



The Corporation of the Municipality of Huron Shores

Regular Meeting Minutes

21-22

August 11, 2021, 7:00 p.m.

Council Chambers

Council Members Present: Mayor Georges Bilodeau, Councillor Dale Wedgwood, Councillor Nancy Jones-Scissons, Councillor Jane Armstrong, Councillor Blair MacKinnon, Councillor Gord Campbell, Councillor Darlene Walsh, Councillor Jock Pirrie, Councillor Debora Kirby

Staff Present: Clerk/Administrator Deborah Tonelli, Deputy Clerk Natasha Roberts

1. Call To Order

The Regular Meeting of the Council of the Corporation of the Municipality of Huron Shores was held on Wednesday August 11, 2021, and called to order at 7:36 pm.

Council and Staff Attendance:

In Council Chambers: Mayor Bilodeau; Councillor Kirby, Pirrie and Wedgwood; and Clerk/Administrator Tonelli

Via Zoom: Councillors Armstrong, Campbell, Jones-Scissons, and MacKinnon; and Deputy Clerk Roberts

2. Agenda Review

Council concurred with the addition of Item 8.4.8, to accept the resignation of Public Work Equipment Operator and authorize advertising of position.

3. Declaration of Pecuniary Interest

3.1 J. Armstrong - Armstrong Enterprises

Items 5.2 - General Accounts, pertaining to Armstrong Enterprises accounts. 50% owner of Armstrong Enterprises.

3.2 D. Wedgwood - Hughes Supply

Item 5.3 - General Accounts, pertaining to Hughes Supply accounts. Employed by Hughes Supply.

3.3 D. Kirby - Tulloch Engineering

Item 5.4 - General Accounts pertaining to Tulloch Engineering accounts. Family members are employed by Tulloch Engineering.

3.4 J. Armstrong - Kyle Clapp & Thomas Morningstar

Item 9.8 - Part Owner of the business that may be conducting work on property.

3.5 D. Kirby - Hire Tulloch Engineering to complete Roads Assessment Update

Item 8.4.4 - Family members employed by Tulloch Engineering.

4. Adoption of Council Minutes

21-22-01

Moved by D. Walsh

Seconded by J. Pirrie

4. cont'd – BE IT RESOLVED THAT Council adopt the minutes of the Regular and Special meeting of Council held Wednesday, July 14, 2021 and the Special meeting of Council held Wednesday, July 21, 2021, as circulated.
CARRIED

5. Adoption of Accounts

5.1 General Account

21-22-02

Moved by B. MacKinnon
Seconded by J. Armstrong

BE IT RESOLVED THAT Council approves payment of the **General Accounts**, excluding items of Pecuniary Interest, for the month of July 2021, in the amount of **\$352,892.10**.

CARRIED

5.2 Armstrong Enterprises

J. Armstrong declared a conflict on this item. (Items 5.2 - General Accounts, pertaining to Armstrong Enterprises accounts. 50% owner of Armstrong Enterprises.)

21-22-03

Moved by D. Wedgwood
Seconded by J. Pirrie

BE IT RESOLVED THAT Council approves payment of the **Armstrong Enterprises** account, dated July 21, 2021, in the amount of **\$4,134.23**.

CARRIED

5.3 Hughes Supply

D. Wedgwood declared a conflict on this item. (Item 5.3 - General Accounts, pertaining to Hughes Supply accounts. Employed by Hughes Supply.)

21-22-04

Moved by J. Pirrie
Seconded by J. Armstrong

BE IT RESOLVED THAT Council approves payment of the **Hughes Supply** account, dated July 21, 2021, in the amount of **\$391.04**.

CARRIED

5.d Tulloch Engineering

D. Kirby declared a conflict on this item. (Item 5.4 - General Accounts pertaining to Tulloch Engineering accounts. Family members are employed by Tulloch Engineering.)

21-22-05

Moved by B. MacKinnon
Seconded by J. Pirrie

BE IT RESOLVED THAT Council approves payment of the **Tulloch Engineering** account, dated July 21, 2021, in the amount of **\$2,367.07**.

CARRIED

6. Delegations and Petitions

7. Council and Staff Reports

- 7.1 **2021 Second Quarter Financial Report, FN-21-11**
- 7.2 **2021 Report on Tax Collection, FN-21-13**
- 7.3 **Fire Chief Report - request for amendment to Open Air Burning By-law**
- 7.4 **Mayor Bilodeau**
Mayor Bilodeau congratulated Council and the Ad Hoc Broadband Committee for their support and work towards receiving the H&M COFI Project funding through the Improving Connectivity in Ontario (ICON) and Universal Broadband Fund (UBF) Programs.
- 7.5 **Public Works Report respecting Item 8.2.2.**

8. General Business

8.1 Planning Act Matters

8.2.1 Initiate Official Plan Review

21-22-06

Moved by D. Walsh

Seconded by J. Armstrong

WHEREAS the Planning Act requires that Official Plans be reviewed every five years (or ten years after the approval of a new Official Plan) to ensure it conforms to Provincial legislation, policy and plans;

AND WHEREAS the Municipality adopted a new Official Plan in 2008, and received final approval, with modifications, from the Ministry of Municipal Affairs and Housing in 2011;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Huron Shores hereby commences a review of the Municipality's Official Plan, under Section 26 of the Planning Act; AND THAT staff begin the necessary public outreach, background research, and pre-consultation with the Province;

AND THAT a Special Meeting of Council, open to the public, be scheduled (early 2022) to review the municipal comprehensive background report and discuss the revisions to the Official Plan that may be required.

CARRIED

8.2 By-laws

8.2.1 By-law #21-34: Site Specific Zoning Amendment to Permit an Accessory Use Garage

21-22-07

Moved by D. Wedgwood

Seconded by J. Pirrie

BE IT RESOLVED THAT **By-law #21-34**, being a by-law of the Corporation of the Municipality of Huron Shores to **adopt Site Specific Zoning** with respect to **Application File No. 2021-Z-03**, to permit an Accessory Use Garage, on property identified as PINS 31437-0068 & 31437-0069, in the Municipality of Huron Shores, was read a first, second and third time and passed in open Council this 11th day of August, 2021.

CARRIED

8.2.2 By-law #21-35: to Execute Ward 1 Waste Disposal Site Key Holder Agreement with Kelly Belisle-Greer

21-22-08

Moved by B. MacKinnon
Seconded by D. Kirby

BE IT RESOLVED THAT **By-law #21-35**, being a by-law of the Corporation of the Municipality of Huron Shores to **Execute the Ward 1 Waste Disposal Site Key Holder Agreement with Kelly Belisle-Greer**, was read a first, second and third time and passed in open Council this 11th day of August, 2021;
AND THAT disposal fees, listed under 'Schedule B' of By-law #16-08, be waived, as per recommendation by Public Works Superintendent;
AND THAT this agreement remain in effect for no more than 30 days from the date of execution.

CARRIED

8.2.3 By-law 21-36: to Amend the Tax Collection Policy

21-22-09

Moved by J. Pirrie
Seconded by J. Armstrong

BE IT RESOLVED THAT **By-law #21-36**, being a by-law of the Corporation of the Municipality of Huron Shores to **amend the Tax Collection Policy**, was read a first, second and third time and passed in open Council this 11th day of August, 2021;
AND THAT By-law #06-58 is hereby repealed.

CARRIED

8.3 Minutes - Boards and Committees

Minutes - Boards and Committees (Internal)

8.3.1 Huron Shores Public Library Board

21-22-10

Moved by J. Pirrie
Seconded by D. Walsh

BE IT RESOLVED THAT Council receives the **Minutes** of the following municipal committee:

- Huron Shores Public Library Board - March 3, 2020

CARRIED

Minutes - Board and Committees (Joint/External)

8.3.2 None.

8.4 Motions

8.4.1 Commence Tax Sale procedures

21-22-11

Moved by D. Walsh
Seconded by D. Kirby

BE IT RESOLVED THAT council directs the Treasurer to proceed with collection of 3-year and 4-year tax arrears identified as eligible to be registered for the Tax Sale procedures outlined in the

CARRIED

8.4.2 Amend Open Air Burning By-law

21-22-12

Moved by D. Wedgwood

Seconded by J. Armstrong

WHEREAS a report prepared by Fire Chief, Jim Kent, recommends amendments to By-law #14-08, being the Open Air Burning By-law, to address matters such as causing false response, collection of costs, and the burn and/or release of flying lanterns, has been received;

NOW THEREFORE BE IT RESOLVED THAT Council authorize staff to amend By-law #14-08, in order to address matters outlined in the Fire Chief's report;

AND THAT the amended by-law be brought forward at the next Regular Council meeting for consideration.

CARRIED

8.4.3 Accept Minutes of Settlement

21-22-13

Moved by B. MacKinnon

Seconded by J. Pirrie

BE IT RESOLVED THAT Council accepts the **Minutes of Settlement** arising from a Request for Reconsideration from MPAC as follows:

57 24 000 002 17824 0000 from Residential Taxable (RT) 2016 CVA \$362,000 to Residential Taxable (RT) 2016 CVA \$348,000 effective January 1, 2021.

CARRIED

8.4.4 Hire Tulloch Engineering to complete Roads Assessment Update

D. Kirby declared a conflict on this item. (Item 8.4.4 - Family members employed by Tulloch Engineering.)

21-22-14

Moved by J. Pirrie

Seconded by D. Wedgwood

WHEREAS the 2021 budget provided \$5,000.00 for Roads Assessment update;

AND WHEREAS the scope of work has been expanded to include a 10-year Plan Spreadsheet (Plan), suitable for incorporation in the Municipality's Asset Management Plan, at a cost of 12,740.00 plus HST;

AND WHEREAS a mini-Plan is required for incorporation in the Municipality's GIS, at a cost of \$3,690.00 plus HST;

THEREFORE BE IT RESOLVED THAT Council accepts the recommendation of the Clerk/Administrator to accept the quote of Tulloch Engineering for these services at a total cost \$16,430 plus HST and that the excess over the budgeted amount of \$5,000 be provided from the Working Capital Reserve.

CARRIED

8.4.5 Re-opening of Municipal Facilities

21-22-15

Moved by D. Wedgwood

Seconded by J. Pirrie

BE IT RESOLVED THAT Clerk/Administrator be directed to consult with Algoma Public Health respecting the cleaning of Municipal recreation facilities following events that are now able to be booked and include such information with the Hall rentals in order to require that all renters adhere to strict cleaning protocols should they choose to rent the facilities.

CARRIED

8.4.6 Direct Public Works to address brushing contract matters in Dean Lake

Councillor Campbell spoke to the Motion.

21-22-16

Moved by N. Jones-Scissons

Seconded by J. Pirrie

WHEREAS the Procedures for the use of the **Grinder Brushing Equipment Policy** was passed by Council on December 16, 2015 by Resolution No. 15-27-12;

AND WHEREAS some of the procedures identified in the Policy were not followed when the brushing contract was implemented in Ward 4 during the 2021 operation, resulting in the need to undertake corrective action;

AND WHEREAS the non-compliance was observed on-site by the Municipal Clerk/Administrator Tonelli, Deputy Clerk Roberts, Councillors Campbell and Pirrie upon negative feedback received through Councillor Campbell from ratepayers;

NOW THEREFORE BE IT RESOLVED THAT the following non-compliance issues be addressed by Public Works Superintendent with a report back to Council at the September 8th Regular Meeting respecting deviation from the Policy without Council approval:

1. Guiding Principle 1: regard to aesthetics;
2. Guiding Principle 2: consultation with adjacent property owners;
3. Guiding Principle 6: brushing within Hydro corridor or under and Bell lines;
4. Procedure 7: mulching of trees under 7 inches from top down to ground level;
5. Procedure 8: stumps mulched to ground level where rocks were not present;
6. Procedure 10: raking of limbs on trees that were not followed up by complete mulching to ground level in places where there was no improvement for line-of-sight concerns or necessity to facilitate unimpeded passage of vehicles allowed for under the Exception Rule;
7. Procedure 11: daily inspections by Public Works Superintendent or designate.

AND THAT the Report includes: corrective action taken or to be taken to minimize negative aesthetics of damaged trees; any

8.4.6 cont'd – recommended changes to the Procedures for the use of the Grinder Brushing Equipment Attachment Policy; and the plan of action to be undertaken to minimize future incidents of this type.

CARRIED

8.4.7 Deputy Clerk (in training) offer of employment

21-22-17

Moved by J. Pirrie

Seconded by D. Wedgwood

WHEREAS an offer of employment respecting the Deputy Clerk's position has been made;

AND WHEREAS the candidate has requested certain considerations prior to accepting the position;

NOW THEREFORE BE IT RESOLVED THAT Council conduct a Closed Session this evening to further address the offer of employment.

CARRIED

8.4.8 Resignation of Public Works Employee

21-22-19

Moved by D. Wedgwood

Seconded by D. Kirby

BE IT RESOLVED THAT Council accepts with regret the resignation of Chad Mullen, with his last day of employment effective August 27, 2021;

AND THAT Clerk/Administrator advertise for a Public Works Equipment Operator.

CARRIED

8.5 Notices of Motion

Councillor Campbell reported that he will be bringing a motion forward respecting the need for ditching and ditch clean-outs to be prioritized in the budget.

9. Letters & Communications for Action

9.1 Minister of Infrastructure

9.2 AMO Online Training

9.3 Peter Julian, MP

9.4 Canoe for Every Child

9.5 Michael Mantha, MPP

21-22-21

Moved by J. Armstrong

Seconded by D. Kirby

BE IT RESOLVED THAT Clerk/Administrator consult with Fire Chief Kent and provide feedback to MPP Michael Mantha respecting the letter of response from Solicitor General Sylvia Jones regarding the closure of the Ontario Fire College.

CARRIED

9.6 Ontario Coalition for Better Child Care

9.7 City of Stratford

9.8 Kyle Clapp & Thomas Morningstar

J. Armstrong declared a conflict on this item. (Item 9.8 - Part Owner of the business that may be conducting work on property.)

21-22-18

Moved by D. Walsh

Seconded by D. Kirby

WHEREAS a request has been received from owners of property described as GLADSTONE CON 2 LOT 3 SPT, by letter received August 6th, 2021, requesting access to private property via an unopened road allowance identified as (not opened) Richard Avenue;

AND WHEREAS the property owners have offered to maintain the roadway from its entrance from Warnock Road to their property;

NOW THEREFORE BE IT RESOLVED THAT Council authorize staff to confirm ownership of said unopened Richard Avenue and investigate the liability involved in permitting private maintenance on an unopened public road;

AND THAT a staff report be prepared for Council consideration respecting the matter, soonest possible.

CARRIED

9.9 Harvey Robbins

Council deliberated the matter.

21-22-20

Moved by B. MacKinnon

Seconded by J. Armstrong

BE IT RESOLVED THAT Council instructs Clerk/Administrator to commence the administration necessary for Council to impose a 50 km/hr speed limit on a portion of Lakeview Road, as requested by letter dated August 6, 2021, from Harvey Robbins.

AND THAT the Municipality ensure that appropriate signage is posted.

CARRIED

9.10 TransCanada Trail

21-22-22

Moved by J. Armstrong

Seconded by J. Pirrie

WHEREAS correspondence received from TransCanada Trail advises that there is still funding available for shovel-ready projects under the Canada Community Revitalization Fund, to help communities across Canada build and improve community infrastructure projects;

NOW THEREFORE BE IT RESOLVED THAT Clerk/Administrator be authorized to make application under the **Canada Community Revitalization Fund**, for repairs to **Veterans Bridge**, being part of the TransCanada, Voyageur and Snowmobile Trail systems.

CARRIED

10. Letters & Communications for Information

10.1 AMO Watchfile

10.2 City of Vaughan

10.3 Township of Georgian Bay

10.4 Northumberland County

10.5 Ministry of Northern Development, Mines, Natural Resources and Forestry (NDMNR)

10.6 Northeastern Ontario Municipal Association

10.7 Ministry of Municipal Affairs and Housing

10.8 Jim Wilson, MPP

10.9 City of Toronto

10.10 City of Toronto

10.11 Town of Cobourg

10.12 H&M COFI Corporation

Council deliberated the matter.

21-22-23

Moved by D. Walsh

Seconded by J. Armstrong

WHEREAS the Huron Shore and Manitoulin Island Community Owned Fibre Infrastructure (H&M COFI) Project has been successful in receiving funding under the Improving Connectivity for Ontario (ICON) and Universal Broadband Fund (UBF) programs;

AND WHEREAS potential investment decisions may have to be made prior to the September 8th Regular Meeting of Council;

NOW THEREFORE BE IT RESOLVED THAT Council authorizes Acting Head of Council Dale Wedgwood to call a special emergency meeting on the soonest Wednesday possible following receipt of further details and financing options available respecting the **H&M COFI project**, in order to review possible investment opportunities.

CARRIED

10.13 City of Kitchener

11. Closed Session

21-22-24

Moved by D. Walsh

Seconded by N. Jones-Scissons

BE IT RESOLVED THAT Council proceed in Closed session at 9:03 in order to address a matter pertaining to:

- Personal matter about an identifiable individual respecting labour relations or employee negotiations

CARRIED

11.1 Personal matter about an identifiable individual respecting labour relations or employee negotiations

12. Confirming By-law

21-22-26

Moved by J. Armstrong

Seconded by D. Walsh

BE IT RESOLVED THAT **By-law #21-37**, being a by-law of the Corporation of the Municipality of Huron Shores to **Adopt the Minutes** of the Special and Regular Council Meeting held Wednesday, August 11, 2021, authorizing the taking of any action authorized therein and thereby, was read a first, second and third time and passed in open Council this 11th day of August, 2021. **CARRIED**

13. Adjournment

21-22-27

Moved by D. Kirby

Seconded by J. Pirrie

BE IT RESOLVED THAT Council does adjourn at 9:32 pm.

CARRIED

MAYOR

CLERK