

**THE CORPORATION OF THE MUNICIPALITY OF HURON SHORES
2022 CALL FOR TENDERS FOR
ROADSIDE BRUSHING SERVICES**

TENDERS WILL
BE RECEIVED BY:

Deborah Tonelli
Clerk/Administrator
PO Box 460, 7 Bridge Street
IRON BRIDGE, Ontario, P0R 1H0
Telephone: 705-843-2033
Cell: 705-542-5528
Fax: 705-843-2035

TENDER CLOSING: **Friday, May 6, 2022, 4:00 p.m.**

TENDER OPENING: Friday, May 6, 2022, 4:10 p.m.

WORK TO COMMENCE: On or about June 1, 2022

WORK TO BE COMPLETED: On or about July 29, 2022

**NOTE: THIS ENTIRE DOCUMENT IS TO BE SUBMITTED IN
ORDER THAT IT CAN ALSO BECOME THE CONTRACT(S)
WITH THE SUCCESSFUL BIDDER(S)**

LOWEST OR ANY TENDER NOT NECESSARILY ACCEPTED.

2022 ROADSIDE BRUSHING TENDER/CONTRACT

DESCRIPTION OF THE WORK

The Municipality of Huron Shores is seeking quotes for roadside brushing services along designated public roads within the municipality. Work will be performed under the direction of the Public Works Superintendent.

Per Hour Quotes are requested to accomplish roadside brushing of area to be determined by the Public Works Superintendent.

1. Per Hour Quote Based on the Following Guiding Principles:

Guiding Principle 1: Brushing will be undertaken with regard to traffic safety, unimpeded travel on municipal roads, roads and ditching conditions, roads equipment operation, but also wherever possible, with regard to aesthetics of the result. The Public Works Superintendent will ensure that the operator of the brushing equipment, during a joint onsite inspection of the Road, is aware of which sections are to be brushed, safety concerns and procedures and to the proper acceptable outcome. The Public Works Superintendent (or Designate) will inspect the brushing operations daily, as capable, to ensure that all safety procedures are being followed, that the required results have been obtained and that the operator is aware of any changes that are necessary.

Guiding Principle 2: Brushing will be undertaken at all times with regard to the safety of the operator and the public.

Guiding Principle 3: Brushing will be undertaken using the equipment best designed for the conditions outlined in Guiding Principle 1, above, unless otherwise noted.

Guiding Principle 4: Brushing will **not** be undertaken where the area is built up, meaning where houses exist with groomed lawns extending up to the road.

Guiding Principle 5: Brushing will **not** be undertaken within a Hydro Corridor or under Hydro or Bell lines recognizing safety and liability reasons, without first consulting with Public Works Superintendent to ensure all required approvals have been obtained from utility company.

Guiding Principle 6:

Respecting Trespass Roads: where a fence line is in existence, brushing may take place up to the fence line with consideration given to potential damage to the fence, safety to the operator and public; where there is no fence line but there is a dug ditch, brushing may take place to the top of ditch back slope or to where there is evidence of previous brushing; and where there is no dug ditch, brushing may take place to edge of road surface or to where there is evidence of previous brushing. Respecting Non-Trespass Roads: it is to the discretion of the Public Works Superintendent as to the width of brushing required within the allowance to allow for proper road maintenance.

Guiding Principle 7: All brushing is confined to trees of a maximum of approximately seven (7) inches in diameter, with operation limited to top-down mulching of the brush to ensure that as much material, as possible, is mulched to near ground level.

Guiding Principle 8: All stumps are to be mulched to near ground level, where permitted, except in area of rocks or other ground conditions that may prove a detriment to safety and damage to equipment.

Guiding Principle 9: No raking (partial removal) of tree limbs is permitted unless the entire tree is mulched to near ground level, with the following exception: raking of tree limbs is permitted to improve the line of sight and permit unimpeded passage of vehicles, in cases where there are limitations to the complete removal or mulching of the tree.

Guiding Principle 10: Trees are not to be pushed over unless the entire tree is to be mulched or removed by Public Works Staff.

2. Term

Commence on or about June 1, 2022 and to be completed on or about July 29, 2022.

3. Minimum Equipment

Rubber-tired excavator with brushing head

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ADMINISTRATION

1. Quotes will be received at the Corporation of the Municipality of Huron Shores, 7 Bridge St., PO Box 460, Iron Bridge, Ontario P0R 1H0, until the date and time so noted, with award and affirmation to take place at the regular meeting of Council to be held Wednesday, May 11, 2022.
2. Quotes received after the closing date and time shall not be accepted.
3. Conditional quotes shall not be accepted.
4. All information/questions regarding the work and services required under this project should be directed to:

Harry Hadikin
Public Works Superintendent
Municipality of Huron Shores
P.O. Box 460, 7 Bridge Street
Iron Bridge, Ontario, P0R 1H0,
Phone: (705) 843-2033 (Office)
(705) 542-6053 (Cell)
5. The Municipality requires the successful bidder(s) to:
 - 5.1 provide a Certificate of Liability Insurance in the amount of \$2,000,000.00, naming the Corporation of the Municipality of Huron Shores as an additional insured;
 - 5.2 provide Workplace Safety and Insurance Clearance Certificate valid for the duration of the work period or proof of W.S.I.B. Independent Operator status;
 - 5.3 have in place, Health and Safety Policies and Practices;
 - 5.4 have available to any and all operators performing the work, acceptable telecommunications for contact during the entire operation (i.e. cell phone, two way radio, etc.);
 - 5.5 be responsible for all signage required to complete the contract (i.e. construction/men working, etc.), and
 - 5.6 be responsible for any damage that may occur to public and private property while carrying out its operations during this contract.

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BASIS OF PAYMENT

1. Payment, at the Contract price times the number of hours worked, shall be compensation in full for performing the work specified in the quote item and for the supply of all labour, equipment and materials necessary to complete the work to the satisfaction of the Municipality.
2. Payment practices are within 30 days of receipt of invoice.

PENALTY CLAUSE

1. For any work not completed under the terms of the contract by the end of the term identified in the contract, being July 29, 2022, the Municipality reserves the right to assess Penalties on payment to the contractor as follows:
 - 1.1 \$125.00 each day for the first five weekdays that the contract is not completed; plus
 - 1.2 A penalty of 5% of the contract price (exclusive of H.S.T.), deducted from the total contract price, at the commencement of each week after the first five days of penalty as identified in 1.1 above.

RENEWAL OPTIONS

1. There is potential for this contract to be renewed, at the same price and under the same terms, for the 2023 season, upon the Council and Public Works Superintendent being satisfied with the work.

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I/We _____
provide the following quotation(s) for the provision of the following:

Roadside Brushing Services as specified by the Public Works Superintendent at the Per Hour Quote within the Municipality of Huron Shores, using _____ Units {Number of unit(s) including operator(s)} with the following described unit(s):

1. Equipment Type/Description

2. Equipment Type/Description

3. Equipment Type/Description

(Attach additional sheets if required for more equipment to be used).

NOTE: REQUIRED – Pictures of each piece of equipment must be attached to this tender document, numbered according to descriptions.

Per Hour rate of \$ _____, excluding H.S.T.

LOWEST OR ANY TENDER NOT NECESSARILY ACCEPTED

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Name of Company/Contractor

Name (Print)

Signature (I have the authority to bind the Corporation)

Address

Business Phone

Operator Cell Phone No. during operations
Brushing Operations - **Required**

2022 ROADSIDE BRUSHING TENDER/CONTRACT

This document shall become the binding agreement for the accepted quote(s), upon Council approval and authorized signing authority execution. A copy of the completed, executed document(s) shall be provided to the successful bidder(s).

For Office Use Only:

Recommended this _____ day of _____, 2022.

Public Works Superintendent

Treasurer

Approved this _____ day of _____, 2022

Mayor Georges Bilodeau

Clerk/Administrator Deborah Tonelli