

Summer Jobs 2023 ****all pending funding**

Tourist Information Clerk (1)

PENDING FUNDING APPROVAL from Summer Experience Program

The Summer Experience Employee will under the supervision of our Museum Curator and Tourism Operator, work within our combined Tourist Information Centre and Museum. This location provides a vital stopping point within the Municipality for the traveling public on TransCanada Hwy. 17, many coming from overseas with travel increasing each year since the pandemic. This position offers an exciting opportunity to carry out duties such as:

- Greeting tourists and interact with people of differing cultures and languages, providing information on the community, recreation and tourism opportunities, points of interest
 - Share cultural/heritage knowledge in displaying museum artifacts
 - Assisting in maintaining cultural and historical artifacts on display
 - Assisting to carry out and in some planning of annual summer events targeted to the youth and senior populations
 - Engaging various community and resource groups (ie. tourist operators, hotel/motel industry, restaurants, Museum Committee, Economic Development Advisory Committee (EDAC) to promote programs and gather information on neighbouring community events
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Museum Curator (2)

PENDING FUNDING APPROVAL from Canada Summer Jobs

Duties:

The students will, under the supervision, operate the Museum and Tourist Information Centre. The facilities are a vital stopping point within the Municipality for the travelling public on TransCanada Hwy. 17, many coming from overseas, offering students the exciting opportunity to interact with people of diverse backgrounds. The students will assist in maintaining the cultural artifacts and in annual summer events targeted to the youth and senior populations. The students learn social and accessible customer service skills in this Tourist Industry. The Municipality is an equal opportunity employer.

Required Skills:

- Client service - ability to communicate efficiently and professionally with clients and represent Huron Shores with enthusiasm
- Teamwork to interact with other people – will work independently, in small groups and larger teams to share tasks, resources, plan, and make decisions.
- Communication - to exchange thoughts and information with other people
- Digital skills -understand and utilize digital systems, tools and applications, use of Microsoft Applications

You must be aged between 15 and 30 and be legally entitled to work in Canada. International students are not eligible.

Municipal Labourers (2)

PENDING FUNDING APPROVAL from Canada Summer Jobs

Duties:

Assigned to the Public Works and Fire Department, the Municipal Elemental Workers will learn the roll of municipal government and operations of both the public works and fire departments. This will involve general labour skills, may involve office administration and use of communications information technologies, also familiarize with the public works and fire department's equipment.

These departments occasionally take calls from residents inquiring about services and will learn client service skills, effective communication and digital skills. Working together with the other students and staff, students will develop and foster teamwork while working together to complete tasks and training. Throughout, this will allow for the development of communication skills both in person, by phone and even radiocommunications. Working within team settings such as this, allows for opportunities to show leadership, take initiative and responsibility.

Required Skills:

- Client service - ability to communicate efficiently and professionally with clients and represent Huron Shores with enthusiasm
- Teamwork to interact with other people – will work independently, in small groups and larger teams to share tasks, resources, plan, and make decisions.
- Communication - to exchange thoughts and information with other people
- Digital skills -understand and utilize digital systems, tools and applications, use of Microsoft Applications

You must be aged between 15 and 30 and be legally entitled to work in Canada. International students are not eligible.

Apply anytime to be considered.

Email your resume to email@huronshores.ca and tell us which job you are interested in and why!