



The Corporation of the Municipality of Huron Shores

Regular Meeting Minutes

21-36

December 8, 2021, 7:00 p.m.

Council Chambers

1. Call To Order

The Regular Meeting of the Council of the Corporation of the Municipality of Huron Shores was held on Wednesday, December 8, 2021, and called to order at 7:02 P.M.

Council and Staff Attendance:

In Council Chambers: Mayor Bilodeau; Councillors Kirby, Pirrie, Wedgwood and Armstrong (7:05 P.M.); and Deputy Clerk in Training Burgler

Via Zoom: Councillors Jones-Scissons, MacKinnon, and Walsh; Deputy Clerk Roberts; and Administrative Assistant Nyman

Via Telephone: Councillor Campbell

2. Agenda Review

Addition of Clerk Report respecting Item 8.4.5, added following distribution of the Council Agenda Package. Deferral of Item 9.4 to the January 12, 2022 Regular Meeting of Council to give council time to discuss projects to be included in the application for Northern Ontario Resource Development Support (NORDS) Fund. Council has until January 27, 2022 to submit an application.

3. Declaration of Pecuniary Interest

3.1 D. Kirby - Tulloch Engineering

Family members employed by Tulloch Engineering

3.2 J. Armstrong - Armstrong Enterprises

Part Owner of Armstrong Enterprises

3.3 D. Wedgwood - Hughes Supply

Employee of Hughes Supply

3.4 J. Armstrong - to declare Block A of Registered Plan H-499, being PIN 31438-0268, as Surplus Land and to commence proceedings to Stop Up and Close Unopened Richard Avenue

Part owner of the business constructing the project

4. Adoption of Council Minutes

21-36-01

Moved by J. Pirrie

Seconded by N. Jones-Scissons

BE IT RESOLVED THAT Council adopt the minutes of the Regular meeting of Council and Closed Session held Wednesday, November 24, 2021, as circulated.

CARRIED

5. Adoption of Accounts

5.1 General Accounts

21-36-02

Moved by D. Wedgwood
Seconded by D. Walsh

BE IT RESOLVED THAT Council approves payment of the **General Accounts**, excluding items of Pecuniary Interest, for the month of November 2021, in the amount of **\$637,012.49**. **CARRIED**

5.2 Tulloch Engineering

D. Kirby declared a conflict on this item. (Family members employed by Tulloch Engineering)

21-36-03

Moved by J. Armstrong
Seconded by J. Pirrie

BE IT RESOLVED THAT Council approves payment of the **Tulloch Engineering account**, dated November 10 and 24, 2021, in the amount of **\$10,056.58**. **CARRIED**

5.3 Armstrong Enterprises

J. Armstrong declared a conflict on this item. (Part Owner of Armstrong Enterprises)

21-36-04

Moved by D. Wedgwood
Seconded by D. Walsh

BE IT RESOLVED THAT Council approves payment of the **Armstrong Enterprises account**, dated November 10, 2021, in the amount of **\$1,125.31**. **CARRIED**

5.4 Hughes Supply

D. Wedgwood declared a conflict on this item. (Employee of Hughes Supply)

21-36-05

Moved by N. Jones-Scissons
Seconded by D. Kirby

BE IT RESOLVED THAT Council approves payment of the **Hughes Supply account**, dated November 24, 2021, in the amount of **\$60.96**. **CARRIED**

6. Delegations and Petitions

7. Council and Staff Reports

7.1 Deputy Clerk's Report: 2022 Election - Alternative Voting

7.2 Deputy Clerk's Report: Block A of Registered Plan H-499 and Unopened Richard Avenue, CL-21-17

8. General Business

8.1 Planning Act Matters

8.1.1 Ontario Land Tribunal - Order re: Lajambe Enterprises Inc. Appeal

21-36-06

Moved by J. Armstrong
Seconded by D. Kirby

WHEREAS the Ontario Land Tribunal has issued a decision with respect to the Lajambe Enterprises Inc. appeal, Case No.: PL210005, with respect to Consent application File No. 2020-C-03; NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Huron Shores accepts the Minutes of Settlement, attached as Schedule 1 to the Ontario Land Tribunal's Decision received December 3, 2021; AND THAT provisional consent be granted to Consent File No. 2020-C-03 to establish a legal access easement for the existing private road, subject to the following:

- a) two copies of each Transfer Application form;
- b) a Schedule to the Transfer Application form on which is set out the entire legal description of the easement on each subject parcel and;
- c) one paper copy and one digital copy of a reference plan of survey which bears the Land Registry Office registration number and signature as evidence of its deposit therein, illustrating the parcel(s) to which the consent approval relates. **CARRIED**

8.2 By-laws

8.2.1 By-law 21-63 : to execute an Extension Agreement with Jason Smith for provision of By-law Enforcement & Animal Control Officer Services

21-35-07

Moved by J. Pirrie

Seconded by D. Wedgwood

BE IT RESOLVED THAT **By-law #21-63**, being a by-law of the Corporation of the Municipality of Huron Shores to **Execute an Extension Agreement with Jason Smith for provision of By-law Enforcement & Animal Control Officer Services** was read a first, second and third time and passed in open Council this 8th day of December, 2021. **CARRIED**

8.2.2 By-law #21-66: to Change the Composition of Council

21-36-08

Moved by J. Armstrong

Seconded by D. Kirby

BE IT RESOLVED THAT **By-law #21-66**, being a by-law of the Corporation of the Municipality of Huron Shores, to **reduce the total number of Councillors** from 8 to 6, with the composition to be established as follows:

- 1 councillor to be elected by the electors of each Ward (1 - 4);
- 1 councillor to be elected by the electors of Wards 1 and 2; and
- 1 councillor to be elected by the electors of Wards 3 and 4;

for a total of 6 councillors, with the Mayor to be elected at large, was read a first, second and third time and passed in open Council this 8th day of December, 2021;

AND THAT Clerk/Administrator prepare a media release respecting the By-law in order that electors are informed of the upcoming change prior to the 2022 election.

Yea (7): D. Wedgwood, N. Jones-Scissons, J. Armstrong, G. Campbell, D. Walsh, J. Pirrie, and D. Kirby

Nay (1): B. MacKinnon

CARRIED (7 to 1)

8.2.3 By-law #21-67: to Execute Wards 1-4 Waste Disposal Site Key Holder Agreement with MacFarlane Haulage

21-36-09

Moved by D. Wedgwood

Seconded by J. Armstrong

BE IT RESOLVED THAT **By-law #21-67**, being a by-law of the Corporation of the Municipality of Huron Shores, to execute a **Waste Disposal Site Key Agreement with MacFarlane Haulage** to allow after-hours access to the Wards 1-4 Municipal Waste Disposal Sites, was read a first, second and third time and passed in open Council this 8th day of December, 2021. **CARRIED**

8.2.4 By-law #21-68: to Execute Wards 1-4 Waste Disposal Site Key Holder Agreement with K & H Sanitation

21-36-10

Moved by N. Jones-Scissons

Seconded by J. Pirrie

BE IT RESOLVED THAT **By-law #21-68**, being a by-law of the Corporation of the Municipality of Huron Shores, to execute a **Waste Disposal Site Key Agreement with K & H Sanitation** to allow after-hours access to the Wards 1-4 Municipal Waste Disposal Sites, was read a first, second and third time and passed in open Council this 8th day of December, 2021. **CARRIED**

8.2.5 By-law #21-69: to Execute Ward 1 Waste Disposal Site Key Holder Agreement with Midway Lumber Mills Ltd.

21-36-11

Moved by J. Armstrong

Seconded by J. Pirrie

BE IT RESOLVED THAT **By-law #21-69**, being a by-law of the Corporation of the Municipality of Huron Shores, to execute a **Waste Disposal Site Key Agreement with Midway Lumber Mills Ltd.** to allow after-hours access to the Ward 1 Municipal Waste Disposal Site, was read a first, second and third time and passed in open Council this 8th day of December, 2021. **CARRIED**

8.2.6 By-law #21-70: to Execute Ward 1 Waste Disposal Site Key Holder Agreement with Birchland Veneer Ltd.

21-36-12

Moved by D. Wedgwood

Seconded by D. Kirby

BE IT RESOLVED THAT **By-law #21-70**, being a by-law of the Corporation of the Municipality of Huron Shores, to execute a **Waste Disposal Site Key Agreement with Birchland Plywood-**

Veneer Ltd. to allow after-hours access to the Ward 1 Municipal Waste Disposal Site, was read a first, second and third time and passed in open Council this 8th day of December, 2021. **CARRIED**

8.2.7 By-law #21-71: to Execute an Agreement with AECOM for 2022 Landfill Sites Engineering Services

Councillor Jones-Scissons request a breakdown of the services provided by AECOM. Council expressed their concern about the recent changes to the operations at the waste sites. Deputy Clerk Roberts advised that a report from Public Works Superintendent would be forthcoming regarding recent and future proposed changes to the waste sites.

21-36-13

Moved by D. Wedgwood

Seconded by J. Pirrie

BE IT RESOLVED THAT **By-law #21-71**, being a by-law of the Corporation of the Municipality of Huron Shores to **Execute an Agreement with AECOM to provide Wards 1 – 4 2022 Landfill Sites Engineering Services** was read a first, second and third time and passed in open Council this 8th day of December, 2021

CARRIED

8.2.8 By-law #21-72: to Execute lease agreement with GFL for access to Wards 1 and 3 Waste Disposal Site Drying Beds

On a query from Councillor Armstrong, Deputy Clerk advised that GFL is the only contractor permitted to utilize the drying beds. GFL requires an approved ECA by the Ministry of Environment in order to permit. This is typically issued as a 5 year term, which is the reason for a 5 year agreement. Deputy Clerk advise that GFL is responsible for the maintenance of the drying beds and reporting to the Ministry.

Council deliberated the matter and directed Deputy Clerk Roberts to follow up with GFL to request a presentation to Council in the new year.

21-36-14

Moved by J. Pirrie

Seconded by N. Jones-Scissons

WHEREAS Green For Life's (GFL) current multi-year lease agreement for access to the Wards 1 and 3 waste disposal site drying beds is set to expire on December 31, 2021;

NOW THEREFORE BE IT RESOLVED THAT **By-law #21-72** being a by-law of the Corporation of the Municipality of Huron Shores to Authorize the Mayor and the Clerk/ Administrator to enter into a Multi-year **Lease Agreement with GFL**, to access Wards 1 and 3 Waste Disposal Site Drying Beds for the requested term of January 1, 2022, to December 31, 2026, at the current rate of \$500.00 per annum per site, was read a first, second and third time and passed in open Council this 8th day of December, 2021. **CARRIED**

8.3 Minutes - Boards and Committees

Minutes - Boards and Committees (Internal)

8.3.1 Joint Health and Safety - June 15, 2021

8.3.2 Municipal Emergency Management Control Group and Emergency Management Program Committee - December 10, 2020

On a query from Councillor Kirby, Deputy Clerk Roberts advised that she will investigate whether pricing for a mobile generator to be placed at the Iron Bridge Lions Hall was included in the 2021 budget.

21-36-15

Moved by J. Armstrong

Seconded by D. Wedgwood

BE IT RESOLVED THAT Council receives the **Minutes** of the following Municipal Committees:

- Joint Health and Safety Committee - June 15, 2021
- Municipal Emergency Management Control Group and Emergency Management Program Committee - December 10, 2020

CARRIED

Minutes - Board and Committees (Joint/External)

8.3.3 Algoma District Services Administration Board - October 28, 2021

8.3.4 Algoma Public Health Board of Health Meeting - September 22, 2021

8.3.5 Thessalon Town and Township Cemetery Board - September 27, 2021

21-36-16

Moved by J. Pirrie

Seconded by D. Walsh

BE IT RESOLVED THAT Council receives the Minutes of the following joint board on which the Municipality has representation:

- Algoma District Services Administration Board - October 28, 2021
- Algoma Public Health Board of Health Meeting - September 22, 2021
- Thessalon Town and Township Cemetery Board - September 27, 2021

CARRIED

8.4 Motions

8.4.1 to Appoint Susan Singleton to the Iron Bridge Museum Committee

21-36-17

Moved by J. Armstrong

Seconded by N. Jones-Scissons

BE IT RESOLVED THAT Council appoints **Susan Singleton** to the **Iron Bridge Historical Museum Committee** as recommended by the Iron Bridge Historical Museum Committee.

CARRIED

8.4.2 to authorize two EDAC members to attend the Ottawa Outdoor & Adventure Travel Show 2022

21-36-18

Moved by J. Pirrie

Seconded by N. Jones-Scissons

BE IT RESOLVED THAT Council authorizes staff to register a booth and arrange for 2 Economic Development Advisory Committee members to attend the **Ottawa Outdoor & Adventure Travel Show** to be held in Ottawa, from April 9-10/22;

AND THAT it cover all associated expenses not to exceed \$5,000.00.

CARRIED

8.4.3 to award tender for Iron Bridge Recreation Centre canteen renovations

21-36-19

Moved by N. Jones-Scissons

Seconded by J. Armstrong

WHEREAS the bid received for the IB Rec Centre Canteen Renovation project submitted by JSC Construction in the amount of \$80,561.94 including HST is approximately \$15,605.76 over budget estimates;

NOW THEREFORE BE IT RESOLVED THAT Council awards the tender to **JSC Construction** in the amount of \$80,561.94 including HST, in order to undertake the **Iron Bridge Recreation Centre Canteen Renovations**;

AND THAT the original \$19,869.00 be drawn from Ward 3 Recreation Reserve, and the additional \$15,605.76 to be included in the 2022 Iron Bridge Recreation Centre Budget;

AND THAT the Clerk/Administrator be authorized to sign any necessary contractual agreements with the by-law to follow at the next regular meeting of Council.

CARRIED

8.4.4 to approve Alternative Voting Methods for the 2022 Municipal Election and Vender Selection, CL-21-16

On a query from Councillor Jones-Scissons, Deputy Clerk Roberts noted that Scytl was not the lowest bid, but the most impressive and all inclusive in terms of services provided.

On a query from Councillor Armstrong, Deputy Clerk Roberts advised that an in-person voting station would still be available. Staff will be available to assist electors in completing their online or telephone vote.

On a query from Councillor Campbell, Deputy Clerk Roberts advised that we should not require any additional election or poll workers as the agreement with Scytl includes training for staff to be able to provide assistance to electors, however there will be some staff overtime costs that are likely to be incurred.

On a query from Councillor MacKinnon and Councillor Kirby, Deputy Clerk Roberts advised that the change in voting structure and question on the ballot will not be problematic. Scytl offers a fully customizable election.

21-36-20

Moved by J. Armstrong
Seconded by D. Kirby

BE IT RESOLVED THAT Council accepts the **Alternative Voting Methods and Vendor Selection** report, dated December 1, 2021; AND THAT Council approve the use of Internet/Telephone voting as the alternative voting method for the 2022 Municipal Election being held on Monday, October 24, 2022; AND THAT Council accept the proposal from Scytl Canada Inc. in the amount of \$12,537.35.; AND THAT a by-law be brought forward to authorize alternative voting for the 2022 Municipal Election. **CARRIED**

8.4.5 to declare Block A of Registered Plan H-499, being PIN 31438-0268, as Surplus Land and to commence proceedings to Stop Up and Close Unopened Richard Avenue

J. Armstrong declared a conflict on this item. (Part owner of the business constructing the project)

Deputy Clerk Roberts spoke to her report and Council deliberated the matter.

21-36-21

Moved by J. Pirrie
Seconded by B. MacKinnon

BE IT RESOLVED THAT Council declare Block A of Registered Plan H-499 as Surplus Lands and authorize staff to commence stop up and close procedures for the unopened Richard Avenue road allowance; AND THAT staff contact the owners with property adjacent to the Surplus Lands, to advise of Council’s intent to commence procedures to stop up and close the unopened Richard Avenue road allowance and advise that there is opportunity for them to purchase the portion of Surplus Lands, described as Block A of Registered Plan H-499, fronting their holdings; AND THAT should staff receive a positive response from the landowners adjacent to the Surplus lands, Council authorize staff to proceed with survey, appraisal and legal preparations to offer for sale the portions of Block A of Registered Plan H-499. **CARRIED**

8.4.6 to Accept Minutes of Settlement

Deputy Clerk Roberts spoke to the motion.

21-36-22

Moved by D. Walsh
Seconded by N. Jones-Scissons

BE IT RESOLVED THAT Council accepts the **Minutes of Settlement** arising from a Request for Reconsideration from MPAC as follows:

57 24 000 001 07300 0000 from Residential Taxable (RT) 2016 CVA \$51,700 and Farm Taxable (FT) 2016 CVA \$63,300 to Farm Taxable (FT) 2016 CVA \$86,000 effective January 1, 2021.

57 24 000 008 23400 0000 from Residential Taxable (RT) 2016 CVA \$115,000 to Residential Taxable (RT) 2016 CVA \$40,500 effective January 1, 2021. **CARRIED**

8.4.7 to acknowledge the hiring of Public Works Equipment Operator Richard Lyndon

21-36-23

Moved by N. Jones-Scissons

Seconded by J. Armstrong

BE IT RESOLVED THAT Council authorizes the hiring of **Richard Lyndon** to the position of **Public Works Equipment Operator**, commencing December 6, 2021. **CARRIED**

8.4.8 to amend the Huron Shores Cemetery Plot Fees

On a query from Councillor Armstrong, Deputy Clerk Roberts advised that the fee structure for residents versus non-residents was eliminated in 2016.

21-36-24

Moved by D. Kirby

Seconded by J. Pirrie

WHEREAS the Huron Shores Cemetery Committee has recommended that the resident and non-resident plot fee structure be amended;

NOW THEREFORE BE IT RESOLVED THAT Council approves the following **Cemetery Plot Fees**, for both residents and non-residents, effective January 1, 2022:

Single Lot: \$550.00

Two Place Plots (2 lots): \$1,100.00

Care and Maintenance (included in the plot fee): \$290.00 per grave site

AND THAT all other Cemetery Fees remain as previously established. **CARRIED**

8.4.9 to renew the Municipal Insurance Policy for year 2022

21-36-25

Moved by D. Walsh

Seconded by N. Jones-Scissons

BE IT RESOLVED THAT Council renews the **Municipal Insurance Policy for 2022 with Algoma Insurance**. **CARRIED**

8.5 Notices of Motion

9. Letters & Communications for Action

9.1 Federation of Canadian Municipalities

9.2 Town of Thessalon

Council discussed the motion before them and noted their concerns regarding the critical state of the Thessalon Hospital.

21-36-26

Moved by J. Pirrie

Seconded by D. Walsh

WHEREAS the Thessalon Hospital provides an essential and critical service to the Town of Thessalon and surrounding areas providing service to 2,500 people from April-September 2021;

WHEREAS the likelihood of contracts ending between the Ministry of Health and the remaining two Thessalon and Bruce Mines area physicians

providing emergency department coverage at the NSHN Thessalon Site is a matter of grave concern and has reached a critical point;
NOW THEREFORE BE IT RESOLVED THAT we call upon the Ministry of Health and Ontario Health North to work immediately and collaboratively with the NSHN, the municipalities and First Nations to take immediate steps to fill existing and upcoming vacancies in order to continue to provide this essential service to our communities;
AND THAT a copy of this resolution be sent to the Ministry of Health, Ontario Health North, MPP Michael Mantha, and MP Carol Hughes.

CARRIED

9.3 Town of Georgina

9.4 Ministry of Northern Development, Mines, Natural Resources and Forestry

9.5 AMO - Events

21-36-27

Moved by N. Jones-Scissons

Seconded by J. Armstrong

BE IT RESOLVED THAT Councillor Walsh be registered to participate in the AMO training, Navigating Conflict Relationships as an Electoral Official.

CARRIED

10. Letters & Communications for Information

10.1 Federation of Northern Ontario Municipalities

10.2 City of St. Catharines

10.3 Ministry of Infrastructure

10.4 AMO Watchfile

10.5 Federation of Northern Ontario Municipalities

10.6 Hydro One

10.7 City of Kitchener

10.8 City of Kitchener

10.9 AECOM

10.10 AMO Waste Management Group

10.11 AMO Policy Update

11. Closed Session

21-36-28

Moved by J. Pirrie

Seconded by D. Kirby

BE IT RESOLVED THAT Council proceed in Closed session at 8:19 P.M. in order to address a matter pertaining to:

CARRIED

11.1 Employee Negotiations

11.2 Return to Open Session

21-36-29

Moved by N. Jones-Scissons

Seconded by D. Wedgwood

BE IT RESOLVED THAT Council returns to Open Session at 8:27 P.M.

CARRIED

12. Confirming By-law

21-36-30

Moved by G. Bilodeau

Seconded by D. Kirby

BE IT RESOLVED THAT **By-law #21-73**, being a by-law of the Corporation of the Municipality of Huron Shores to **Adopt the Minutes** of the Regular Council Meeting held Wednesday, December 8, 2021, authorizing the taking of any action authorized therein and thereby, was read a first, second and third time and passed in open Council this 8th day of December, 2021. **CARRIED**

13. Adjournment

21-36-31

Moved by D. Kirby

Seconded by J. Armstrong

BE IT RESOLVED THAT Council does adjourn at 8:29 P.M.

CARRIED

MAYOR

CLERK