

THE CORPORATION OF THE MUNICIPALITY OF HURON SHORES
May 11th, 2016 (16-14)

The regular meeting of the Council of the Corporation of the Municipality of Huron Shores was held on Wednesday, May 11th, 2016, and called to order by Mayor Gil Reeves at 7:00 p.m.

PRESENT WERE: Mayor Gil Reeves, Councillors Jane Armstrong, Gord Campbell, Nancy Jones-Scissons, Debora Kirby, Blair MacKinnon, Leo Persia, and Dale Wedgwood.

REGRETS: Councillor Darlene Walsh

ALSO PRESENT: Clerk/Administrator Deborah Tonelli; Administrative Assistant Carla Slomke

AGENDA REVIEW

Clerk/Administrator advised of the deferral of Item 8-11. She also advised of the McCreight's Bridge update provided in her Clerk's Report and inquired if Council wished to add the matter to this agenda. Council directed that this item be added to the May 25th Agenda.

DECLARATION OF PECUNIARY INTEREST

Councillor Wedgwood with respect to the Hughes Supply account.
Councillor Armstrong with respect to Agenda Item 8-6.
Councillor Kirby with respect to Agenda Item 8-12.

ADOPTION OF MINUTES

16-14-01 BE IT RESOLVED THAT Council adopts the minutes of the
N. Jones-Scissons Regular Meeting of Council held Wednesday, April 27th,
B. MacKinnon 2016, as circulated. CARRIED.

ADOPTION OF ACCOUNTS

16-14-02 BE IT RESOLVED THAT Council approves payment of the
N. Jones-Scissons **General Accounts**, excluding items of Pecuniary
D. Kirby Interest, for the period from April 28th to May 11th, 2016,
in the amount of **\$95,235.92**.
CARRIED.

16-14-03 BE IT RESOLVED THAT Council approves payment of the
D. Kirby **Hughes Supply** account in the amount of **\$279.90**.
N. Jones-Scissons CARRIED.
DECLARATION OF PECUNIARY INTEREST: D. Wedgwood.

DELEGATIONS AND PETITIONS

None.

COUNCIL AND STAFF REPORTS

Council Reports

Councillor Armstrong spoke to the Iron Bridge Recreation Committee's **Family Fun Night** that started last week will be weekly on Tuesdays.

Staff Reports

Clerk's Report:

Clerk/Administrator Tonelli's report included: Mr. Wierzbicki's availability to attend the June 1/16 Special Meeting re: Draft Zoning By-law; and information respecting McCreight's Bridge. Council directed that Mr. Wierzbicki be invited to attend the June 1st Meeting and that the McCreight's Bridge matter be added to the May 25th Agenda for discussion as per direction under Agenda Review.

Treasury Report:

Treasurer Leach's report with respect to Agenda Item 8-6 re: financing options for purchase of grader and half-ton truck, was provided to Council.

Planning Report:

Deputy Clerk Eagleson's report with respect to Agenda Item 8-19 re: proposed purchase of Municipal GIS and data integration mapping, was provided to Council.

GENERAL BUSINESS

8-1. By-law: to Enter into an Agreement with United Systems Technology Inc. (USTI) re: Joint Municipal Services Agreement

16-14-04

N. Jones-Scissons
B. MacKinnon

BE IT RESOLVED THAT **By-law #16-30** being a by-law of the Corporation of the Municipality of Huron Shores to authorize Treasurer Sandra Leach to Execute an Agreement with **United Systems Technology Inc. (USTI)**, as per Resolution #16-12-02, dated April 20th, 2016, for provision of a property tax software service upgrade that would provide the ability to enter a negative amount on the detail payment line, eliminating the need to enter both a payment and a credit memo for a transaction was read a first, second and third time and passed in open Council this 11th day of May, 2016;
AND THAT the total cost for the software upgrade will be **shared jointly amongst ten (10) municipalities** of which \$100.00 + applicable taxes will be the Municipality's share. CARRIED.

8-2. Severance Consent for Easement 2016-C-1 (King to Hug)

16-14-05

B. MacKinnon
N. Jones-Scissons

WHEREAS Notice as required under the *Planning Act* has been given for a Consent for Severance Application, File 2016-C-1 to establish a legal easement described on Plan of Survey 1R-10534 in favour of Roll 007-05200 over Roll 007-04800;
AND WHEREAS no objections have come forward regarding the notice for the proposed consent for severance for easement;
AND WHEREAS under MMAH File #57-C-020015 Provisional Consent had been granted previously by the Ministry of Municipal Affairs and Housing on February 25, 2003, for the subject easement, but Final Consent was never completed;
AND WHEREAS Planning Consultant Bill Wierzbicki, of Planning Advisory Services, has reviewed documentation

THE CORPORATION OF THE MUNICIPALITY OF HURON SHORES
May 11th, 2016 (16-14)

16-14-05 – cont. provided from the original Consent Application and Letter from MMAH granting Provisional Consent and sees no just reason that Council should not grant Provisional Consent to complete registration of the subject easement;
NOW THEREFORE BE IT RESOLVED THAT Council's decision is to hereby grant Provisional Consent to Application File 2016-C-1;
AND THAT the Provisional Consent be subject to the Municipality being provided the required documentation in addition to a digital copy of Plan of Survey 1R-10534.
CARRIED.

8-3. Receive the Minutes of the Economic Development Advisory Committee (EDAC), April 7/16

16-14-06 BE IT RESOLVED THAT Council receives the Minutes of
B. MacKinnon the **Economic Development Advisory Committee**
N. Jones-Scissons **(EDAC)** meeting held April 7th, 2016. CARRIED.

8-4. Approve the new municipal slogan as per recommendation of EDAC

16-14-07 WHEREAS Council authorized a contest be held, as per
N. Jones-Scissons the recommendation of the **Economic Development**
B. MacKinnon **Advisory Committee (EDAC)**, to choose a **new municipal slogan**;
AND WHEREAS the EDAC at its May 5th, 2016, meeting selected four (4) potential slogans from the contest submissions for recommendation to Council;
NOW THEREFORE BE IT RESOLVED THAT Council authorizes staff to **investigate any potential copyright concerns** with respect to the recommended municipal slogans chosen by the Economic Development Advisory Committee. CARRIED.

8-5. Authorize attendance at presentation re: new Ministry of Environment & Climate Change (MOECC) environmental compliance requirements, Echo Bay, May 26/16

16-14-08 BE IT RESOLVED THAT Council authorizes Councillor
B. MacKinnon Jones-Scissons to attend the presentation by
J. Armstrong environmental consultants Pinchin Ltd., with respect to the
Ministry of Environment and Climate change (MOECC) new **environmental compliance requirements** hosted by the Township of MacDonald, Meredith and Aberdeen Additional in Echo Bay, May 26th, 2016;
AND THAT it cover all associated expenses. CARRIED.

8-6. Approve financing recommendation re: purchase of new Grader in 2016

Councillor Armstrong declared a pecuniary interest.
Council briefly deliberated the issues involved.

16-14-09 WHEREAS Council directed the Municipal Treasurer to
B. MacKinnon investigate financing options for the 2016 purchase of a
D. Wedgwood grader to replace the **1992 Champion Grader 730 Series 111**;

THE CORPORATION OF THE MUNICIPALITY OF HURON SHORES
May 11th, 2016 (16-14)

16-14-09 – cont. AND WHEREAS, should Council choose to proceed with the grader acquisition in 2016, Treasurer Leach has recommended in her report, dated May 11th, 2016, the option of financing the purchase 100%;
NOW THEREFORE BE IT RESOLVED THAT Council **approves the financing recommendations** for the grader in Treasurer Leach’s report of May 11th, 2016;
AND THAT Council instructs staff to **commence tendering procedures** for the 2016 purchase of a new grader. CARRIED.
DECLARATION OF PECUNIARY INTEREST: J. Armstrong.

8-7. Receive outdoor rink proposal (deferred from April 13/16)

16-14-10 BE IT RESOLVED THAT Council receives the **Little Rapids outdoor rink proposal**;
B. MacKinnon AND THAT the proposal be addressed under 2016
J. Armstrong Municipal Budget Deliberations. CARRIED.

8-8. By-law: to Enter into a Waste Site Key Agreement with Birchland Plywood-Veneer Ltd.

16-14-11 BE IT RESOLVED THAT **By-law #16-31** being a by-law of
B. MacKinnon the Corporation of the Municipality of Huron Shores to
J. Armstrong execute a **Waste Disposal Site Key Agreement** with **Birchland Plywood-Veneer Ltd.** to allow after-hours access to the Ward 1 Municipal Waste Disposal Site was read a first, second and third time and passed in open Council this 11th day of May, 2016. CARRIED.

8-9. By-law: to Enter into a Seasonal Waste Site Key Agreement with Clear Lake Camp Inc.

16-14-12 BE IT RESOLVED THAT **By-law #16-32** being a by-law of
B. MacKinnon the Corporation of the Municipality of Huron Shores to
J. Armstrong execute a **Seasonal Waste Disposal Site Key Agreement** with **Clear Lake Camp Inc.** to allow after-hours access to the Ward 3 Municipal Waste Disposal Site was read a first, second and third time and passed in open Council this 11th day of May, 2016. CARRIED.

8-10. By-law: to Enter into an Agreement with USTI re: property tax software program upgrade

16-14-13 BE IT RESOLVED THAT **By-law #16-33** being a by-law of
B. MacKinnon the Corporation of the Municipality of Huron Shores to
D. Kirby authorize Treasurer Sandra Leach to Execute a Professional Services Agreement with **United Systems Technology Inc. (USTI)** for provision of an upgrade to the municipal property tax software from **Version 10 to Version 14** at a cost of \$295.00 + applicable taxes was read a first, second and third time and passed in open Council this 11th day of May, 2016. CARRIED.

8-11. Motion: to approve furnace/HVAC maintenance contracts for municipal facilities
Deferred. See Agenda Review.

THE CORPORATION OF THE MUNICIPALITY OF HURON SHORES
May 11th, 2016 (16-14)

8-12. Renew the Municipal Roadside Grass Cutting Contract with Dennis Kirby (Jubilee Acres)
Councillor Kirby declared a pecuniary interest.

16-14-14 WHEREAS Council entered into an Agreement, via By-law
B. MacKinnon #15-38, with **Dennis Kirby of Jubilee Acres**, for the
J. Armstrong 2015 Municipal Grass-Cutting Contract;
AND WHEREAS said contract specified a renewal term for a maximum of two (2) seasons, subject to agreement by Mr. Kirby to provide the grass-cutting service at the same rate and specifications as the original contract and subject to approval by Council and the Public Works Superintendent;
AND WHEREAS Mr. Kirby has agreed to fulfill the 2016 Municipal Grass-Cutting requirements at the same rate and specifications as the original 2015 contract;
AND WHEREAS Public Works Superintendent Hadikin recommends renewal of the original contract for the 2016 season;
NOW THEREFORE BE IT RESOLVED THAT Council authorizes staff to prepare a by-law for Council consideration at the May 25th, 2016, Regular Meeting in order to renew the **Municipal Grass-Cutting Contract** with Dennis Kirby of Jubilee Acres for the 2016 season.
CARRIED.

DECLARATION OF PECUNIARY INTEREST: D. Kirby.

8-13. Receive the Minutes of the Huron Shores Public Library Board, April 5/16

16-14-15 BE IT RESOLVED THAT Council receives the Minutes of the
B. MacKinnon **Huron Shores Public Library Board** meeting held April
J. Armstrong 5th, 2016. CARRIED.

8-14. Authorize the rehiring of the Museum Supervisor

16-14-16 BE IT RESOLVED THAT Council authorizes the rehiring of
D. Wedgwood Vicki Leach as the Supervisor for the **Iron Bridge**
G. Campbell **Historical Museum** as per the recommendation of the Museum Committee;
AND THAT Council supports the employment start date of Monday, June 6th, 2016. CARRIED.

8-15. Authorize the rehiring of Museum Assistant Sydney Kent & support June 6/16 start date as per recommendation of Iron Bridge Historical Museum Committee

Clerk/Administrator Tonelli reported that the Municipality has been successful in receiving HRSDC Canada Summer Jobs funding for 2 students but, that she has not yet heard from Algoma Kinniwabi. Staff is also seeking direction from Council re: request by the Museum Committee for the Museum to be open on July 1 and Labour Day. Councillor Armstrong spoke to the Museum Committee's proposal to be open on the 2 statutory holidays and to hire one of the 3 students by June 6th in order to open earlier in the season. Councillor MacKinnon spoke to the regulations under the *Employment Standards Act*.

16-14-17 WHEREAS the **Iron Bridge Historical Museum**
D. Wedgwood **Committee** has recommended the rehiring of Museum
G. Campbell Assistant Sydney Kent with a proposed employment start

THE CORPORATION OF THE MUNICIPALITY OF HURON SHORES
May 11th, 2016 (16-14)

16-14-17 – cont. date of Monday, June 6th, 2016, and included the cost for additional wages/benefits, above any potential student grant funding received effective July 4th, 2016, in its 2016 Budget submission;
AND WHEREAS Ms. Kent has agreed to accept the position and the proposed start date, if offered;
BE IT RESOLVED THAT Council authorizes the **rehiring of Sydney Kent** as a Museum Assistant for the 2016 season as per the recommendation of the Museum Committee;
AND THAT Council supports the proposed employment start date of Monday, June 6th, 2016;
AND THAT the additional cost for wages and benefits be included in the 2016 Municipal Budget. CARRIED.

8-16. Receive the Draft Minutes of the North Channel Poverty Awareness Network, April 26/16 & Draft Project Proposal

16-14-18 BE IT RESOLVED THAT Council receives the Draft Minutes of the **North Channel Poverty Awareness Network** meeting held April 26th, 2016 and the Draft Project Proposal presented by David Thompson of the **Rural Agri-Innovation Network (RAIN)** at said meeting. CARRIED.
D. Wedgwood
G. Campbell

8-17. Authorize staff to investigate feasibility/cost options re: Waste Disposal Site User Card Identification and/or Bag Tag Policy as per recommendation of Environment Commissioners

16-14-19 BE IT RESOLVED THAT Council authorizes staff to investigate the feasibility/cost options with respect to implementing a **Waste Disposal Site User Card Identification and/or a Bag Tag Policy** as per the recommendation of the Environment Commissioners and report the result at the August 10th, 2016 Regular Meeting. CARRIED.
G. Campbell
D. Wedgwood

8-18. Authorize staff to contact Ministry of Natural Resources & Forestry (MNRF) & Ministry of Health & Long-Term Care (MOHLTC) re: use of Thessalon Airport & potential grant funding as per recommendation of the EDAC
Councillor Wedgwood, Chair of the EDAC, spoke to the motion.

16-14-20 BE IT RESOLVED THAT Council authorizes staff to contact the Town of Thessalon and, if indicated, the Ministries of Natural Resources and Forestry and of Health and Long-Term Care with respect to any emergency use of the **Thessalon Airport** by said ministries, and inquire with the Town as to potential grant funding for upgrades to the airport, as per the recommendation of the Economic Development Advisory Committee. CARRIED.
G. Campbell
D. Wedgwood

In response to a query from Councillor Persia, Mayor Reeves spoke to the history of the airstrip.

8-19. Authorize purchase of Municipal GIS and Data Integration Mapping (Deferred from April 13/16)
Clerk/Administrator Tonelli spoke to Deputy Clerk Eagleson's report.

THE CORPORATION OF THE MUNICIPALITY OF HURON SHORES
May 11th, 2016 (16-14)

16-14-21
G. Campbell
D. Wedgwood

WHEREAS two quotes were received for implementing a Geo Spatial Cloud Software GIS System;
AND WHEREAS the quote of \$2820.00 / year + applicable taxes received from CGIS Spatial Solutions was marginally lower than a second quote received;
NOW THEREFORE BE IT RESOLVED THAT provided the raw data required to build the base for a remote GIS System is available, Council authorizes staff to initiate a contract with **CGIS Spatial Solutions** for a remote Cloud Based GIS System;
AND THAT said Contract be presented to Council for execution by By-law at the May 25, 2016 Council Meeting, provided it is determined that the raw data is available to build the raw data base at this time. CARRIED.

LETTERS & COMMUNICATIONS FOR ACTION

9-1. Assn. of Municipalities of Ontario (AMO) – Call for Nominations 2016-2018 AMO Board of Directors, Nomination Deadline June 24/16

9-2. Ministry of Natural Resources & Forestry (MNRF) – Opportunity re: 2016 Central Ontario Orthophoto Project (COOP) Imagery Project
In response to a query from Councillor Jones-Scissons, Clerk advised that it would be the responsibility of MNRF to address privacy matters under its contract with the Orthophotographer.

16-14-22
G. Campbell
D. Wedgwood

WHEREAS the Municipality has been invited by the Ministry of Natural Resources and Forestry (MNRF) to participate in its **2016 Central Ontario Orthophoto Project (COOP)** to provide aerial mosaic mapping of the majority of the Municipality;
AND WHEREAS by participating in a cost-sharing structure with other municipalities in the proposed mapping area it is estimated that the Municipality would save approximately 90% when compared to undertaking a similar project on its own;
AND WHEREAS the total cost to the Municipality is estimated to be between \$2,300.00 and \$3,200.00 subject to the number of participating municipalities and the Municipality's mapping requirements;
BE IT RESOLVED THAT Council authorizes Clerk/Administrator Tonelli to sign the required **Letter of Intent** for the Municipality to participate in the Central Ontario Orthophoto Project (COOP) as described in e-mail correspondence dated April 28th, 2016, from Mike Robertson, Imagery Project Manager, Ministry of Natural Resources and Forestry (MNRF);
AND THAT Council authorizes the required minimum partnership payment of \$1,000.00 to participate;
AND THAT the Municipality's total share in the costs for said Project be included in the 2016 Municipal Budget. CARRIED.

9-3. Municipal Finance Officers' Assn. (MFOA) of Ontario – Notification of selection to participate in Asset Management Assistance & Group Training Program

THE CORPORATION OF THE MUNICIPALITY OF HURON SHORES
May 11th, 2016 (16-14)

In response to a query from Councillor Armstrong, Clerk/Administrator Tonelli spoke to the staff commitment required to participate in the program.

16-14-23 WHEREAS the Municipality has been selected to participate
G. Campbell in the Asset Management Assistance and Group Training
L. Persia Program A from the **Municipal Finance Officers’
Association of Ontario (MFOA)**;
NOW THEREFORE BE IT RESOLED THAT Council authorizes
staff commitment of time to fulfill the requirements of the
noted MFOA **Asset Management and Assistance Group
Training Program A.** CARRIED.

9-4. The Standard – Invitation to advertise in 2016 Discover Us, Deadline
May 20/16

16-14-24 BE IT RESOLVED THAT, in the interest of regional
L. Persia promotion, Council authorizes participation in the annual
G. Campbell **“Discover Us”** tourism magazine, published by *The
Standard*, and approves a ¼-page advertisement at a cost
not to exceed \$395.00 + applicable taxes. CARRIED.

9-5. ProMaxPub – Invitation to advertise on magnetic memo boards

9-6. Ministry of Municipal Affairs & Housing (MMAH) – 2016 AMO
Conference Delegation Requests, Submission Deadline June 29/16

16-14-25 WHEREAS Resolution #15-27-10 authorized Mayor Reeves
L. Persia and Councillor Walsh to attend the **Association of
Municipalities of Ontario (AMO) Conference** to be held
G. Campbell August 14th – 17th, 2016 in Windsor;
AND WHEREAS the Request for Delegations to ministries
for said conference has been received;
NOW THEREFORE BE IT RESOLVED THAT Council directs
staff to **request a delegation for the following:**
- Ministry of Municipal Affairs and Housing (MMAH); and/or
- Ministry of Aboriginal Affairs (MAA); and/or
- Ministry of Finance (MOF);
with respect to Property Roll Nos. 57 24 000 007 04000
0000 and 57 24 000 009 02601 0000;
AND THAT the delegation requests be contingent on the
outcome of the scheduled June 22nd, 2016, court hearing.
CARRIED.

9-7. Iron Bridge Lions Club – Request partnership re: Village Inn
Swimming Pool

LETTERS & COMMUNICATIONS FOR INFORMATION

- 10-1. AMO – Federal Infrastructure Minister Provides Funding Details, April
25/16
- 10-2a-f. Municipality of Trent Lakes, et al. – Support Resolution re: Bill 158,
Saving the Girl Next Door Act, 2016 (Res. #16-13-27, April 27/16)
- 10-3. AMO Watch File, April 28/16
- 10-4. Rural Ontario Municipal Assn. (ROMA) – ROMA will Deliver a Stand
Alone Municipal Conference in January 2017, April 29/16
- 10-5. Ministry of Finance – Ontario Municipal Partnership Fund (OMPF) 2016
First Quarter Payment Notice, May 2/16

THE CORPORATION OF THE MUNICIPALITY OF HURON SHORES
May 11th, 2016 (16-14)

- 10-6. R. Routledge, Sault College– MNRF Notification of Application Approval re: 2016/17 Land Stewardship & Habitat Restoration Program Funding for Elk Habitat Creation Project, May 2/16
10-7. AMO – 2016 AMO Annual General Meeting & Conference, August 14-17/16, Windsor
10-8. AMO Watch File, May 5/16
10-9. AMO – AMO Support for Fort McMurray – Call to Action, May 5/16

16-14-26

L. Persia
G. Campbell

WHEREAS the **Association of Municipalities of Ontario (AMO)** has challenged all Ontario municipal governments to donate funds towards the Fort McMurray Disaster following the devastating wildfire of May 2016;
AND WHEREAS AMO has advised that it will ensure that all funds donated will be placed in order that the governments of Canada and Alberta may match the dollars;
NOW THEREFORE BE IT RESOLVED THAT Council authorizes a donation to AMO in the amount of \$1,500.00 for the **Fort McMurray Disaster Fund**;
AND THAT said donation be drawn, if necessary, from the Working Fund Reserve. CARRIED.

CLOSED SESSION

None.

CONFIRMING BY-LAW #16-34

16-14-27

J. Armstrong
D. Kirby

BE IT RESOLVED THAT **By-law #16-34**, being a By-law of the Corporation of the Municipality of Huron Shores to **Adopt the Minutes** of the Council Meeting held on Wednesday, May 11th, 2016, and authorizing the taking of any action authorized therein and thereby, was read a first, second and third time and passed in open Council this 11th day of , 2016. CARRIED.

ADJOURNMENT

16-14-28

D. Kirby
J. Armstrong

BE IT RESOLVED THAT Council does adjourn at 8:03 p.m. CARRIED.

MAYOR

CLERK