

THE CORPORATION OF THE MUNICIPALITY OF HURON SHORES
October 3rd, 2018 (18-25)

The regular meeting of the Council of the Corporation of the Municipality of Huron Shores was held on Wednesday, October 3rd, 2018, and called to order by Mayor Gil Reeves at 7:00 p.m.

PRESENT WERE: Mayor Gil Reeves, Councillors Jane Armstrong, Nancy Jones-Scissons, Blair MacKinnon, Darlene Walsh and Dale Wedgwood.

REGRETS: Councillors Gord Campbell; Debora Kirby and Leo Persia.

ALSO PRESENT: Clerk/Administrator Deborah Tonelli; Administrative Assistant Carla Slomke

AGENDA REVIEW

Clerk/Administrator Tonelli advised that Item 8d-5, with respect to adopting the Return to Work Assessment, would be deferred to October 24/18. The Joint Health & Safety Committee and WHMIS policies have been provided and are ready for adoption this evening.

DECLARATION OF PECUNIARY INTEREST

Councillor Armstrong declared a pecuniary interest with respect to General Business Items 8d-1 and 8d-2.

ADOPTION OF MINUTES

18-25-01 BE IT RESOLVED THAT Council adopts the minutes of the
N. Jones-Scissons Special and Regular Meetings of Council held Wednesday,
B. MacKinnon September 19th, 2018, as circulated. CARRIED.

ADOPTION OF ACCOUNTS

18-25-02 BE IT RESOLVED THAT Council approves payment of the
N. Jones-Scissons **General Accounts**, excluding items of Pecuniary Interest,
B. MacKinnon for the period from September 20th to October 3rd, 2018,
in the amount of **\$117,416.74**. CARRIED.

DELEGATIONS AND PETITIONS

None.

COUNCIL AND STAFF REPORTS

Council Reports

Councillor Armstrong briefly spoke to the recent **Iron Bridge Recreation Committee** events/activities and provided context with respect to the requested survey (Item 8d-3).

Mayor Reeves advised that he wrote letters to JI Enterprises and Armstrong Enterprises to thank them for their work on the **Roe Park** improvements. He also wrote a letter to Thessalon **Royal Canadian Legion Branch 182** to thank them for their support and facilitation of the Remembrance Day services.

THE CORPORATION OF THE MUNICIPALITY OF HURON SHORES
October 3rd, 2018 (18-25)

Councillor Wedgwood also noted the contributions by the above-noted local businesses to **Roe Park**.

Staff Reports

Clerk's Report:

Clerk/Administrator Tonelli provided reports to Council with respect to General Business Items 8d-1 and 8d-2.

Mayor Reeves briefly spoke to the proposed benefit enhancements.

GENERAL BUSINESS

8a. Planning Act Matters

None.

8b. By-laws

8b-1. By-law: to appoint John Stenger as Municipal Treasurer/Tax Collector & Rescind By-law #01-19

18-25-03

D. Walsh

D. Wedgwood

BE IT RESOLVED THAT **By-law #18-62** being a by-law of the Corporation of the Municipality of Huron Shores for the purpose of appointing **John Stenger to the position of Municipal Treasurer/Tax Collector** was read a first, second and third time and passed in open Council this 3rd day of October, 2018;

AND THAT By-law #01-19 is hereby rescinded. CARRIED.

8b-2. By-law: to Execute the Agreement with JI Enterprises re: Brownlee Rd. Reconstruction Project (Res. #18-22-01, August 15/18)

18-25-04

D. Walsh

D. Wedgwood

BE IT RESOLVED THAT **By-law #18-63** being a by-law of the Corporation of the Municipality of Huron Shores to Execute the Tender Agreement with **JI Enterprises** for the **Brownlee Road Reconstruction Project**, as per Resolution #18-22-01 dated August 15th, 2018, was read a first, second and third time and passed in open Council this 3rd day of October, 2018. CARRIED.

8b-3. By-law: to authorize Zoning Amendment #1 to approve addition of Section 1.10 Administrative Changes & Reformatting of Comprehensive Zoning Document

18-25-05

D. Walsh

D. Wedgwood

WHEREAS a Public Meeting, as required under the *Planning Act*, was held on September 19th, 2018, to consider Zoning Amendment #1, to implement the addition of a 'housekeeping clause' to accommodate the re-formatting process;

AND WHEREAS no written comments have been received in support of or objection to the proposed Zoning Amendment;

NOW THEREFORE BE IT RESOLVED THAT **By-law #18-64** being a by-law of the Corporation of the Municipality of Huron Shores to **amend the Comprehensive Zoning By-law #18-18**, to approve the addition of Section 1.10 Administrative Changes and reformatting of the Zoning By-law, was read a first, second, and third time and passed in open Council this 3rd day of October, 2018;

AND THAT all other provisions of By-law #18-18 shall remain in effect. CARRIED.

THE CORPORATION OF THE MUNICIPALITY OF HURON SHORES
October 3rd, 2018 (18-25)

8c. Minutes - Boards and Committees

8c-1. Huron Shores Cemetery Board, May 28/18

18-25-06 BE IT RESOLVED THAT Council receives the **Minutes** of
J. Armstrong the **Huron Shores Cemetery Board** meeting held May
B. MacKinnon 28th, 2018. CARRIED.

Minutes - Member organizations

8c-2. Huron North "West" Physician Recruitment & Retention Committee,
June 4/18

8c-3. North Channel Healthy Kids Community Challenge Steering
Committee, June 27/18

8c-4. Algoma District Municipal Assn. (ADMA), April 21/18

8c-5. Algoma District Services Admin. Board (ADSAB), July 26/18

18-25-07 BE IT RESOLVED THAT Council receives the **Minutes** of
J. Armstrong the following boards/committees on which the Municipality
B. MacKinnon has representation:
- The Huron North "West" Physician Recruitment and
Retention Committee meeting held June 4th, 2018;
- The North Channel Healthy Kids Community Challenge
Steering Committee meeting held June 27th, 2018;
- The Algoma District Municipal Association (ADMA)
meeting held April 21st, 2018; and
- The Algoma District Services Administration Board
(ADSAB) meeting held July 26th, 2018. CARRIED.

8d. Motions

8d-1. Adopt an employee cannabis policy

Councillor Armstrong declared a conflict of interest.

In response to a query from Councillor MacKinnon, Clerk/Administrator
Tonelli confirmed that staff members would be required to read the memo
and sign a form to confirm they have read it. Council briefly discussed the
matter.

18-25-08 WHEREAS on October 17, 2018, it will be legal for Ontario
D. Wedgwood residents 19 years of age and older to purchase, consume
B. MacKinnon and possess marijuana;
AND WHEREAS cannabis, also known as marijuana, is
known to cause impairment and other side effects such as
slowed reaction time, short-term memory loss, etc.;;
AND WHEREAS the Municipality of Huron Shores is
committed to maintaining a safe and healthy workplace;
NOW THEREFORE BE IT RESOLVED THAT the Municipality
adopt a **Fit for Duty Policy** to be added to the Human
Resources Policies and Procedures Manual;
AND THAT said policy be immediately shared with all
employees by memo and adopted by by-law at the
October 24, 2018 Meeting of Council. CARRIED.
CONFLICT OF INTEREST: J. Armstrong.

8d-2. Council decision re: proposed enhancements to Equitable Life Benefit
Plan (Due October 31/18), as per Res. #18-24-11, Sept. 19/18

Councillor Armstrong declared a pecuniary interest.

THE CORPORATION OF THE MUNICIPALITY OF HURON SHORES
October 3rd, 2018 (18-25)

18-25-09
D. Wedgwood
B. MacKinnon

WHEREAS Council, via Resolution #18-24-11 dated September 19, 2018, accepted the **Health Plan Renewal for Group Policy #G: 812879** with Equitable Life and administered by Matrix Benefits Services for 2018/2019 at an overall decrease of 0.24% to the Group Plan;
AND WHEREAS, following staff consultation, proposed enhancements to the benefit plan were to be brought forward to Council for consideration;
AND WHEREAS staff met on Monday, October 1, 2018 to discuss the proposed benefit plan enhancements and a Report was received by Council this date;
NOW THEREFORE BE IT RESOLVED THAT Council considers the Staff Report and provides its decision regarding the proposed changes at the October 24, 2018 Meeting of Council. CARRIED.
DECLARATION OF PECUNIARY INTEREST: J. Armstrong.

8d-3. Authorize the Iron Bridge Recreation Committee to issue a survey to determine public interest in potential activities (Notice of Motion, September 19/18)

Councillor Armstrong, Council representative on the Recreation Committee, briefly spoke to the scope of the mail out for the survey as well as the Committee's reason for circulating the survey. On a query from Clerk/Administrator Tonelli, advising that bulk mailing will not reach the Thessalon addresses with P.O. Box numbers, Council instructed to conduct bulk mailing only and to post the survey on the website.

18-25-10
D. Wedgwood
B. MacKinnon

BE IT RESOLVED THAT Council authorizes the **Iron Bridge Recreation Committee** to circulate a **survey** to determine public interest in potential recreational or community entertainment activities. CARRIED.

8d-4. Authorize use of Municipal Crest on North Channel Poverty Network pamphlet, if sufficient space permits

Councillor MacKinnon provided context with respect to the proposed pamphlet that will update the community on the programs available. A draft pamphlet has already been developed.

18-25-11
B. MacKinnon
D. Wedgwood

WHEREAS the Council has supported, in principle, the work of the **North Channel Poverty Awareness Network** and appointed Councillor MacKinnon as the municipal representative to this body;
AND WHEREAS the Network is developing an information pamphlet and requesting the use of the various crests/logos of its sponsors;
NOW THEREFORE BE IT RESOLVED THAT Council authorizes the inclusion of the Municipality as a sponsor and, should sufficient space permit, the **use of the Municipal Crest** in the proposed North Channel Poverty Awareness Network pamphlet, as per the recommendation of Councillor MacKinnon. CARRIED.

8d-5. Approve the Joint Health & Safety Committee & WHMIS Policies, & Return to Work Assessment

Clerk/Administrator Tonelli advised that, with respect to the Joint Health and Safety Committee Policy, an additional sentence would be included to advise that the committee requires 4 members if we exceed 50 employees. She explained that Fire Department personnel are considered to be employees

THE CORPORATION OF THE MUNICIPALITY OF HURON SHORES
October 3rd, 2018 (18-25)

under the *Occupational Health and Safety Act*. She furthered that a request will be made to the Minister of Labour in order to seek approval for a multi-workplace joint health and safety committee rather than having to have a separate committee/member for each workplace.

- 18-25-12** BE IT RESOLVED THAT Council approves the following for
D. Wedgwood incorporation into the **Municipal Health and Safety**
B. MacKinnon **Program:**
- The Joint Health and Safety Committee Policy dated May 28th, 2018; and
 - The WHMIS Policy dated May 28th, 2018. CARRIED.

8e. Notices of Motion
None.

LETTERS & COMMUNICATIONS FOR ACTION

9-1. Ontario Good Roads Assn. (OGRA) – 2019 OGRA Annual Conference, February 24-27/19, Toronto
Councillor Armstrong noted that both the ROMA and OGRA conferences are at the Sheraton, as the Royal York is undergoing major renovations.

- 18-25-13** BE IT RESOLVED THAT Council authorizes that up to two
N. Jones-Scissons (2) councillors attend the **Ontario Good Roads**
B. MacKinnon **Association (OGRA)** Conference being held from February 24-27, 2019 in Toronto;
AND THAT it cover all associated expenses. CARRIED.

9-2. Municipality of East Ferris – Request for Delegation Suggestions re: 2019 Rural Ontario Municipal Assn. (ROMA) Conference

9-3. Iron Bridge Night Hawks Snowmobile Club – Request Letter of Support for MNR Application re: re-routing of snowmobile trail in Iron Bridge

- 18-25-14** BE IT RESOLVED THAT Council authorizes
B. MacKinnon Clerk/Administrator Tonelli to issue a letter to advise that
N. Jones-Scissons the Municipality has no objections or concerns with respect to the **Iron Bridge Night Hawks Snowmobile Club's** application to the Ministry of Natural Resources and Forestry (MNR) to re-route the snowmobile trail in the Iron Bridge area, as described in the correspondence received from the Club dated September 27th, 2018.
CARRIED.

LETTERS & COMMUNICATIONS FOR INFORMATION

- 10-1. AECOM – Notice of Study Commencement re: Rehabilitation/Replacement of Five Structures on Hwys. 129 & 546
- 10-2. Assn. of Municipalities of Ontario (AMO) – Watch Files, September 20 & 27/18
- 10-3. MP Cheryl Gallant, Renfrew-Nipissing-Pembroke – MP Cheryl Gallant Questions Canada Post Strike Impact on Upcoming Vote, September 18/18
- 10-4. Twp. of Amaranth – NAFTA: Dairy Supply Management Program, August 30/18

THE CORPORATION OF THE MUNICIPALITY OF HURON SHORES
October 3rd, 2018 (18-25)

- 10-5. Northern Ontario Business – Invitation to advertise in Communities of Opportunity Report, November 2018 Issue
- 10-6a. AMO – Province to Introduce Private Cannabis Retail Legislation – With Municipal Opt Out, September 26/18
- 10-6b. OPSEU – Ford turning Ontario into the “wild west of cannabis,” & municipalities will pay the price, September 27/18
- 10-7. Eli Stutzman – Status of Bolton River Bridge Repairs, September 27/18

Council discussed the issues and taxation concerns noted in Mr. Stutzman’s correspondence. Clerk/Administrator Tonelli advised that staff would send correspondence administratively to advise of penalties that would be applied if taxes are not paid.

She also spoke to discussions held with Matt Kirby, P. Eng., Tulloch Engineering, earlier this date, advising that he would be meeting with a contractor tomorrow, October 4/18, at the Bridge and has priced out wood and hardware for the decking.

18-25-15

J. Armstrong
N. Jones-Scissons

WHEREAS, by Resolution No. 18-22-04, Council authorized Tulloch Engineering Inc. to explore remedial measures to temporarily extend the service live of Bolton River Bridge; NOW THEREFORE BE IT RESOLVED THAT Council waives the requirements of the Purchasing Policy in order to permit staff and Tulloch Engineering Inc. to proceed with necessary purchases, contracts, etc. to allow for repair of **Bolton River Bridge** soonest possible in 2018; AND THAT Council authorizes total expenditures to a maximum of \$100,000. to conduct the remedial repairs; AND THAT said expenditures be drawn from the Bridge Replacement Reserve. CARRIED.

CLOSED SESSION

None.

CONFIRMING BY-LAW #18-65

18-25-16

J. Armstrong
D. Walsh

BE IT RESOLVED THAT **By-law #18-65**, being a By-law of the Corporation of the Municipality of Huron Shores to **Adopt the Minutes** of the Council Meeting held on Wednesday, October 3rd, 2018, and authorizing the taking of any action authorized therein and thereby, was read a first, second and third time and passed in open Council this 3rd day of October, 2018. CARRIED.

ADJOURNMENT

18-25-17

J. Armstrong
D. Walsh

BE IT RESOLVED THAT Council does adjourn at 7:38 p.m. CARRIED.

MAYOR

CLERK