

THE CORPORATION OF THE MUNICIPALITY OF HURON SHORES
January 13, 2021 (21-01) - Regular

The regular meeting of the Council of the Corporation of the Municipality of Huron Shores was held on Wednesday, January 13, 2021, and called to order by Mayor Georges Bilodeau at 7:12 p.m.

PRESENT (Council Chambers): Mayor Georges Bilodeau, and Councillor Debora Kirby

PRESENT (electronically): Councillors Jane Armstrong, Gord Campbell, Nancy Jones-Scissons, Blair MacKinnon (lost connection 8:15 – 8:24 p.m.), Jock Pirrie, Darlene Walsh, and Dale Wedgwood

REGRETS: None

STAFF (Council Chambers): Clerk/Administrator Deborah Tonelli

STAFF (electronically): Deputy Clerk Natasha Roberts; and Treasurer John Stenger (sent to waiting room during closed session)

GALLERY (electronically): Nancy Richards (sent to waiting room during closed session), Joanne Falk (sent to waiting room during closed session and left shortly after open session resumed), Paul Cassan (7:28 - 8:03 p.m.)

AGENDA REVIEW

Clerk/Administrator advised of two items to be added to the Agenda this evening at the behest of Councillor Jones-Scissons – Item 8d-10 to support the decision of the three physician recruitment committees under the North Shore Health Network to become one committee; and Item 8d-11 to authorize a second tax billing penalty deferral due to the second Provincial Emergency declaration and to consider suspension of the 2021 Council remuneration increase.

On recommendation of Mayor Bilodeau, Council supported moving the Closed Session of Council up on the Agenda to follow Adoption of the General Accounts, in order to hear from Solicitor Paul Cassan respecting litigation or potential litigation, including matters before administrative tribunals, affecting the Municipality.

DECLARATION OF PECUNIARY INTEREST

Councillor Kirby declared a pecuniary interest respecting Item 5, pertaining to the Tulloch Engineering account.

Councillor Armstrong declared a pecuniary interest respecting Item 5 pertaining to the Armstrong Enterprises account, and Item 10-2.

ADOPTION OF MINUTES

21-01-01 BE IT RESOLVED THAT Council adopts the **Minutes** of the D. Kirby Special Meeting, Regular Meeting, and Closed Session held N.Jones-Scissons Wednesday, December 16, 2020, as circulated. CARRIED.

ADOPTION OF ACCOUNTS

21-01-02 BE IT RESOLVED THAT Council approves payment of the G. Campbell **General Accounts**, excluding items of Pecuniary Interest, J. Pirrie for the month of December 2020, in the amount of **\$283,804.57**. CARRIED.

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21-01-03 BE IT RESOLVED THAT Council approves payment of the
N.Jones-Scissons **Tulloch Engineering** account, dated December 10, 2020,
J. Armstrong in the amount of **\$2,467.42.** CARRIED.
DECLARATION OF PECUNIARY INTEREST: D. Kirby

21-01-04 BE IT RESOLVED THAT Council approves payment of the
N.Jones-Scissons **Armstrong Enterprises** account, dated December 10,
D. Wedgwood 2020, in the amount of **\$508.50.** CARRIED.
DECLARATION OF PECUNIARY INTEREST: A. Armstrong

DELEGATIONS AND PETITIONS

None.

See Agenda Review for change in order of Agenda.

CLOSED SESSION

21-01-05 BE IT RESOLVED THAT Council proceed in Closed session at
J. Armstrong 7:23 p.m. in order to address matters pertaining to:
N.Jones-Scissons

- litigation or potential litigation, including matters before administrative tribunals, affecting the Municipality;
- personal matter about an identifiable individual, including municipal or local board employees;
- a proposed or pending acquisition of land by the Municipality;
- advice that is subject to solicitor-client privilege, including communication necessary for that purpose;
- a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the Municipality.

AND THAT Paul Cassan, Wishart Law Firm, participate in Closed Session for the first matter listed above.
CARRIED.

21-01-06 BE IT RESOLVED THAT Council returns to Open Session at
J. Armstrong 8:47 p.m. CARRIED.
N.Jones-Scissons

COUNCIL AND STAFF REPORTS

Staff Reports

Treasurer's Report:

The Treasurer provided a written report entitled, "Sale of Surplus Lands", respecting Item #8d-8.

Councillor Reports

Councillor Jones-Scissons reported on the Huron North "West" Professional Recruitment and Retention Committee Meeting held January 11/21. She advised that the three Recruitment Committees are being merged into one, to become the North Shore Health Network Recruitment Committee, to be administered by the North Shore Health Network. She reported that each

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Municipal and First Nation contribution will be capped at \$5,000.00 and prorated down from that amount depending on the population of the community.

GENERAL BUSINESS

8a. Planning Act Matters

8a-1. Motion: Decision on Consent for Lot Addition File No. 2020-C-06-Mills

21-01-07 WHEREAS an Application for Consent File No. 2020-C-06
N.Jones-Scissons for lot additions has been received, to convey an
J. Armstrong approximate 8020 ft² parcel (Part 1) from PIN 31446-0374
to benefit the adjacent property identified as PIN 31446-0375, and to convey an approximate 1440 ft² parcel (Part 2) from PIN 31446-0375 to benefit the property identified as PIN 31446-0374;
AND WHEREAS Planning Consultant Peter Tonazzo, by Planning Report dated December 11, 2020, recommends approval of the application;
NOW THEREFORE BE IT RESOLVED THAT, under the provisions of Section 53 of the Planning Act, Council grants **Provisional Consent to File No. 2020-C-06**, subject to the following conditions:

1. That Part 1, being an approximate 8020 ft² parcel, be severed and conveyed from PIN 31446-0374 and tied to the existing land title of PIN 31446-0375; and that Part 2, being an approximate 1440 ft² parcel, be severed and conveyed from PIN 31446-0375 and tied to the existing land title of PIN 31446-0374 using the provisions of Section 118 of the *Land Titles Act* to ensure that the new parts can never be sold separately from the main parcels;
2. The following documents must be provided for the transaction described in order that *Planning Act* Approval may be granted:
 - a. Draft Transfer Application Form - two copies to be provided;
 - b. Draft Schedule to the Transfer Application form - on which is set out the entire legal description of the parcel in question. This Schedule must also contain the names of the party(ies) indicated on Page 1 of the Transfer Deed of Land Form or Transfer Application form;
3. Plan of Survey
 - a. A Reference Plan of Survey which bears the Land Registry Office registration number and signature as evidence of its deposit therein, illustrating the parcels to which the consent approval relates.
 - b. Provide two paper copies and one digital copy of said reference plan of survey.
4. That any public road allowance for Walker Road fronting and lying within the limits of the severed parcel be laid out as separate parts on the reference plan of survey, and that such road allowance be conveyed free and clear of any and all encumbrances to the Municipality at no cost to the Municipality.

CARRIED.

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8b. By-laws

8b-1. By-law #21-01: to Execute Wards 1-4 Waste Disposal Site Key Holder Agreement with MacFarlane Haulage

21-01-08 BE IT RESOLVED THAT **By-law #21-01**, being a by-law of
D. Walsh the Corporation of the Municipality of Huron Shores to
D. Wedgwood **Execute the Wards 1-4 Waste Disposal Site Key
Holder Agreement with MacFarlane Haulage**, was read
a first, second and third time and passed in open Council
this 13th day of January, 2021. CARRIED.

8b-2. By-law #21-02: to Execute Wards 1-4 Waste Disposal Site Key Holder Agreement with K & H Sanitation

21-01-09 BE IT RESOLVED THAT **By-law #21-02**, being a by-law of
B. MacKinnon the Corporation of the Municipality of Huron Shores to
G. Campbell **Execute the Wards 1-4 Waste Disposal Site Key
Holder Agreement with K & H Sanitation**, was read a
first, second and third time and passed in open Council this
13th day of January, 2021. CARRIED.

8b-3. By-law #21-03: to Execute Ward 1 Waste Disposal Site Key Holder Agreement with Midway Lumber Mills Ltd.

21-01-10 BE IT RESOLVED THAT **By-law #21-03**, being a by-law of
J. Pirrie the Corporation of the Municipality of Huron Shores to
N.Jones-Scissons **Execute the Ward 1 Waste Disposal Site Key Holder
Agreement with Midway Lumber Mills Ltd.**, was read a
first, second and third time and passed in open Council this
13th day of January, 2021. CARRIED.

8b-4. By-law #21-04: to Execute Ward 1 Waste Disposal Site Key Holder Agreement with Birchland Veneer Ltd.

21-01-11 BE IT RESOLVED THAT **By-law #21-04**, being a by-law of
J. Armstrong the Corporation of the Municipality of Huron Shores to
D. Kirby **Execute the Ward 1 Waste Disposal Site Key Holder
Agreement with Birchland Veneer Ltd.**, was read a
first, second and third time and passed in open Council this
13th day of January, 2021. CARRIED.

8b-5. By-law #21-05: to Execute an Agreement with AECOM for 2021 Landfill Sites Engineering Services

Clerk/Administrator reported that the information provided to-date does not include the Closure/Post Closure Reporting update, required by the Municipality's Auditor. The fee for that service be added to the Services Authorization to be signed as per By-law #21-05.

21-01-12 BE IT RESOLVED THAT **By-law #21-05**, being a by-law of
D. Walsh the Corporation of the Municipality of Huron Shores to
D. Wedgwood **Execute an Agreement with AECOM for 2021 Landfill
Sites Engineering Services** was read a first, second and
third time and passed in open Council this 13th day of
January, 2021. CARRIED.

8c. Minutes – Boards and Committees (internal)

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8c-1: Joint Health and Safety Committee – November 23, 2020

21-01-13 BE IT RESOLVED THAT Council receives the **Minutes** of the
B. MacKinnon following municipal committees:
D. Kirby -Joint Health and Safety Committee – November 23, 2020
CARRIED.

8d. Motions

8d-1. to appeal to MPP Michael Mantha re: concerns regarding escalating Insurance Fees

Councillor Armstrong spoke to the concern of small business, in that, if a business owner has had a personal impact to their insurance, that impact is also rated against the business insurance, and vice versa. She requested permission to take these matters to the Ministers Forum during the ROMA Conference.

21-01-14 WHEREAS insurance premiums are escalating at an
J. Pirrie unaffordable rate and could become the cause of small
G. Campbell businesses having to close their doors;
NOW THEREFORE BE IT RESOLVED THAT Council appeals
to MPP Michael Mantha to address the need for the
Province to review the exorbitant and escalating
insurance premiums being realized by our local small
business community and municipalities
AND THAT Councillor Armstrong be authorized to bring
insurance concerns to the Question Box Period of the
Ministers Forum at the ROMA Conference. CARRIED.

8d-2. to amend Resolution #20-29-23 re N. Roberts AMCTO Membership

21-01-15 WHEREAS Council, by resolution #20-29-23, authorized
D. Kirby Deputy Clerk Roberts to submit an application as a New
N.Jones-Scissons Professional Member to the Association of Municipal
Managers, Clerks and Treasurers of Ontario (AMCTO) at
the cost of \$215.00 + HST;
AND WHEREAS eligibility within the New Professional
Member category is limited to 1 to 5 years of municipal
sector work experience, to a maximum period of 5 years;
NOW THEREFORE BE IT RESOLVED THAT Council amend
resolution #20-29-23, to authorize **Deputy Clerk
Roberts** to submit an application as a **Full Member** to
the **Association of Municipal Managers, Clerks and
Treasurers of Ontario (AMCTO)** at the cost of \$405.00
+ HST;
AND THAT the expenditure be drawn from
Subscriptions/Memberships as per
the 2021 Budget. CARRIED.

8d-3. to adopt COVID-19 Sick Leave Policy

Clerk/Administrator explained the policy. On a query from Councillor Jones-Scissons, Section 7.01 of the policy will be amended for clarification.

21-01-16 WHEREAS the Council of the Municipality of Huron Shores
J. Armstrong is an equal and fair employer who values its employees;
D. Walsh AND WHEREAS Council must do its part in looking after
the health and welfare of its employees and the
community in aiding to stop the spread of the novel

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21-01-16 – cont. coronavirus (COVID-19);
BE IT RESOLVED THAT Council adopts the **Pandemic Influenza Sick Leave Policy** and incorporates it into the Human Resources Policies and Procedures Manual as Policy No. D4.11.1 CARRIED.

8d-4. to accept minutes of settlement re: 57 24 000 004 11100 0000

21-01-17 BE IT RESOLVED THAT Council accepts the **Minutes of Settlement** arising from a Request for Reconsideration from MPAC as follows:
D. Wedgwood
J. Pirrie
57 24 000 004 11100 0000 from Residential (RT) 2016 CVA \$46,000 and Farm (FT) 2016 CVA \$40,000 to Farm (FT) 2016 CVA \$86,000. CARRIED.

8d-5. to accept minutes of settlement re: 57 24 000 004 10700 0000

21-01-18 BE IT RESOLVED THAT Council accepts the **Minutes of Settlement** arising from a Request for Reconsideration from MPAC as follows:
B. MacKinnon
J. Pirrie
57 24 000 004 10700 0000 from Residential (RT) 2016 CVA \$50,500 and Farm (FT) 2016 CVA \$75,500 to Farm (FT) 2016 CVA \$126,000. CARRIED.

8d-6. to authorize sale of 1999 Tanker

21-01-19 BE IT RESOLVED THAT Council accepts the highest bid of \$2,500.00, received for the **surplused 1999 International Model 4700 4x2 tanker** (pump removed), as-is;
N.Jones-Scissons
D. Kirby
AND THAT the unit must be paid for and removed from the Municipality's possession no later than 4:30 p.m., January 29, 2021, unless mutually agreeable alternate arrangements are made. CARRIED.

8d-7. to register with the Ministry of Environment, Conservation and Parks as a waste generator

21-01-20 WHEREAS the Municipality is in receipt of a Ministry of Environment, Conservation and Parks Subject Waste Generator Inspection Report, with an update to be provided to the Ministry by January 29, 2021;
J. Armstrong
D. Wedgwood
NOW THEREFORE BE IT RESOLVED THAT Council instructs Clerk/Administrator to register with the **Hazardous Waste Information Network** as a generator of oily waste and set up a waste disposal agreement with GFL. CARRIED.

8d-8. to advertise for sale 2 Allen Street

21-01-21 WHEREAS Council, by Resolution No. 20-18-14 declared surplus the property described as the North Part Lot 2, Concession 2, Parcel 1934 ACS, civic address 2 Allen Street;
D. Kirby
B. MacKinnon
AND WHEREAS an appraisal was conducted on said property;
AND WHEREAS Council is desirous of tendering for sale

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21-01-21 - cont. the said property;
NOW THEREFORE BE IT RESOLVED THAT Council instructs the Treasurer to proceed with **tendering for sale**, the North Part Lot 2, Concession 2, Parcel 1934 ACS, civic address **2 Allen Street**, and sets the minimum tender amount at \$13,000 in accordance with By-law #15-01 (Sale of Surplus Lands). **CARRIED.**

8d-9. to authorize Clerk/Administrator to sign the acknowledgement & direction for purchase of 43 Green Lane

21-01-22 WHEREAS Council, by Resolution No. 20-24-23, dated D. Wedgwood October 14, 2020, directed Deputy Clerk Roberts to N.Jones-Scissions negotiate an offer of purchase with the private property owner of 43 Green Lane, for further Industrial Park development;
AND WHEREAS both parties have reached an agreement of purchase and sale;
NOW THEREFORE BE IT RESOLVED THAT Clerk/Administrator Tonelli be authorized to sign the Acknowledgement and Direction for the **purchase of property** described as LT 21 RCP H792, civic address **43 Green Lane**, being PIN 31446-1517;
AND THAT she be authorized to sign any and all other documentation required to finalize the property acquisition. **CARRIED.**

8d-10. to accept the amalgamation of three recruitment committees in the North Shore Health Network Recruitment Committee

21-01-23 WHEREAS the physician recruitment efforts of the Huron G. Campbell North West, Huron North East, and the Matthews D. Wedgwood Memorial Hospital Association are being amalgamated into one recruitment committee, the North Shore Health Network (NSHN) Recruitment Committee;
AND WHEREAS the NSHN Recruitment Committee will be comprised of a representative of each Municipality, Township and First Nation community along the North Shore;
NOW THEREFORE BE IT RESOLVED THAT the Corporation of the Municipality of Huron Shores accepts the amalgamation of the three recruitment committees, into the **North Shore Health Network Recruitment Committee**, and appoints Councillor Jones-Scissions as representative;
AND THAT any contribution request received from the NSHN Recruitment Committee be included in the 2021 Budget, not to exceed \$5,000.00. **CARRIED.**

8d-11. to waive penalty on current year taxes for the months April and May 2021 and;
to suspend the 2021 Council remuneration increase
Council deliberated the 2021 Council remuneration increase. Councillor Campbell reminded Council of the significant impact on personal income taxes for municipal councillors with the elimination of the 2/3 tax exemption and that some councils chose to substantially increase their remuneration to offset the impact of that Provincial decision. This Council chose not to make that adjustment.

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21-01-24 WHEREAS the COVID-19 Pandemic has resulted in a
N.Jones-Scissons second Provincial Emergency Declaration;
J. Armstrong NOW THEREFORE BE IT RESOLVED THAT Council **waive
penalty** on current year taxes for the months April and
May 2021. CARRIED.

Council chose not to put a motion forward respecting the Council remuneration matter.

8e. Notices of Motion

Councillor Kirby reported that she will be putting a motion forward at the next meeting of Council to return to two meetings per month for the months January to June and September to November.

9. LETTERS & COMMUNICATIONS FOR ACTION

9-1. Peter Tonazzo, RPP, Planning Services Proposal - Comprehensive Official Plan Review and Zoning By-law Update

Council deliberated the timing of this process and various concerns regarding the content and enforcement of the documents.

21-01-25 WHEREAS the Municipality's Official Plan was approved by
D. Kirby the Province with modifications on December 16, 2011;
N.Jones-Scissons AND WHEREAS the legislated 10-year comprehensive
review window will open in 2021;
AND WHEREAS it has been recommended that the
comprehensive Official Plan Review commence first,
followed by a Zoning By-law update;
AND WHEREAS a proposal has been prepared by Planning
Consultant, Peter Tonazzo, RPP, to undertake said
Comprehensive Official Plan Review under Section 26 of
the *Planning Act* followed by a subsequent update of
Zoning By-law 18-18, over a 3-year timeframe;
NOW THEREFORE BE IT RESOLVED THAT Council directs
that the proposal received from Planning Consultant, Peter
Tonazzo, for a **Comprehensive Official Plan Review
and Zoning By-law update** be included in **2021 Budget
deliberations**. CARRIED.

9-2. Township of Matachewan – request that application deadlines have longer turnaround time

21-01-26 BE IT RESOLVED THAT the Municipality of Huron Shores
D. Wedgwood supports the Township of Matachewan in seeking longer
D. Walsh turn-around times between the time funding
announcements are made and their **submission
deadlines**. CARRIED.

9-3. Town of Amherstburg – Development Approval Requirements for Landfills – Bill 197

9-4. Ministry of Heritage, Sport, Tourism and Cultural Industries, et al. – 2021 Summer Experience Program

9-5. LAS – Investigation Fees for 2021 Term – Closed Meeting Investigator Program

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Clerk/Administrator recommended that this Agreement be reviewed prior to the 2022 Term.

21-01-27 BE IT RESOLVED THAT Council acknowledges the
D. Walsh addendum to the Investigation Fees for the 2021 Term of
D. Kirby the **LAS Closed Meeting Investigator Program**.
CARRIED.

- 9-6. CENGN – Northern Ontario Residential Broadband Program – Intake 4
- 9-7. Municipality of Assiginack – support for regional broadband initiative
- 9-8. Algoma Public Health – 2021 Municipal Levy Notice
- 9-9. Solicitor General – Community Safety and Wellbeing Plan deadline extension to July 1, 2021
- 9-10. Ministry of Transportation – Provincial expansion of on-road opportunities for offroad vehicle riders

9-11. Municipality of Charlton and Dack – recommendations regarding insurance issues

21-01-28 BE IT RESOLVED THAT the Municipality of Huron Shores
D. Wedgwood supports the Municipality of Charlton and Dack, received
D. Kirby by letter dated January 7, 2021, in its call on the Province of Ontario to immediately review recommendations to address **insurance issues** and to investigate the **unethical practice of preferred vendors** who are paid substantial amounts over industry standards, despite COVID-19 delays, as insurance premiums will soon be out of reach for many communities;
AND THAT this resolution be provided to the Premier of Ontario, the Minister of Finance, the Attorney General of Canada, MPP Michael Mantha, and the Municipality of Charlton and Dack. CARRIED.

9-12. Howick Township – request that OMAFRA consider lowering the interest rate on Tile Drain Loans (deferred from previous meeting of Council)

21-01-29 BE IT RESOLVED THAT the Municipality of Huron Shores
B. MacKinnon supports Resolution No. 276/20 of Howick Township,
N.Jones-Scissons received by letter dated November 19, 2020, in its request that the Ontario Ministry of Agriculture, Food and Rural Affairs (OMAFRA) resolution to request the Ontario Ministry of Agriculture, Food and Rural Affairs consider lowering the interest rate on **Title Drain Loans** to 4% and increasing the yearly loan limit to \$100,000.00;
AND THAT this resolution be forwarded to OMAFRA, MPP Michael Mantha, AMO and Howick Township. CARRIED.

9-13a. ROMA – A Path to Better Connectivity – ROMA Launches Municipal Broadband Resources

9-13b. ROMA – Funding and Resources for Improved Connectivity Reminder – Universal Broadband Fund and Improving Connectivity for Ontario (deferred from previous meeting of Council)

9-14. Ontario Good Roads Association – 2021 Virtual Conference (deferred from Nov.18 Meeting of Council)

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21-01-30 BE IT RESOLVED THAT Councillors Wedgwood and Pirrie
D. Walsh be registered for the **2021 Virtual OGRA Conference** to
J. Armstrong be held February 22-25, 2021;
AND THAT Council pay all associated expenses. CARRIED.

9-15. Ontario Good Roads Association – Municipal Delegation Requests

21-01-31 BE IT RESOLVED THAT Clerk/Administrator request a
J. Armstrong **delegation** with the Minister of Infrastructure to address
D. Wedgwood the need for funding for our municipal **bridges**.
CARRIED.

9-16. Service Canada – 2021 Canada Summer Jobs
Council deliberated expectations of the Museum opening this summer.

21-01-32 BE IT RESOLVED THAT Clerk/Administrator make
J. Armstrong application under the Service Canada **Summer Jobs**
D. Kirby **Program** for **3 students** to assist in operations of the
Iron Bridge Museum this summer;
AND THAT hiring be contingent on COVID-19 regulations
at the time. CARRIED.

9-17. Independent Electricity System Operator (IESO) – Regional Electricity
Forum

10. LETTERS & COMMUNICATIONS FOR INFORMATION

- 10-1. AMO Watchfile – December 17/20, January 7/21
- 10-2. Dufferin County – need for review of current assessment scheme for aggregate resource properties
- 10-3. City of Port Colborne – proposed regulation under the Ontario Heritage Act
- 10-4. Municipality of Southwest Middlesex – request to address concerns regarding municipal drainage matters and need for coordination with national railways
- 10-5. Township of Lake of Bays – support of request for AODA Compliance Extension
- 10-6. Municipality of South Huron – support resolutions asking that Provincial Government develop tougher laws with larger financial penalties for unauthorized car rallies and participants
- 10-7. Town of Kingsville – letter of support for small businesses
- 10-8. Township of Nairn and Hyman – closure of non-essential businesses during the pandemic
- 10-9. Town of Carleton Place – request for Gov. of Ontario to prioritize children and childcare as part of post pandemic recovery plan
- 10-10. Town of Lincoln – support resolutions re: funding for community groups and service clubs affected by Pandemic
- 10-11. Town of Lincoln – support resolution re: amending AGCO Licencing and application process for cannabis retail stores to consider radial separation from other cannabis locations
- 10-12. Town of Lincoln – support resolution for Province to consider providing funding support and training resources to municipalities to meet AODA compliance

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CONFIRMING BY-LAW

21-01-33

D. Kirby
D. Walsh

BE IT RESOLVED THAT **By-law #21-06** being a by-law of the Corporation of the Municipality of Huron Shores to **Adopt the Minutes** the Regular Council Meeting and Closed Session held Wednesday, January 13, 2021 authorizing the taking of any action authorized therein and thereby, was read a first, second and third time and passed in open Council this 13th day of January, 2021.

CARRIED.

ADJOURNMENT

21-01-34

D.Kirby
J. Armstrong

BE IT RESOLVED THAT Council does adjourn at 9:56 p.m.

CARRIED.

MAYOR

CLERK