future agenda. Council concurred.

Planning:

Clerk/Administrator Tonelli discussed the various possibilities and costs relating to GIS mapping and will include this matter on an upcoming Agenda. Councillor Campbell identified the need to have a designated staff person to liaise with the GIS company hired to produce and make changes/additions to the mapping.

Governance/Administration:

Clerk/Administrator Tonelli and Council briefly discussed succession planning and the need for staffing overlap to allow for training.

Council authorized Councillor MacKinnon, at his offer, to assist with preparing a job description and to insert into the pay equity scale the position of building maintenance caretaker. Also, at the recommendation of Councillor MacKinnon, staff will investigate a possible internship for this position.

Clerk/Administrator Tonelli briefly discussed her investigation into records retention software. She recommended that this be researched further once GIS mapping has been implemented.

Mayor Reeves reported the need to review the procedure by-law. This was added as a priority to Appendix 'A'.

Economic Development:

The priorities of the Economic Development Advisory Committee will be reviewed at its next meeting and recommendations will be reported to Council on March 9th.

6. Council Code of Conduct

For the purposes of the meeting, Clerk/Administrator Tonelli provided Council with a copy of the Council Code of Conduct (also contained in the Municipal Councillor Reference Manual). Mayor Reeves requested that a review of the document be included, annually, on a Council Agenda. Council concurred.

Mayor Reeves illustrated the paths of communication among the public, staff, Clerk/Administrator, Mayor and Council and the communication protocol. He outlined the duties of Council and staff.

Councillor Campbell identified the need for a written complaints handling policy. This was added to the staff priorities list.

CLOSED SESSION

None.

ADJOURNMENT

16-06-02

G. Campbell

D. Walsh

BE IT RESOLVED THAT Council does adjourn at 9:20 p.m.
CARRIED.

MAYOR

CLERK