



The Corporation of the Municipality of Huron Shores
Regular Meeting Minutes

21-19
July 14, 2021, 7:00 p.m.
Council Chambers

Council Members Present: Councillor Dale Wedgwood, Councillor Nancy Jones-Scissons, Councillor Jane Armstrong, Councillor Blair MacKinnon, Councillor Gord Campbell, Councillor Darlene Walsh, Councillor Jock Pirrie, Councillor Debora Kirby

Council Members Absent: Mayor Georges Bilodeau

Staff Present: Clerk/Administrator Deborah Tonelli, Deputy Clerk Natasha Roberts, Treasurer John Stenger

1. Call To Order

The Regular Meeting of the Council of the Corporation of the Municipality of Huron Shores was held on Wednesday, July 14, 2021 and called to order at by Acting Head of Council (Deputy Mayor) Wedgwood at 7:11 p.m.

2. Agenda Review

Clerk/Administrator reviewed the items added to the Agenda since the draft preliminary hard copy was prepared for Council.

3. Declaration of Pecuniary Interest

3.a J. Armstrong - Armstrong Enterprises

Item 5.2 - General Accounts, pertaining to Armstrong Enterprises accounts. 50% owner of Armstrong Enterprises

3.b D. Kirby - Tulloch Engineering

Item 5.4 - General Accounts pertaining to Tulloch Engineering accounts. Family members employed by Tulloch Engineering.

3.c D. Wedgwood - Hughes Supply

Item 5.3 - General Accounts pertaining to Hughes Supply accounts. Employed by Hughes Supply.

3.d J. Armstrong - By-law #21-32

Item 8.2.4, being Gravel Contract By-law #21-32. 50% owner of Armstrong Enterprises who bid on the project.

3.e J. Armstrong - H&M COFI Corporation

Item 9.7 - H&M COFI Corporation Update #6, respecting any discussions with Northern Credit Union (NCU). Employee of NCU.

4. Adoption of Council Minutes

21-19-01

Moved by J. Pirrie

Seconded by D. Kirby

BE IT RESOLVED THAT Council adopt the minutes of the Special and Regular meetings of Council held June 23, 2021, as circulated.

CARRIED

5. Adoption of Accounts

5.a General Accounts

21-19-02

Moved by J. Armstrong

Seconded by D. Walsh

BE IT RESOLVED THAT Council approves payment of the **General Accounts**, excluding items of Pecuniary Interest, for the month of June 2021, in the amount of **\$728,467.96**.

CARRIED

5.b Armstrong Enterprises

J. Armstrong declared a conflict on this item. (Item 5.2 - General Accounts, pertaining to Armstrong Enterprises accounts. 50% owner of

Armstrong Enterprises)

21-19-03

Moved by J. Pirrie

Seconded by N. Jones-Scissons

BE IT RESOLVED THAT Council approves payment of the **Armstrong Enterprises** account, dated June 30, 2021, in the amount of **\$347.05**.

CARRIED

5.c Hughes Supply

D. Wedgwood declared a conflict on this item. (Item 5.3 - General Accounts pertaining to Hughes Supply accounts. Employed by Hughes Supply.)

21-19-04

Moved by J. Armstrong

Seconded by N. Jones-Scissons

BE IT RESOLVED THAT Council approves payment of the **Hughes Supply** account, dated June 10 and 30, 2021, in the amount of **\$235.94**.

CARRIED

5.d Tulloch Engineering

D. Kirby declared a conflict on this item. (Item 5.4 - General Accounts pertaining to Tulloch Engineering accounts. Family members employed by Tulloch Engineering.)

21-19-05

Moved by D. Walsh

Seconded by J. Armstrong

BE IT RESOLVED THAT Council approves payment of the **Tulloch Engineering** account, dated June 30, 2021, in the amount of **\$1,220.49**.

CARRIED

6. Delegations and Petitions

None.

7. Council and Staff Reports

None.

8. General Business

8.a Planning Act Matters

8.a.1 Council decision re: Provisional Consent File No. 2021-C-05

21-19-06

Moved by J. Pirrie

Seconded by N. Jones-Scissons

WHEREAS an **Application for Consent File No. 2021-C-05** to sever land from property described as CON 3 LOT 5 NPT, Day Township, to be conveyed to property described as CON 3 PT BROKEN LOT 6 RP 1R-10535 PARTS 2 to 4, Day Township, being 254C Big Basswood Camp Road has been received;

AND WHEREAS Planning Consultant Peter Tonazzo, by Planning Report dated June 17, 2021, recommends approval of the application;

NOW THEREFORE BE IT RESOLVED THAT under the provisions of Section 53 of the Planning Act, Council grants **Provisional Consent to Consent File No, 2021-C-05** to sever a 5 hectare (12.5 acre) parcel, from CON 3 LOT 5 NPT, Day Township and convey it to 254C Big Basswood Camp Road, subject to the following conditions:

1. 1. That the severed portion be tied on title to property described as CON 3 PT BROKEN LOT 6 RP 1R-10535 PARTS 2 to 4, Day Township, being 254C Big Basswood Camp Road;
2. The following documents must be provided for the transaction described in order that Planning Act Approval may be granted:
 - Draft Transfer Application Form - two copies to be provided;
 - Draft Schedule to the Transfer Application form - on which is set out the entire legal description of the parcel in question. This

Schedule must also contain the names of the party(ies) indicated on Page 1 of the Transfer Deed of Land Form or Transfer Application form;

3. Plan of Survey:

- A Reference Plan of Survey which bears the Land Registry Office registration number and signature as evidence of its deposit therein, illustrating the parcels to which the consent approval relates;
- Provide two paper copies and one digital copy of said reference plan of survey.

CARRIED

8.b By-laws

8.b.1 By-law #21-29

The Treasurer spoke to the Agreement.

21-19-07

Moved by D. Walsh

Seconded by J. Armstrong

BE IT RESOLVED THAT **By-law #21-29**, being a by-law of the Corporation of the Municipality of Huron Shores to enter into an agreement with **Ontario Regulation 588 (2022) Compliant Asset Management Plan, Lifecycle Strategies & CityWide GIS Viewer Software Project, Charter June 4, 2020**, was read a first, second and third time and passed in open Council this 14th day of July, 2021.

CARRIED

8.b.2 By-law #21-30

Clerk/Administrator provided Council a photo of the bins to be provided under this agreement and advised that Municipal equipment will have to be involved in loading the bins when they are full and it is time for them to be taken from the Waste Site.

21-19-08

Moved by D. Kirby

Seconded by N. Jones-Scissons

BE IT RESOLVED THAT **By-law #21-30**, being a by-law of the Corporation of the Municipality of Huron Shores to enter into an agreement with **Electronic Products Recycling Association (EPRA)** for Electronic Waste Collection and Recycling, was read a first, second and third time and passed in open Council this 14th day of July, 2021.

CARRIED

8.b.3 By-law #21-31

Clerk/Administrator reported that Landon Joncas and Jayden Kirchner were hired under the Summer Jobs funding.

21-19-09

Moved by J. Armstrong

Seconded by J. Pirrie

BE IT RESOLVED THAT **By-law #21-31**, being a by-law of the Corporation of the Municipality of Huron Shores to enter into an Agreement with **Service Canada** respecting **Canada Summer Jobs** funding, was read a first, second and third time and passed in open Council this 14th day of July, 2021.

CARRIED

8.b.4 By-law #21-32

J. Armstrong declared a conflict on this item. (Item 8.2.4, being Gravel Contract By-law #21-32. 50% owner of Armstrong Enterprises who bid on the project.)

21-19-10

Moved by D. Kirby

Seconded by N. Jones-Scissons

WHEREAS the lowest bid for the gravel tender was received from Bernt Gilbertson Enterprises Ltd. to fulfill the requirements of Gravel Contract 2021 RG-1 being comprised of:

1. To supply, haul and place 2,000 cu. yds. of 5/8" Type "M" Gravel on various roads in Ward 1.
2. To supply, haul and place 2,000 cu. yds. of 5/8" Type "M" Gravel on various roads in Ward 2.
3. To supply, haul and place 1,000 cu. yds. of 5/8" Type "M" Gravel on various roads in Ward 4.

NOW THEREFORE BE IT RESOLVED THAT **By-law #21-32**, being a by-law of the Corporation of the Municipality of Huron Shores, to enter into an Agreement with **Bernt Gilbertson Enterprises Ltd.** for provision of the **2021 RG-1 Gravel Tender**, dated July 5, 2021, in the amount of \$102,095.50 including HST, was read a first, second and third time and passed in open Council this 14th day of July, 2021.

CARRIED

8.c Minutes - Boards and Committees

Minutes - Boards and Committees (Internal)

8.c.1 None

Minutes - Board and Committees (Joint/External)

8.c.2 Joint/External

21-19-11

Moved by D. Walsh

Seconded by J. Pirrie

BE IT RESOLVED THAT Council receives the **Minutes** of the following board/committee organizations on which the Municipality has representation:

- Algoma Public Health Board of Health, dated April 28/21
- Thessalon Town and Township Cemetery Board, dated March 29, 2021.

CARRIED

8.d Motions

8.d.1 authorize use of Road Network Data to update the Ontario Road Network (ORN)

21-19-12

Moved by J. Pirrie

Seconded by J. Armstrong

WHEREAS the Ontario Ministry of Natural Resources and Forestry (MNRF) partners with approximately 100 municipalities across Ontario to support the Ontario Road Network with municipal road updates;

AND WHEREAS the MNRF is requesting the use of the Municipality's road network data to update the Ontario Road Network, as required;

NOW THEREFORE BE IT RESOLVED THAT Council authorizes the Clerk/Administrator to sign a Memorandum of Understanding with the Provincial Mapping Unit of the Ontario **MNRF** authorizing the use of the Municipality's road network data to update the **Ontario Road Network**.

CARRIED

8.d.2 Policy respecting compensation for after-hour calls received by Staff

21-19-13

Moved by J. Pirrie

Seconded by D. Walsh

BE IT RESOLVED THAT Council directs staff research other municipal policies respecting staff attendance to work-related **phone calls/text messages** received after normal work hours and report back to Council with a recommendation and draft policy soonest possible.

CARRIED

8.d.3 Reimburse member of Fire Dept for damage to personal vehicle

Clerk/Administrator explained the incident that caused the damage.

21-19-14

Moved by J. Pirrie

Seconded by J. Armstrong

WHEREAS the Municipality has yet to adopt a Personal Vehicle for Municipal Use Policy;

AND WHEREAS there has been a second occurrence;

NOW THEREFORE BE IT RESOLVED THAT Council authorizes payment to a member of the Fire Department in the amount of \$100.00, as full compensation for the replacement of the **side passenger window** of his personal vehicle, broken while attending a fire call on July 2, 2021, and as documented by Invoice from RDN Auto Glass Inc, dated July 12, 2021.

CARRIED

8.d.4 NOHFC funding application

Council briefly deliberated. Councillor Armstrong reported that a quotation is being prepared for the renovations.

21-19-15

Moved by J. Armstrong

Seconded by N. Jones-Scissons

BE IT RESOLVED THAT Council set a Special Meeting on July 21st at 7:00 p.m. to discuss potential funding opportunities for the planned Iron Bridge Recreation Centre renovations.

CARRIED

8.e Notices of Motion

None.

9. Letters & Communications for Action

9.a Town of Fort Erie

9.b Township of Tay Valley

9.c Michele McCleave

21-19-16

Moved by N. Jones-Scissons

Seconded by D. Kirby

BE IT RESOLVED THAT Clerk/Administrator investigate the request made by Michele McCleave respecting a request for a second **driveway entrance** onto her property fronting **Township Line**, in the same location that an old access once existed;

AND THAT, if the matter cannot be resolved at the staff level, it be brought back before Council at the August Regular Meeting.

CARRIED

9.d Trans Canada Trails

9.e AMO Events

9.f FedNor Outreach

Council concurred that this item be brought back to the July 21st Special Meeting of Council for further deliberation.

9.g H&M COFI Corporation

J. Armstrong declared a conflict on this item. (Item 9.7 - H&M COFI Corporation Update #6, respecting any discussions with Northern Credit Union (NCU). Employee of NCU.)

Councillor Jones-Scissons spoke to the matter and responded to some questions of Council. Council deliberated the matter.

21-19-17

Moved by N. Jones-Scissons

Seconded by D. Walsh

WHEREAS H&M COFI Corporation is seeking information from the First Nations, municipalities and various agencies within its catchment area to determine community investment opportunities and at what level, into the H&M COFI broadband project;

NOW THEREFORE BE IT RESOLVED THAT Clerk/Administrator corresponds with **H&M COFI** to advise that the Municipality of Huron Shores has currently set aside \$190,000.00 for consideration of an

investment contribution towards the H&M COFI broadband project should the ICON and UBF funding applications be approved;

AND THAT she arranges for meetings with H&M COFI Corporation and NCU to further discuss financial loan opportunities.

CARRIED

9.h Great Lakes Waterfront Trail - Waterfront Regeneration Trust

10. Letters & Communications for Information

10.a AMO Watchfile

10.b Town of Cochrane

10.c Municipality of Chatham-Kent

10.d City of Mississauga

10.e Ministry of the Environment, Conservation and Parks

10.f Municipality of Chatham-Kent

10.g Algoma District Services Administration Board

10.h Municipality of St. Charles

10.i Ministry of Municipal Affairs and Housing

11. Closed Session

21-19-18

Moved by J. Pirrie

Seconded by J. Armstrong

BE IT RESOLVED THAT Council proceed in Closed session at 8:18 p.m. in order to address a matter pertaining to:

- Litigation or potential litigation, affecting the Municipality;
- Advice that is subject to solicitor-client privilege, including communication necessary for that purpose.

CARRIED

21-19-19

Moved by J. Pirrie

Seconded by N. Jones-Scissons

BE IT RESOLVED THAT Council returns to open session at 8:46 p.m.

CARRIED

21-19-20

Moved by J. Pirrie

Seconded by N. Jones-Scissons

BE IT RESOLVED THAT Council invites Tim Harmar, Wishart Law Firm, to the July 21st Special Meeting of Council to address a legal matter in closed session.

CARRIED

12. Confirming By-law

21-19-21

Moved by D. Kirby

Seconded by N. Jones-Scissons

BE IT RESOLVED THAT **By-law #21-33**, being a by-law of the Corporation of the Municipality of Huron Shores to **Adopt the Minutes** of the Special and Regular Council Meeting held Wednesday, July 14, 2021, authorizing the taking of any action authorized therein and thereby, was read a first, second and third time and passed in open Council this 14th day of July, 2021.

CARRIED

13. Adjournment

21-19-22

Moved by D. Kirby

Seconded by G. Campbell

BE IT RESOLVED THAT Council does adjourn at 8:49 p.m.

CARRIED

MAYOR

CLERK