

**Board of Health Meeting
MINUTES
January 22, 2020 at 5:00 pm
Algoma Community Room**

PRESENT : BOARD MEMBERS

Dr. Patricia Avery
Louise Caicco Tett
Deborah Graystone
Sally Hagman
Adrienne Kappes
Lee Mason
Dr. Heather O'Brien
Karen Raybould
Matthew Scott

APH EXECUTIVE

Dr. Marlene Spruyt - MOH/CEO
Dr. Jennifer Loo - AMOH & Director of Health Protection
Justin Pino - CFO /Director of Operations
Laurie Zeppa - Director of Health Promotion & Prevention
Tania Caputo - Board Secretary

T/C : Ed Pearce, Brent Rankin

REGRETS : Micheline Hatfield, Antoniette Tomie - Director of Human Resources

1.0 Meeting Called to Order

a. Land Acknowledgment

2.0 Election of Officers

Advanced notification of elections was sent to Board members. Interested members may send notice of nomination for a position ahead of the meeting.

a. Appointment of Board of Health Chair

M. Spruyt called for nominations for the position of Board of Health Chair for 2020.

E. Pearce nominated L. Mason.

L. Mason accepted the nomination.

M. Spruyt called for any other nominations.

There being no further nominations, the nominations were closed.

L. Mason was acclaimed as Board Chair for the year 2020.

At this point L. Mason assumed the position of Chair of the Board of Health and resumed with the election of officers.

(1b.) Declaration of Conflict of Interest

There were no conflicts declared.

b. Appointment of Board of Health First Vice-Chair and Chair of the Finance and Audit Committee for the year 2020

L. Mason called for nominations for the position of First Vice-Chair and Chair of the Finance and Audit Committee.

E. Pearce self-nominated by email

L. Mason called for any other nominations.

There being no further nominations, the nominations were closed.

E. Pearce was acclaimed as First Vice-Chair and Chair of the Finance and Audit Committee for the year 2020.

c. Appointment of Board of Health Second Vice-Chair and Chair of the Governance Committee for the year 2020

L. Mason called for nominations for the position of Second Vice-Chair and Chair of the Governance Committee.

P. Avery nominated D. Graystone

D. Graystone accepted the nomination

L. Mason called for any other nominations.

There being no further nominations, the nominations were closed.

D. Graystone was acclaimed Second Vice-Chair and Chair of the Governance Committee for the year 2020.

d. Call for Committee Members for the Finance & Audit Committee and Governance Committee

i) Finance & Audit Committee Volunteers are: A. Kappes, P. Avery and M. Scott, L. Caicco Tett along with the Finance & Audit Committee Chair (E. Pearce) and BOH Chair (L. Mason)

ii) Governance Committee Volunteers are: H. O'Brien, K. Raybould, A. Kappes, along with the Governance Committee Chair (D. Graystone) and BOH Chair (L. Mason)

The Chairs of the committees will take the list of volunteer names and decide on the structure of each committee and communicate to the board.

**RESOLUTION
2020-01**

Moved: S. Hagman

Seconded: A. Kappes

THAT the Board of Health accept and approve the duly elected officers for Board Chair, First Vice-Chair and Second Vice-Chair as acclaimed.

CARRIED

3.0 Signing Authority

This resolution was modified so that the one other Board member, designated by resolution remains in place until another is approved and fully enabled with signing authority.

**RESOLUTION
2020-02**

Moved: P. Avery

Seconded: A. Kappes

WHEREAS By-Law 95-2 identifies that signing authorities for all accounts shall be restricted to:

- i) the Chair of the Board of Health
- ii) one other Board member, designated by Resolution
- iii) the Medical Officer of Health/Chief Executive Officer
- iv) the Chief Financial Officer

SO BE IT RESOLVED that signing authority is provided to **Dr. Patricia Avery** as the one other Board member.

CARRIED

4.0 Adoption of Agenda

**RESOLUTION
2020-03**

Moved: A. Kappes

Seconded: K. Raybould

THAT the Board of Health agenda dated January 22, 2020 be approved as presented.

CARRIED

5.0 Delegations / Presentations

- a. Contained in MOH / CEO Report

6.0 Business Arising from Minutes

Not applicable

7.0 Adoption of Minutes of Previous Meeting

RESOLUTION
2020-04

Moved: H. O'Brien
Seconded: A. Kappes

THAT the Board of Health minutes dated November 27, 2019 and the Board of Health Special Meeting minutes dated December 11, 2019 be approved as amended.

CARRIED

8.0 Reports to the Board

a. Medical Officer of Health and Chief Executive Officer Reports

- i. MOH Report - January 2020
- ii. PHO Alcohol LRDG Infographic
- iii. Municipal Alcohol Policies (MAPs) Resolution

M. Spruyt provided an overview of the Municipal Alcohol Policy (MAP) resolution. She explained the role of the Board of Health in recommending this action and that municipalities had independent authority to enact various aspect of of this type of policy.

RESOLUTION
2020-05

Moved: Heather O'Brien
Seconded: Louise Caicco-Tett

Strengthening Municipal Alcohol Policies (MAPs): A population health approach to reducing alcohol-related harms at the local level.

WHEREAS under the Ontario Public Health Standards, 2018, the Board of Health for Algoma Public Health (APH) has a general mandate to consult and collaborate with local stakeholders to reduce the burden of chronic disease and improve well-being;¹

WHEREAS alcohol use is one of the leading risk factors for global disease burden;^{1, 2}

WHEREAS Ontario's alcohol policy landscape has changed, and municipalities now have the authority to, among other items, permit alcohol consumption in designated public spaces (e.g. parks), extend hours for alcohol sales during events that require a Special Occasion Permit (SOP), not serve food during events on
WHEREAS increased alcohol availability has led to increased consumption, contributing to increased population-level harms;^{4, 5}

WHEREAS over 1 in 4 residents in Algoma report consuming alcohol in unhealthy, risky amounts;⁶

WHEREAS on average in Algoma, each day 1 person is hospitalized due to alcohol-related causes;⁷

WHEREAS Municipal Alcohol Policies (MAPs) can be one effective, comprehensive intervention for mitigating community-level harm associated with increased alcohol availability;⁸

WHEREAS the Board of Health for Kingston, Frontenac, Lennox, and Addington (KFL&A) has recently urged all municipalities in Ontario to strengthen or to develop Municipal Alcohol Policies (MAPs) that balance the responsible provision and use of alcohol against the need to reduce alcohol-related risk and harm.⁹

NOW THEREFORE BE IT RESOLVED THAT the Board of Health for APH support staff collaboration and consultation with local municipalities to develop and/or revise Municipal Alcohol Policies (MAPs) in order to reduce alcohol-related harms and support a comprehensive approach to alcohol policy, and to include, at a minimum, the following provisions in their Municipal Alcohol Policies (MAP)⁹ :

- Specify times permitted for alcohol service and maintain permissible start time of 11 AM at provincially issued SOP events on municipal properties;
- Require that food be made available at all provincially issued SOP events on municipal properties (i.e. do not permit alcohol-only);
- Specify that designated alcohol service and consumption areas be physically separated from non-designated areas at provincially issued SOP events on municipal properties;
- Prohibit provincially issued SOP Tailgate Events on municipal properties;

AND FURTHER THAT the Board of Health for APH strongly advise municipalities to continue to prohibit alcohol consumption in public spaces such as parks as per the current Liquor License Act, 2019.⁹

REFERENCES

1. Ministry of Health and Long-Term Care. Ontario Public Health Standards: Requirements for Programs, Services, and Accountability Toronto, Ontario: Queen's Printer for Ontario; 2018.
2. Liem S. Alcohol Policy Review: Opportunities for Ontario Municipalities. 2018.
3. Alcohol and Gaming Commission of Ontario. Liquor Reforms in Ontario: Frequently Asked Questions. May 2019 [December 30, 2019]; Available from: <https://www.agco.ca/may-2019-liquor-reforms-ontario-frequently-asked-questions>.
4. Myran DT CJ, Giesbrecht N, Rees VW. The association between alcohol access and alcohol-attributable emergency department visits in Ontario, Canada. *Addiction*. 2019; 114:1183-91.
5. Shield KD PC, Rehm J. A "buck a beer," but at what cost to public health? *Canadian Journal of Public Health*. 2019; 110:512-5.
6. Algoma Public Health. Community Health Profile. Sault Ste. Marie, Ontario: Algoma Public Health; 2018.
7. Snapshots: Algoma Public Health: Health Inequities in Alcohol Attributable Hospitalizations 2016-17 [database on the Internet]. Ontario Agency for Health Protection and Promotion,. May 22, 2019 [cited December 30, 2019]. Available from: <https://www.publichealthontario.ca/en/dataand-analysis/health-equity/alcohol-attributable-hospitalizations>.
8. Giesbrecht N and Wettlaufer A for Ontario Agency for Health Protection and Promotion (Public Health Ontario). Municipal alcohol policies and public health: a primer. Toronto, Ontario: Queen's Printer for Ontario; 2016.
9. Dennis Doyle Kingston Frontenac and Lennox & Addington Public Health Board of Health Chair. RE: Municipal Alcohol Policies and Municipal Policy Options to Mitigate Alcohol Harms. In: Board of Health APH, editor. Kingston, Ontario October 18, 2019. p. 2.

CARRIED

M. Spruyt spoke about the ongoing Public Health Modernization and recent meetings attended. There is work underway to complete an official written submission from APH regarding the effect of transition on Northern Ontario Public Health operations. This report will be shared with the Board of Health when it is completed.

There were questions regarding availability of data reports regarding the monitoring of the opioid crisis for the Board. M. Spruyt explained that there is a four pillar approach to this ongoing work that APH supports. The complexity of the problem and interventions makes it difficult to develop meaningful data reports as long time frames are necessary to reflect the impact of various interventions.

iv. Discussion of the role of Public Health in the Health System

M. Spruyt presented and clarified the role of the two components of the Health System. Health care is the component that cares for sick and injured and Public Health is the part that works upstream to build communities where it is easier to lead healthy lives.

The funding process for programs was explained and requirements under the HPPA and OPHS standards for those programs. We have the authority for the Public Health dollars and need to balance the priorities within the budget provided.

**RESOLUTION
2020-06**

Moved: Patricia Avery

Seconded: A. Kappes

THAT the report of the Medical Officer of Health and CEO for January 2020 be accepted as presented.

CARRIED

b. Finance and Audit

i. Financial Statements

J. Pino provided a summary of the financial statements for November 2019.

**RESOLUTION
2020-07**

Moved: K. Raybould

Seconded: A. Kappes

THAT the Board of Health approves the Financial Statements for the period ending November 30, 2019 as presented.

CARRIED

9.0 New Business/General Business

10.0 Correspondence

L. Mason noted that as requested we will look for a more efficient way to deliver this correspondence to the Board. To have discussion on an item in the correspondence please send a note to the chair to add to the agenda.

- a. Letter to the Minister of Health, Canada from the City of Hamilton regarding **Endorsement of Comprehensive Measures to Address the Rise of Vaping in Canada** dated November 27, 2019.
- b. Letter to the Minister of Health from Peterborough Public Health regarding **Restrictions on Marketing of Vaping Products** dated November 29, 2019.
- c. Letter to the Minister of Health from Leed, Grenville & Lanark District regarding **Vapour Product Use among Youth** dated December 2, 2019.
- d. Letter to the Minister of Health from Sudbury Public Health regarding **E-Cigarette and Aerosolized Product Prevention and Cessation** dated December 3, 2019.
- e. News Release from newsroom@ontario.ca regarding **Ontario Introduces 24 Ontario Health Teams Across the Province to Provide Better Connected Care** dated December 9, 2019.
- f. Letter to the Minister of Natural Resources and Forestry from Wellington-Dufferin-Guelph Public Health regarding **Schedule 16 of Proposed Bill 132 Respecting the Aggregate Resources Act** dated December 9, 2019.
- g. News Release from newsroom@ontario.ca regarding **Ontario Opening Cannabis Retail Market** dated December 12, 2019.
- h. Letter to Community Partners from the Ministry of Children, Community and Social Services regarding **Ontario's Poverty Reduction Strategy** dated December 16, 2019.

- i. Letter to the Minister of Health from alPHa regarding **Ministerial Mandate Letter** dated December 17, 2019.
- j. Letter to Boards of Health from Huron Perth Public Health regarding **Merger of Huron and Perth Health Units** dated December 17, 2019.
- k. Letter to the Minister of Health from Leeds, Grenville & Lanark District Health Unit regarding **National Universal Pharmacare Program** dated December 18, 2019.
- l. Letter to the Minister of Health from Peterborough Public Health regarding **Request for Weekly Data Reports on Vaping Cases** dated January 2, 2020.
- m. Letter to the Minister of Health, Canada and the Deputy Premier, Minister of Health, Ontario Long-Term Care from Porcupine Health Unit regarding **Display and Promotion of Vaping Products** dated January 9, 2020.

11.0 Items for Information

12.0 Addendum

M. Spruyt provided an overview of the material that was presented at Rural Ontario Municipal Association Conference (ROMA)

- i. Challenges in Rural Health Care: Public Health and Emergency Health Services Modernization presented by the ministry
- ii. The Modernization of Public Health in Ontario
A Position Paper: Recommendations from the Board of Health for Peterborough Public Health

13.0 In-Camera - 6:21 pm

For discussion of labour relations and employee negotiations, matters about identifiable individuals, adoption of in camera minutes, security of the property of the board, litigation or potential litigation.

RESOLUTION 2020-08

Moved: S. Hagman
Seconded: L. Caicco Tett

THAT the Board of Health go in-camera.

14.0 Open Meeting - 7:08 pm

There are no resolutions resulting from the in-camera meeting.

15.0 Announcements / Next Committee Meetings:

Finance & Audit Committee Meeting

February 12, 2020 @ 4:00 pm
Algoma Community Room

Board of Health Meeting:

February 26, 2020 @ 5:00 pm
Algoma Community Room

Governance Committee Meeting

March 11, 2020 @ 5:00 pm

Algoma Community Room

16.0 Evaluation

L. Mason - Reminded Board members to complete the meeting evaluation.

17.0 Adjournment - 7:10 pm

RESOLUTION

2020-11

Moved: M. Scott

Seconded: S. Hagman

THAT the Board of Health meeting adjourns.