



The Corporation of the Municipality of Huron Shores

Regular Meeting Minutes

22-09

April 13, 2022, 7:00 p.m.

Council Chambers

Council Members Present: Mayor Georges Bilodeau, Councillor Dale Wedgwood, Councillor Nancy Jones-Scissons, Councillor Jane Armstrong, Councillor Blair MacKinnon, Councillor Gord Campbell, Councillor Darlene Walsh, Councillor Jock Pirrie, Councillor Debora Kirby

Staff Present: Clerk/Administrator Deborah Tonelli, Treasurer Stenger, Administrative Assistant Nyman, Deputy Clerk (in-training) Burgler

Gallery: Jason Naccarato

1. Call To Order

The Regular Meeting of the Council of the Corporation of the Municipality of Huron Shores was held on Wednesday, April 13, 2022, and called to order at 7:18 p.m.

Council and Staff Attendance:

Council Chambers: Mayor Bilodeau; Councillors Kirby, MacKinnon, Wedgwood, and Armstrong; Clerk/Administrator Tonelli

Via Zoom: Councillors Walsh, Pirrie, and Jones-Scissons (arrived at 7:24 p.m.); Treasurer Stenger; Assistant Deputy Clerk Burgler; Administrative Assistant Nyman

Via Telephone: Councillor Campbell

2. Agenda Review

No amendments.

3. Declaration of Pecuniary Interest

3.1 J. Armstrong re: Item 9.16 - Iron Bridge Agricultural Society

President of the Iron Bridge Recreation Centre

3.2 D. Wedgwood re: Item 5.3 - Hughes Supply

Employed by Hughes Supply

3.3 D. Kirby re: Item 5.2 - Tulloch Engineering

Family members employed by Tulloch Engineering

3.4 D. Kirby re: Item 9.16 - Iron Bridge Agricultural Society

Director of the Iron Bridge Agricultural Society

3.5 J. Armstrong re: Item 8.4.3 - to extend the call for tenders authorized at March 23rd Meeting of Council

Owns 50% of a business that operates a gravel pit

3.6 J. Armstrong re: item 9.14 - Reform Gravel Mining Coalition (RGMC)

Owns 50% of a business that operates a gravel pit

4. Adoption of Council Minutes

22-09-01

Moved by D. Wedgwood

Seconded by J. Pirrie

BE IT RESOLVED THAT Council adopt the minutes of the Regular meeting of Council held Wednesday, March 23, 2022, as amended. **CARRIED**

5. Adoption of Accounts

5.1 General Accounts

22-09-02

Moved by J. Armstrong
Seconded by B. MacKinnon

BE IT RESOLVED THAT Council approves payment of the **General Accounts**, excluding items of Pecuniary Interest, for the month of March 2022, in the amount of **\$482,155.22** **CARRIED**

5.2 Tulloch Engineering

D. Kirby declared a conflict on this item. (Family members employed by Tulloch Engineering)

22-09-03

Moved by J. Armstrong
Seconded by D. Walsh

BE IT RESOLVED THAT Council approves payment of the **Tulloch Engineering** account, dated March 16, 2022, in the amount of **\$7,820.60.** **CARRIED**

5.3 Hughes Supply

D. Wedgwood declared a conflict on this item. (Employed by Hughes Supply)

22-09-04

Moved by D. Kirby
Seconded by B. MacKinnon

BE IT RESOLVED THAT Council approves payment of the **Hughes Supply** account, dated March 16, 2022, in the amount of **\$114.46.** **CARRIED**

6. Delegations and Petitions

None.

7. Council and Staff Reports

7.1 Brushing Guidance Policy Amendment Report, PW-22-07

7.2 Facility Rentals Report - re: Item 8.4.1

7.3 Councillor Wedgwood

Reported that he just returned from the Good Roads Conference and will bring information forward at the next meeting.

7.4 Mayor Bilodeau & Councillor Wedgwood - Mississagi River Monitoring Committee Meeting

Mayor Bilodeau reported on his attendance at the annual Mississagi River Monitoring Committee Meeting, held April 7/22, and that the Brookfield 2022 Report will be provided to any Council members interested in receiving it. Councillor Wedgwood furthered that there appear to be no Spring flooding issues at this juncture.

7.5 Mayor Bilodeau - Town of Thessalon Health Care Town Hall Zoom Meeting

Mayor Bilodeau reported on the Health Care Town Hall Zoom Meeting hosted by the Town of Thessalon on April 5, 2022.

7.6 Mayor Bilodeau - Spring ADMA Meeting

Mayor Bilodeau reported on the April 9th Spring ADMA Zoom Meeting. He advised of the Algoma Public Health presentation and reported that it could also be provided to Council, if requested. He also reported on the results of the election of officers, waiving of the 2022 membership fee, and FONOM activities.

7.7 Councillor Jones-Scissons - North Shore Health Network Recruitment Committee

Councillor Jones-Scissons reported on the North Shore Health Network Recruitment Committee Meeting. She advised that locums have been arranged to cover the Hospital Emergency Departments and that they are endeavoring to address the loss of physicians. She also reported that their Recruiter is taking another position within the Network and that they will be looking to fill that position.

8. General Business

8.1 Planning Act Matters

8.2 By-laws

8.2.1 22-23: to delegate certain duties to Clerk/Administrator during period of restricted acts of Council after Nomination Day

Clerk/Administrator explained that Council could be restricted from certain duties either after Nomination Day (August 19) or Voting Day (October 24). She is also investigating with MMAH, the wording of the restriction in the *Municipal Act* due to the lower number of council members (being from 9 to 7) returning after the election.

22-09-05

Moved by J. Armstrong
Seconded by D. Walsh

BE IT RESOLVED THAT **By-law #22-23** being a by-law of the Corporation of the Municipality of Huron Shores to **delegate certain duties to Clerk/Administrator during the period of restricted acts of Council** after nomination day for the **2022 Municipal Election** was read a first, second and third time and passed in open Council this 13th day of April, 2022. **CARRIED**

8.2.2 22-24: to Execute Seasonal Waste Disposal Site Key Agreement with Clear Lake Campground

22-09-06

Moved by N. Jones-Scissons
Seconded by D. Kirby

BE IT RESOLVED THAT **By-law #22-24** being a by-law of the Corporation of the Municipality of Huron Shores to execute a **Seasonal Waste Disposal Site Key Agreement with Clear Lake Campground** to allow after-hours access to the Municipal Waste Disposal Site was read a first, second and third time and passed in open Council this 13th day of April, 2022. **CARRIED**

8.2.3 22-25: to Execute Seasonal Waste Disposal Site Key Agreement with Brownlee Lake Park

22-09-07

Moved by N. Jones-Scissons
Seconded by G. Campbell

BE IT RESOLVED THAT **By-law #22-25** being a by-law of the Corporation of the Municipality of Huron Shores to execute a **Seasonal Waste Disposal Site Key Agreement with Brownlee Lake Park** to allow after-hours access to the Municipal Waste Disposal Site was read a first, second and third time and passed in open Council this 13th day of April, 2022. **CARRIED**

8.2.4 22-26: to Execute Seasonal Waste Disposal Site Key Agreement with McAlpine Beach

22-09-08

Moved by N. Jones-Scissons

Seconded by G. Campbell

BE IT RESOLVED THAT **By-law #22-26** being a by-law of the Corporation of the Municipality of Huron Shores to execute a **Seasonal Waste Disposal Site Key Agreement with McAlpine Campground** to allow after-hours access to the Municipal Waste Disposal Site was read a first, second and third time and passed in open Council this 13th day of April, 2022. **CARRIED**

8.2.5 22-27: to Execute Seasonal Waste Disposal Site Key with Melwel Lodge

22-09-09

Moved by N. Jones-Scissons

Seconded by G. Campbell

BE IT RESOLVED THAT **By-law #22-27** being a by-law of the Corporation of the Municipality of Huron Shores to execute a **Seasonal Waste Disposal Site Key Agreement with Melwel Lodge** to allow after-hours access to the Municipal Waste Disposal Site was read a first, second and third time and passed in open Council this 13th day of April, 2022. **CARRIED**

8.3 Minutes - Boards and Committees

Minutes - Boards and Committees (Internal)

8.3.1 Joint Health and Safety - February 8, 2022

8.3.2 Mississagi River Monitoring Committee - April 15, 2021

8.3.3 Huron Shores Public Library Board - July 13, August 3, September 7, October 5, 2021

22-09-10

Moved by B. MacKinnon

Seconded by D. Kirby

BE IT RESOLVED THAT Council receives the Minutes of the following municipal boards/committees:

- Joint Health and Safety Committee - February 8, 2022
- Mississagi River Monitoring Committee - April 15, 2021
- Huron Shores Public Library Board - July 13, August 3, September 7, and October 5, 2021

CARRIED

Minutes - Board and Committees (Joint/External)

8.3.4 Algoma Public Health Board of Health - January 26, 2022

8.3.5 Thessalon Town and Township Cemetery Board - November 22, 2021

**8.3.6 Huron North Community Economic Alliance - March 3, 2022
22-09-11**

Moved by D. Walsh
Seconded by J. Pirrie

BE IT RESOLVED THAT Council receives the Minutes of the following joint boards and organization on which the Municipality has representation:

- Algoma Public Health Board of Health Meeting - January 26, 2022
- Thessalon Town and Township Cemetery Board - November 22, 2021
- Huron North Community Economic Alliance - March 3, 2022

CARRIED

8.4 Motions

8.4.1 to continue to allow for Cancellations and Transfer of Payments for Barn/Hall Rentals, CL-22-37

22-09-12

Moved by D. Walsh
Seconded by G. Campbell

WHEREAS the Province has eased and/or eliminated COVID-19 restrictions, resulting in the re-opening of Municipal facilities to full capacity;

AND WHEREAS COVID-19 remains prevalent in the area, causing many to remain vigilant respecting the virus, and thus desiring to cancel or postpone planned events;

NOW THEREFORE BE IT RESOLVED THAT Council extends the **temporary allowance** to either: (1) **defer a rental agreement** to a later date, at the rate established for year in which the event is to take place; or (2) **cancel a rental agreement**, no less than 30-days prior to the event, to receive a full refund;

AND THAT the temporary extension to defer or cancel a rental remain in effect until Council terminates it by way of Resolution;

AND THAT Clerk/Administrator prepare a cancellation policy to be considered upon termination of the temporary extension. **CARRIED**

8.4.2 Application for Adjustment

22-09-13

Moved by G. Campbell
Seconded by D. Wedgwood

BE IT RESOLVED THAT Council accepts the **Application for Adjustment** of Taxes in accordance with Section 357 of the *Municipal Act*, 2001, as follows:

57 24 000 016 18700 0000 from Residential Taxable (RT) 2016 CVA \$125,000 to Residential Taxable (RT) 2016 CVA \$28,000 effective October 21, 2021.

CARRIED

8.4.3 to extend the call for tenders authorized at March 23rd Meeting of Council

J. Armstrong declared a conflict on this item. (Owns 50% of a business that operates a gravel pit)

22-09-14

Moved by G. Campbell

Seconded by B. MacKinnon

WHEREAS calls for tenders authorized at the March 23, 2022 meeting have not yet been advertised;

NOW THEREFORE BE IT RESOLVED THAT the **tender closing** for 2022 Gravel Requirements, Roadside Grass Cutting, and Roadside Brushing, all be **amended** to 4:00 p.m., May 6, 2022.

8.4.4 to set special meeting to review 2022 Budget

22-09-15

Moved by D. Walsh

Seconded by G. Campbell

BE IT RESOLVED THAT Council set a **special meeting** to be held Wednesday, April 20, 2022, to review the **2022 Budget**. **CARRIED**

8.4.5 to authorize the hiring of a Human Resources Law Firm to draft an Employment Contract to be negotiated with N. Roberts

Councillor Jones-Scissions advised that she has obtained and just forwarded the estimated cost to hire Hick Morley to Clerk/Administrator. On comment from Councillor Campbell, there was discussion respecting single sourcing and exclusion from the procurement policy for legal services.

22-09-16

Moved by J. Armstrong

Seconded by D. Walsh

WHEREAS Clerk/Administrator Tonelli has confirmed her retirement date, and will be transitioning to the role of Training Coordinator as of July 2022;

AND WHEREAS Deputy Clerk Roberts will be assuming the role of CAO/Clerk on July 4, 2022;

AND WHEREAS Council desires that a specialized legal firm compose the employment contract to be offered for the new CAO/Clerk's position which must be signed prior to the Deputy Clerk assuming the full time managerial role with the Municipality of Huron Shores;

AND WHEREAS Councillors Jones-Scissions and Walsh are recommending the hiring of Labour and Employment Law Firm Hicks Morley to draft a balanced, fair, and secure employment contract;

NOW THEREFORE BE IT RESOLVED THAT Council instructs the Clerk/Administrator to hire, by single source or procurement policy exclusion, the services of Hicks Morley to draft an **employment contract** for Deputy Clerk Roberts to be provided for review by Council no later than June 1, 2022. **CARRIED**

8.5 Notices of Motion

None.

9. Letters & Communications for Action

9.1 Huron Shores Quilting Group

Councillor MacKinnon reported on the satisfaction of the facility by the Quilters and that they had collected over \$50.00 in free-will donation during their first session.

22-09-17

Moved by B. MacKinnon
Seconded by D. Kirby

WHEREAS a mold concern at Sowerby Hall is currently under investigation;
AND WHEREAS the Huron Shores Quilters Group has relocated to the Thessalon Twp. Community Centre on a temporary basis, while the mold concern is addressed;
AND WHEREAS the Group did not pay a rental fee for use of the Sowerby Hall;
NOW THEREFORE BE IT RESOLVED THAT Council allows the **Huron Shores Quilters Group** to utilize the **Thessalon Twp. Community Hall by free will donation** for temporary use of the facility on Mondays for the period commencing April to June 30 and again commencing in September through to June 2023, should Sowerby Hall remain unavailable, relinquishing usage on days when the facility is otherwise rented for other necessary events, such as elections. **CARRIED**

9.2 ECS Canada

Council discussed the reason for the rental termination.

22-09-18

Moved by J. Armstrong
Seconded by D. Kirby

WHEREAS, effective April 30, 2022, Eric Rousseau is terminating the Lease Agreement with the Municipality of Huron Shores, for the Municipal Transport Vehicle Parking Lot;
NOW THEREFORE BE IT RESOLVED THAT Clerk/Administrator be directed to seek out other possible locations within Iron Bridge for a **municipal transport vehicle parking area** and bring a report to Council soonest possible. **CARRIED**

9.3 Independent Electricity System Operator (IESO)

22-09-19

Moved by N. Jones-Scissons
Seconded by J. Pirrie

BE IT RESOLVED THAT Councillor Jones-Scissons be authorized to participate in the **Bulk Electricity Planning in Northeast Ontario Engagement Webinar** to be held April 26, 2022;
AND THAT it cover all associated expenses. **CARRIED**

9.4 AMO

Council discussed attendees.

22-09-20

Moved by D. Walsh
Seconded by N. Jones-Scissons

BE IT RESOLVED THAT Council authorizes Councillor Jones-Scissons and Councillor Walsh to attend the **2022 Annual Conference of the Association of Municipalities of Ontario (AMO)** being held in Ottawa from August 14th – 17th, 2022;

AND THAT it cover all associated expenses. **CARRIED**

9.5 City of Port Colborne

9.6 École Secondaire Catholique Jeunesse-Nord

22-09-21

Moved by D. Walsh

Seconded by J. Armstrong

BE IT RESOLVED THAT Council provides a **\$200.00 Bursary to Ecole Secondaire Catholique Jeunesse-Nord**, to be awarded at the 2022 Graduation Ceremony, to a student who is a resident of the Municipality of Huron Shores at the time of the graduation and who is proceeding to post-secondary education in September, 2022. **CARRIED**

9.7 Town of Georgina

9.8 Federation of Northern Ontario Municipalities

9.9 W.C. Eaket Secondary School

22-09-22

Moved by D. Walsh

Seconded by D. Wedgwood

BE IT RESOLVED THAT Council provides a **\$200.00 Bursary to W.C. Eaket Secondary School**, to be awarded at the 2022 Graduation Ceremony, to a student who is a resident of the Municipality of Huron Shores at the time of the graduation and who is proceeding to postsecondary education in September 2022. **CARRIED**

9.10 Operation Smile Canada

9.11 HNCEA Tourism Summit

22-09-23

Moved by N. Jones-Scissons

Seconded by B. MacKinnon

BE IT RESOLVED THAT Council authorizes Councillor Pirrie and EDAC Member Helen Bilodeau to attend the **HNCEA Tourism Summit** to be held April 27th, 2022, in Bruce Mines;
AND THAT it cover all associated expenses. **CARRIED**

9.12 1927510 Ontario Inc. - Request Municipal Consent re: MECP Environmental Consent Approval Application (ECAA) - Phillips Bay Resort Septic System Improvements

On concerns voiced by Jones-Scissons, Clerk/Administrator confirmed that the Ministry of Environment, Conservation and Parks is the approval authority for the application.

Mayor Bilodeau invited Mr. Naccarato to speak to the application. Mr. Naccarato explained that he and his wife have been the primary owners of the Resort for a little over a year and they hope to bring it back to its historical popularity. Mayor Bilodeau thanked Mr. Naccarato for speaking before Council this evening.

22-09-24

Moved by N. Jones-Scissons

Seconded by D. Kirby

WHEREAS an Environmental Compliance Approval Application, requesting to install new and modern septic systems at Phillips Bay

Resort, has been received by the Municipality on March 30, 2022, from Jason Naccarato, applicant;
NOW THEREFORE BE IT RESOLVED THAT, subject to review and support of the application by Planning Consultant Peter Tonazzo, Clerk/Administrator Deborah Tonelli be authorized and instructed to sign the **Environmental Compliance Approval Application** for improved and new **Septic Systems** for **Phillips Bay Resort**, confirming that the Municipality has no objection to the construction of the works in the Municipality;
AND THAT the Municipality accepts no responsibility for the proposed system. **CARRIED**

9.13 Town of Fort Erie

9.14 Reform Gravel Mining Coalition (RGMC)

J. Armstrong declared a conflict on this item. (Owns 50% of a business that operates a gravel pit)

9.15 Tulloch Engineering (receipt pending)

Pending receipt of the Report, Clerk/Administrator provided a summary of the mold assessment findings during a conversation held with Assistant Deputy Clerk Burgler and Tyler Moody of Tulloch Engineering earlier this afternoon. Assistant Deputy Clerk confirmed that the email Report was received after Office hours today.

22-09-25

Moved by J. Armstrong

Seconded by B. MacKinnon

BE IT RESOLVED THAT Clerk/Administrator be authorized to proceed with pricing and hiring a contractor to replace and/or patch the roof on **Sowerby Hall** and conduct either of Options 1 or 2 respecting mold mitigation in order that rentals may be honoured throughout the Summer; AND THAT funding applications be made and plans set in place to finalize all of the necessary renovations in Fall 2022. **CARRIED**

9.16 Iron Bridge Agricultural Society

J. Armstrong declared a conflict on this item. (President of the Iron Bridge Recreation Centre)

D. Kirby declared a conflict on this item. (Director of the Iron Bridge Agricultural Society)

22-09-26

Moved by N. Jones-Scissons

Seconded by D. Walsh

BE IT RESOLVED THAT Council authorizes a donation to the **Iron Bridge Agricultural Society** in the amount of \$800.00 for its **Iron Bridge Music Fest** to be held Saturday, June 18, 2022. **CARRIED**

10. Letters & Communications for Information

10.1 City of Cambridge

10.2 Ministry of the Solicitor General

10.3 AMO Watchfile

10.4 AMO Waste Management Group

10.5 Rural Ontario Municipal Association

10.6 Ontario Supporting Local Fire Services in the North

- 10.7 Minister for Seniors and Accessibility
- 10.8 AECOM
- 10.9 AECOM
- 10.10 Economic Developers Council of Ontario
- 10.11 City of Waterloo
- 10.12 Ministry of Municipal Affairs and Housing
- 10.13 Ministry of Municipal Affairs and Housing
- 10.14 Municipality of Clarington

11. Closed Session

12. Confirming By-law

22-09-27

Moved by N. Jones-Scissons

Seconded by G. Campbell

BE IT RESOLVED THAT **By-law #22-28**, being a by-law of the Corporation of the Municipality of Huron Shores to **Adopt the Minutes** of the Regular and Special Council Meetings held Wednesday, April 13, 2022, authorizing the taking of any action authorized therein and thereby, was read a first, second and third time and passed in open Council this 13th day of April, 2022. **CARRIED**

13. Adjournment

22-09-28

Moved by D. Kirby

Seconded by N. Jones-Scissons

BE IT RESOLVED THAT Council does adjourn at 8:21 p.m. **CARRIED**

MAYOR

CLERK