



## The Corporation of the Municipality of Huron Shores

### Regular Meeting Minutes

22-12

May 18, 2022, 7:00 p.m.

Council Chambers

Council Members Present: Mayor Georges Bilodeau, Councillor Dale Wedgwood, Councillor Nancy Jones-Scissons, Councillor Jane Armstrong, Councillor Blair MacKinnon, Councillor Gord Campbell, Councillor Jock Pirrie, Councillor Debora Kirby

Council Members Absent: Councillor Darlene Walsh

Staff Present: Clerk/Administrator Deborah Tonelli, Deputy Clerk Roberts, Treasurer Stenger, Administrative Assistant Nyman

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#### 1. Call To Order

The Regular Meeting of the Council of the Corporation of the Municipality of Huron Shores was held on May 18, 2022, and called to order at 7:02 p.m.

##### Council and Staff Attendance:

Council Chambers: Mayor Bilodeau; Councillors Kirby, Armstrong and MacKinnon (arrived at 7:22 p.m.); Clerk Tonelli

Via Zoom: Councillors Jones-Scissons, Pirrie, and Wedgwood; Deputy Clerk Roberts; Treasurer Stenger

Via Telephone: Councillor Campbell

#### 2. Agenda Review

Clerk/Administrator advised of Addendum Items 3.3, 3.4, 8.2.4 and 8.5.1, as well as the need to remove the "Minutes - Boards and Committees (Internal)" reference on the Agenda. Councillor Jones-Scissons also advised that she has a notice of motion this evening, to be added as Item 8.5.2.

#### 3. Declaration of Pecuniary Interest

##### 3.1 D. Wedgwood re: Item 5.2 - Hughes Supply

Employed by Hughes Supply

##### 3.2 D. Kirby re: Item 5.3 - Tulloch Engineering

Family Members Employed by Tulloch Engineering

##### 3.3 D. Kirby re: Item 8.2.3 - By-law #22-38 to Enter into an Agreement with Tulloch Engineering Inc. re Potomac Bridge Replacement

Family members employed by Tulloch Engineering

##### 3.4 J. Armstrong re: Item 8.4.12 - to make decision respecting 2022 Gravel Requirements

Owns 50% of Armstrong Enterprises which supplies gravel.

##### 3.5 G. Bilodeau - re: Item 8.5.2 Notice of Motion

spouse of individual referenced in Notice of Motion

#### 4. Adoption of Council Minutes

22-12-01

Moved by D. Wedgwood

Seconded by J. Pirrie

BE IT RESOLVED THAT Council adopts the minutes of the Regular meeting of Council held April 27, 2022, as circulated.

**CARRIED**

**5. Adoption of Accounts**

**5.1 General Accounts**

**22-12-02**

Moved by J. Armstrong

Seconded by N. Jones-Scissons

BE IT RESOLVED THAT Council approves payment of the **General Accounts**, excluding items of Pecuniary Interest, for the month of April 2022, in the amount of **\$609,504.21**.

**CARRIED**

**5.2 Hughes Supply**

D. Wedgwood declared a conflict on this item. (Employed by Hughes Supply)

**22-12-03**

Moved by D. Kirby

Seconded by J. Pirrie

BE IT RESOLVED THAT Council approves payment of the **Hughes Supply** account, dated April 13, 2022, in the amount of **\$804.54**.

**CARRIED**

**5.3 Tulloch Engineering**

D. Kirby declared a conflict on this item. (Family Members Employed by Tulloch Engineering)

**22-12-04**

Moved by J. Armstrong

Seconded by J. Pirrie

BE IT RESOLVED THAT Council approves payment of the **Tulloch Engineering** account, dated April 13, 2022, in the amount of **\$2,624.05**.

**CARRIED**

**6. Delegations and Petitions**

None.

**7. Council and Staff Reports**

**7.1 Website Re-Design Branding and Logo Development Add-on, CL-22-42**

**7.2 Disconnect From Work Policy re: Item 8.4.3**

**7.3 Perkopolis Employee Discount Program, CL-22-40 re: item 8.4.4**

**7.4 Introduction to GrantMatch, CL-22-41 re: item 8.4.8**

**7.5 Information Signage re: Slow Moving Vehicle Signs re: Item 8.4.9**

**8. General Business**

**8.1 Planning Act Matters**

**8.2 By-laws**

**8.2.1 By-law #22-36 to Authorize Extension to Recycling Contract until Blue Box Transition**

Clerk/Administrator spoke to the GFL contract extension. Council

briefly deliberated the cost of recycling and operations of its 4 landfill sites.

**22-12-05**

Moved by J. Armstrong

Seconded by G. Campbell

BE IT RESOLVED THAT **By-law #22-36** being a by-law of the Corporation of the Municipality of Huron Shores to Enter into an Agreement with **Green For Life Environmental Inc.** to extend the Recycling Contract was read a first, second and third time and passed in open Council this 18<sup>th</sup> day of May, 2022.

Yea (5): D. Wedgwood, J. Armstrong, G. Campbell, J. Pirrie, and D. Kirby

Nay (1): N. Jones-Scissons

Abstain (1): G. Bilodeau

Absent (2): B. MacKinnon, and D. Walsh

**CARRIED (5 to 1)**

**8.2.2 By-law #22-37 to Regulate the Placement and Use of Election Signs**

**22-12-06**

Moved by N. Jones-Scissons

Seconded by J. Armstrong

BE IT RESOLVED THAT **By-law #22-37**, being a by-law of the Corporation of the Municipality of Huron Shores to establish a **Policy to Regulate the Placement and Use of Election Signs**, was read a first, second and third time and passed in open Council this 18<sup>th</sup> day of May, 2022.

**CARRIED**

**8.2.3 By-law #22-38 to Enter into an Agreement with Tulloch Engineering Inc. re Potomac Bridge Replacement**

D. Kirby declared a conflict on this item. (Family members employed by Tulloch Engineering)

Councillor McKinnon arrived to Council Chambers at 7:20 p.m.

**22-12-07**

Moved by J. Armstrong

Seconded by J. Pirrie

BE IT RESOLVED THAT **By-law #22-38**, being a by-law to enter into an agreement with **Tulloch Engineering Inc.** to provide engineering services for the **Potomac Bridge Replacement**, was read a first, second and third time and passed in open Council this 18<sup>th</sup> day of May, 2022.

**CARRIED**

**8.2.4 By-law #22-39 to authorize Execution of Agreement with the Federation of Canadian Municipalities Municipal Asset Management Program**

Clerk/Administrator reported that the updated asset management plan, prepared through this funding, will be provided at first meeting in June.

**22-12-08**

Moved by J. Pirrie

Seconded by D. Wedgwood

BE IT RESOLVED THAT **By-law #22-39**, being a by-law to authorize the execution of a **grant agreement** with the **Federation of Canadian Municipalities** under the **Municipal Asset Management Program**, was read a first, second and third time and passed in open Council this 18th day of May, 2022.

**CARRIED**

### **8.3 Minutes - Boards and Committees**

Minutes - Boards and Committees (Internal)

#### **8.3.1 None.**

Minutes - Board and Committees (Joint/External)

#### **8.3.2 Algoma Public Health Board of Health - February 23, March 9, 2022 and Huron North Community Economic Alliance, April 7, 2022**

**22-12-09**

Moved by J. Armstrong

Seconded by J. Pirrie

BE IT RESOLVED THAT Council receives the Minutes of the following board and organization on which the Municipality has representation:

- Algoma Public Health Board of Health, dated February 23 and March 9, 2022; and
- Huron North Community Economic Alliance, dated April 7, 2022.

**CARRIED**

### **8.4 Motions**

#### **8.4.1 amend By-law #16-08 re: Waste Disposal Site Operations**

Council deliberated the proposed fees and agreed that the section of the motion respecting Schedule 'B' be struck from the motion. It was agreed that the matter be brought to the Environmental Committee with recommendation to Council and that a public meeting be held prior to final consideration. Deputy Clerk Roberts provided input on the proposed fees.

**22-12-10**

Moved by D. Kirby

Seconded by J. Armstrong

BE IT RESOLVED THAT Council authorizes an amendment to **By-law #16-08** being a by-law to standardize operating guidelines for hours and operations of all waste disposal sites in the Municipality of Huron Shores, as follows:

- Section 2 be amended to read "AND THAT taxpayers must be prepared to present their Waste Site ID Card to the Waste Site Attendant for verification of qualification to use site;

AND THAT said By-law be brought forward at the May 25th, 2022 Meeting of Council for adoption.

**CARRIED**

#### **8.4.2 adopt Driveway Culvert Policy**

Council deliberated the proposed policy.

On a query from Councillor Campbell respecting the policy of the Township of Thompson, Clerk/Administrator will review with staff the feasibility of purchasing an extra supply of culverts in order for ratepayers to purchase from the Municipality as the need arises.

**22-12-11**

Moved by B. MacKinnon

Seconded by D. Wedgwood

BE IT RESOLVED THAT the Municipality adopt a **Driveway Culvert Policy**;

AND THAT said policy be adopted by by-law at the May 25th, 2022 Meeting of Council.

**CARRIED**

#### **8.4.3 adopt Disconnect From Work Policy, CL-22-43**

On a query from Councillor Armstrong, Clerk/Administrator confirmed that emergency calls are excluded from the Policy.

**22-12-12**

Moved by D. Wedgwood

Seconded by B. MacKinnon

BE IT RESOLVED THAT the Municipality adopt a **Disconnect From Work Policy** to be added to the Human Resources Policies and Procedures Manual;

AND THAT said policy be immediately shared with all employees by memo and adopted by by-law at the May 25, 2022 Meeting of Council.

**CARRIED**

#### **8.4.4 authorize Membership to Perkopolis Employee Discount Program, CL-22-40**

Councillor Armstrong, whose employer is a current member of the Program, provided examples of some discounts.

**22-12-13**

Moved by J. Armstrong

Seconded by D. Kirby

BE IT RESOLVED THAT Council authorizes Deputy Clerk Roberts to enter into an Enterprise Agreement with Perkopolis, an Employee Discount Program.

**CARRIED**

#### **8.4.5 to surplus and advertise for sale items from Public Works and the Municipal Office**

**22-12-14**

Moved by J. Armstrong

Seconded by J. Pirrie

BE IT RESOLVED THAT Council **declares surplus** the following items from the Municipal Office:

- two (2) small office desks
- miscellaneous chairs
- one (1) small filing cabinet

- one (1) HP Laser Jet P1505n

and Public Works:

- one (1) Backhoe Bucket
- one (1) Hydraulic Floor Jack
- one (1) Homelite LRIE 5500 watt Generator
- one (1) John Deer Riding Lawnmower LA120
- one (1) John Deer Riding Lawnmower LA125

AND THAT items declared surplus from the Municipal Office be offered at no cost, on a first come, first serve basis during the Annual Flea Market on May 28th, 2022, with the remaining items be transported for destruction at the landfill;

AND THAT items declared surplus from Public Works be advertised for sale as deemed appropriate by staff.

**CARRIED**

**8.4.6 set Special Council Meeting re: Flood Risk Assessment**

In attempting to insert a date to address the motion before Council, the next possible presentation date was June 22nd being the date of a Regular Meeting of Council. Therefore, the motion was withdrawn and Deputy Clerk Roberts will inquire with HATCH their availability on June 22nd and a new motion will be brought to the May 25th Meeting of Council.

**8.4.7 to review a revised Clean Yard By-law, new Vacant Building By-law, and revised Animal Control By-law**

**22-12-15**

Moved by B. MacKinnon

Seconded by G. Campbell

WHEREAS Council, by Resolution No. 22-02-10, authorized a 6-month Memorandum of Understanding (MOU) with the Town of Blind River for Animal Control and By-law Enforcement Services effective up to and including June 30, 2022;

AND WHEREAS a formal contract is required in order to continue to receive Animal Control and By-law Enforcement services via the Town of Blind River;

NOW THEREFORE BE IT RESOLVED THAT Council authorizes staff to commence contract negotiations with the **Town of Blind River** for the provision of **Animal Control and By-law Enforcement services;**

AND THAT staff review and amend, where required, **the Clean Yard By-law, Animal Control By-law, and draft a Vacant Building By-law** in an effort to standardize by-laws, policies and fee schedules to promote efficient borderless enforcement.

**CARRIED**

**8.4.8 to authorize drafting of by-law to enter into agreement with GrantMatch**

**22-12-16**

Moved by J. Armstrong

Seconded by B. MacKinnon

BE IT RESOLVED THAT Council authorizes a by-law to be prepared to enter into an agreement with GrantMatch Corp. to

initiate a review of the Municipality's existing and future projects with respect to potential filings.

**CARRIED**

**8.4.9 to authorize acquisition of information signs respecting the meaning of slow-moving vehicle signs, though Algoma Federation of Agriculture, PW-22-09**

**22-12-17**

Moved by D. Kirby

Seconded by N. Jones-Scissons

WHEREAS the Algoma Federation of Agriculture has made application for funding to offset 75% of the cost of "Caution – Slow Moving Vehicle" information signage and is seeking municipal participation in the program;

AND WHEREAS, pending further information from the Municipality's insurance provider and legal counsel, Council deems it advisable to install caution signs that identify the meaning of a slow moving vehicle sign, in strategic locations within the Municipality;

NOW THEREFORE BE IT RESOLVED THAT, barring any negative feedback from the Municipality's insurance provider and legal counsel, Council authorizes the participation in the **Algoma Federation of Agriculture** funding program with the request for reimbursement of 20 "**Caution – Slow Moving Vehicle**" signs; AND THAT prior to sign installation, a policy be adopted as to the parameters required on a road to warrant the installation.

**CARRIED**

**8.4.10 to accept amalgamated tender results**

**22-12-18**

Moved by D. Kirby

Seconded by J. Pirrie

BE IT RESOLVED THAT Council accepts the **2022 amalgamated tender prices**, pending calculation confirmations, as follows:

<i>Item</i>	<i>Company</i>	<i>Price</i>
Surface Treatment	Ellwood Robinson Inc	\$107,725.95
Calcium - Liquid	Pollard Distribution Inc.	\$129,091.20
Blades	VBL Valley Blades	\$ 15,345.00
Culverts	Iconix Waterworks	\$ 40,501.48
Sign Posts	Iconix Waterworks	\$ 1,503.25

for a grand total of **\$294,166.88**, plus applicable taxes.

**CARRIED**

**8.4.11 to make decision respecting 2022 Roadside Grass Cutting Services**

**22-12-19**

Moved by B. MacKinnon

Seconded by G. Campbell

WHEREAS only one bid was received for the 2022 Roadside Grass Cutting Contract;

NOW THEREFORE BE IT RESOLVED THAT Council awards the **2022 Municipal Roadside Grass Cutting Contract** to **TMI Brushing** and the cost for the service, as per the tender received,

shall be \$17,800.00, excluding HST, and per hour rate of \$110.00, excluding HST, for additional work that may be requested by the Public Works Superintendent.

**CARRIED**

**8.4.12 to make decision respecting 2022 Gravel Requirements**

J. Armstrong declared a conflict on this item. (Owns 50% of Armstrong Enterprises which supplies gravel)

**22-12-20**

Moved by B. MacKinnon

Seconded by D. Kirby

WHEREAS the only bid for the gravel tender was received from Bernt Gilbertson Enterprises Ltd. to fulfill the requirements of the 2022 Gravel Contract being comprised of the following:

1. To supply, haul and place 2,000 cu. yds. of 5/8" Type "M" Gravel on various roads in Ward 1.
2. To supply, haul and place 2,000 cu. yds. of 5/8" Type "M" Gravel on various roads in Ward 2.
3. To supply, haul and place 1,000 cu. yds. of 5/8" Type "M" Gravel on various roads in Ward 4.

NOW THEREFORE BE IT RESOLVED THAT Council awards the **2022 Gravel Tender** to **Bernt Gilbertson Enterprises Limited** in the amount of \$107,150.00, excluding HST.

**CARRIED**

**8.4.13 to make decision respecting 2022 Roadside Brushing Services**

On a query from Councillor Armstrong respecting the parameters of the contract limiting potential bidders, Clerk/Administrator asked to discuss the matter following the meeting in order to obtain additional details to investigate if changes can be made in future years.

**22-12-21**

Moved by J. Armstrong

Seconded by G. Campbell

WHEREAS no bids were received for the 2022 Municipal Roadside Brushing Contract by the deadline of 4:00 p.m., May 6th, 2022;

NOW THEREFORE BE IT RESOLVED THAT Council authorizes staff to re-advertise the Call for Tender to fulfill the **2022 Roadside Brushing Contract** requirements.

**CARRIED**

**8.4.14 to authorize drafting of by-law to enter into confidentiality agreement with Ontario Charging Network LP (Ivy)**

On a query from Councillor Armstrong as to a potential location of the charging stations, incoming Deputy Clerk Burgler advised that the Iron Bridge Recreation Centre is the considered location. Councillor Wedgwood reported that the matter is under investigation only.

**22-12-22**

Moved by N. Jones-Scissons

Seconded by J. Pirrie

WHEREAS the Economic Development Advisory Committee has expressed interest in electric vehicle charging stations and the potential of establishing chargers within the Municipality;  
AND WHEREAS in order to obtain estimated charger pricing details from the Ontario Charging Network LP (Ivy), a non-disclosure agreement is required as the estimates involve commercially sensitive information;  
NOW THEREFORE BE IT RESOLVED THAT Council authorizes staff to draft a by-law to enter into a **Confidentiality Agreement** with **Ontario Charging Network LP (Ivy)** in order to discuss the possibility of certain mutually advantageous business ventures regarding **electric vehicle charging and battery energy storage**;  
AND THAT said by-law be brought forward at the May 25th, 2022 Regular Meeting of Council for adoption.

**CARRIED**

## **8.5 Notices of Motion**

### **8.5.1 Councillor Wedgwood**

Councillor Wedgwood will provide a motion to Council respecting a possible longer-term solution for the Bright Lake dock crib that moves every season when the ice goes out and a possible funding opportunity through Evolugen. He will investigate and include possible fees with the motion.

### **8.5.2 Councillor Jones-Scissons**

G. Bilodeau declared a conflict on this item. (spouse of individual referenced in Notice of Motion)

Mayor Bilodeau declared a pecuniary interest on the Notice of Motion.

Councillor Jones-Scissons spoke to the notice of motion, in that Helen Bilodeau, a volunteer on the Economic Development Advisory Committee, who joined her at the Toronto and Ottawa Outdoor Adventure Shows, does not qualify for a per diem for her time. Councillor Jones-Scissons will be putting a motion forward seeking per diems for Municipal volunteers.

## **9. Letters & Communications for Action**

### **9.1 Huron Central Railway**

Council instructed that this matter be brought back to the May 25th, 2022 meeting of Council.

### **9.2 Multi-Municipal Wind Turbine Working Group**

### **9.3 Dr. Harold's. Trefry Memorial Centre**

### **9.4 Town of South Bruce Peninsula**

### **9.5 AMO Board of Directors**

## **10. Letters & Communications for Information**

### **10.1 Ministry of Northern Development Mines, Natural Resources and Forestry**

### **10.2 AMO Watchfile**

**11. Confirming By-law**

**22-12-23**

Moved by N. Jones-Scissons

Seconded by D. Wedgwood

BE IT RESOLVED THAT **By-law #22-40**, being a by-law of the Corporation of the Municipality of Huron Shores to Adopt the Minutes of the Regular Council Meeting held Wednesday, May 18, 2022, authorizing the taking of any action authorized therein and thereby, was read a first, second and third time and passed in open Council this 18<sup>th</sup> day of May, 2022.

**CARRIED**

**12. Adjournment**

**22-12-24**

Moved by D. Kirby

Seconded by J. Armstrong

BE IT RESOLVED THAT Council does adjourn at 8:33 p.m.

**CARRIED**

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MAYOR

\_\_\_\_\_  
CLERK